



**HALL COUNTY BOARD OF COMMISSIONERS  
WORK SESSION SUMMARY MINUTES**

**Hall County Government Center 2<sup>nd</sup> Floor  
2875 Browns Bridge Road  
Gainesville, GA 30504**

**Streamed Live on Hall County Government's Website - [www.hallcounty.org](http://www.hallcounty.org)  
Monday, October 23, 2023 - 03:00 PM**

**Call to Order**

*Chairman Higgins at 3:00 p.m.*

*Present:*

*Chairman Richard Higgins, Vice-Chairman Billy Powell, and Commissioners Kathy Cooper, Gregg Poole, and Jeff Stowe*

*Also present were County Administrator Zach Propes, Assistant County Administrators Katie Crumley and Casey Ramsey, Commission Clerk Jennifer Rivera, Deputy Commission Clerk Abril Olivas, and County Attorney William Linkous III*

*Commissioner Jeff Stowe was present by phone.*

**Administration**

*Sarah Crowe, Communications & Strategic Engagement Manager, addressed the Board.*

- 1 Approve the award of RFP/Q #44-014 Demand Services On-Call Real Estate Brokerage Services for Administration to Perks by Perk Real Estate, LLC of Atlanta, GA, Avison Young Atlanta, LLC of Gainesville, GA, Candler Real Estate Group, LLC of Gainesville, GA and eXp Realty, LLC of Atlanta, GA.

*Discussion*

**Appointments for Consideration**

- 2 Appointment to the Northeast Georgia Region 2 Emergency Services Advisory Council to serve an unexpired term to June 30, 2026. Commission Districts 1, 2, 3 & 4.

*Appointment of Bobby Ogletree - Consent*

**Community Services and Parks**

*Brent Holloway, Director of Community Services and Parks, addressed the Board.*

- 3 Approve the purchase of one (1) 2023 Ford Transit Van for Animal Services to Billy Cain Ford of Commerce, GA, in the amount of \$54,074.00.

*Consent*

- 4 Approval and authorization for the Chairman to execute a Cooperative Management Agreement with the United States Department of the Army regarding Bolding Mill, Duckett Mill and Old Federal Campgrounds; and authorization for the Chairman to take any additional action necessary to effectuate the Agreement, subject to review and approval by the County Attorney.

*Consent*

### **Fire Rescue**

*Jerry Smith, Interim Fire Chief, addressed the Board.*

- 5 Approve the ratification of the application and award of the FY 2024 Georgia Trauma Commission EMS Trauma Equipment Grant for Fire Rescue for emergency medical equipment in the amount of \$16,396.89, and appoint the Grants Manager as the Program Designee and authorize the Chairman to execute all related application and award documents. No match is required.

*Consent*

### **Northeastern Judicial Circuit**

*Jessi Emmett, Division Director for Judicial Accountability Services and Heather Herrington, Director of Treatment Services, addressed the Board.*

- 6 Approve the ratification of the application of the Criminal Justice Coordinating Council's (CJCC) Accountability Court Funding FY 2024 Enhancement and Innovation Grant for Treatment Services to provide additional substance use, mental health and ancillary services to program participants in the amount of \$114,455.22, and if awarded, appoint the Grants Manager as the Program Designee and authorize the Chairman to execute all related application and award documents. A cash match of \$15,607.53 is required.

*Consent*

### **Planning and Development**

*Randi Doveton, Director of Planning and Development, addressed the Board.*

- 7 **7042 Baker Lane | Use Subject to County Commission Approval | 17.215.020. agri-entertainment | on a 31.02± acre tract located on the terminus of Baker Lane | Zoned AR-IV; Tax Parcel 12037 000003 | Proposed use: agri-entertainment business | Commission District 3 | Laura Labovitz, applicant.**

- 8 **8545 Belton Bridge Road | Amend Conditions |** of a previous rezoning regarding a subdivision amenity area on a 8.23± acre parcel located at the terminus of Pintail Court | Zoned AR-IV; Tax Parcel 12127 000001 | **Proposed Use: Amenity area | Commission District 3 | Mallard View Homeowners Association, applicant.**
- 9 **4053 Cleveland Highway | Rezone |** from Agriculture-Residential-III (AR-III) to Suburban-Shopping (S-S) on a 6.34± acre tract located on the west side of Cleveland Highway at its intersection with Jim Hood Road | Zoned AR-III (GCOD); Tax Parcel 12025 000036 | **Proposed use: grocery store, convenience store with gas & restaurant | Commission District 3 | Donnie Hunt, applicant.**

