



**HALL COUNTY BOARD OF COMMISSIONERS  
WORK SESSION SUMMARY MINUTES**

Hall County Government Center 2nd Floor  
2875 Browns Bridge Road  
Gainesville, GA 30504

Streamed Live on Hall County Government's Website - [www.hallcounty.org](http://www.hallcounty.org)  
**Monday, July 22, 2024 - 03:00 PM**

**Call to Order**

*Vice Chairman Poole at 3:00 p.m.*

*Present:*

*Vice-Chairman Gregg Poole, Commissioners Kathy Cooper, Billy Powell and Jeff Stowe*

*Also present were County Administrator Zach Propes, Assistant County Administrators Katie Crumley and Casey Ramsey, Commission Clerk Jennifer Rivera, County Attorney William Linkous III, and Special Assistant County Attorney Van Stephens*

**Correctional Institution**

*Walt Davis, Warden of the Correctional Institution, addressed