### **Public Works and Utilities**

*Bill Nash, Director of Public Works and Utilities, addressed the Board.*

- 10 Approve the purchase of two (2) tag-along trailers for Road Maintenance to Hooper Trailer Sales, Inc. of Monticello, GA, in the amount of \$53,990.00.  
*Consent*
- 11 Approve the purchase of two (2) Mack tandem dump trucks for Road Maintenance to Gainesville Truck Center of Gainesville, GA, in the amount of \$351,196.00.  
*Consent*
- 12 Approve the Task Order #2024-009 under RFP #39-001 Demand Services for On-Call Contractors for Construction of Right-Turn Lane on Rilla Road at Mt. Vernon for Public Works & Utilities to Chattahoochee Group, Inc. of Clermont, GA, in the amount of \$739,857.88.  
*Consent*

### **Sheriff's Office**

*Captain Kelley Edwards, Sheriff's Office, addressed the Board.*

- 13 Approve the ratification of the application and award for the 2023 State Homeland Security Program grant for the Sheriff's Office SWAT Team to purchase training and equipment in the amount of \$30,000.00, and appoint the Grants Manager as the Program Designee and authorize the Chairman to execute all related award documents. No match is required.  
*Consent*
- 14 Approve the ratification of the application and award for the 2023 State Homeland Security Program grant for the Sheriff's Office to purchase K9 supplies in the amount of \$6,000.00 and appoint the Grants Manager as the Program Designee and authorize the Chairman to execute all related award documents. No match is required.

*Consent*

*Sergeant Jeremy Cooksey, Sheriff's Office, addressed the Board.*

- 15 Approve the ratification of the application and award for the 2024 Georgia Highway Enforcement of Aggressive Traffic (HEAT) Grant for the Sheriff's Office to provide 100% funding for enforcement hours, operating and travel expenses in the amount of \$186,800.80, and appoint the Grants Manager as the Program Designee and authorize the Chairman to execute all related award documents. No match is required.

*Consent*

*Lieutenant John Morgan, Sheriff's Office, addressed the Board.*

- 16 Approve the ratification of the application and award of the FY 2024 Edward Byrne Memorial Justice Assistance Grant (JAG) of the U.S. Department of Justice for the Sheriff's Office to purchase license plate reader cameras in the amount of \$27,259.00, and if awarded, appoint the Grants Manager as the Program Designee, and authorize the Chairman to execute all related application and award documents. No match is required.

*Consent*

- 17 Approve the renewal of the Records Management System and Jail Management System's yearly maintenance and support for the Sheriff's Office to CentralSquare Technologies of Lake Mary, FL, in the amount of \$102,591.23.

*Consent*

*1st Lieutenant Jonathan Underwood, Sheriff's Office, addressed the Board.*

- 18 Approve the purchase for Phase II HVAC Improvements for the Hall County Jail to Trane U.S. Inc. of Doraville, GA, in the amount of \$2,196,647.19.

*Consent*

### **County Administrator**

*Mr. Propes addressed the Board and stated the following:*

- *Presented a "WIN" video featuring Elections and Emergency Management.*

### **Public Comments**

*There were no comments from the public.*

### **Commission Time**

*Commissioner Billy Powell, District 2, acknowledged Commissioner Poole on the success of the Public Information Meeting regarding the Northeast Georgia Inland Port that was held on October 17, 2023 at Airline Baptist Church. Powell stated more than 200 citizens attended the meeting. Thanked Public Works & Utilities staff for their attendance.*

*Commissioner Gregg Poole, District 3, acknowledged Interim Fire Chief Jerry Smith for the great job he is doing at Fire Rescue.*

*Chairman Richard Higgins acknowledged the Elections Board for the great job they do.*

## **Adjourn**

*Chairman Higgins adjourned the meeting at 3:34 p.m.*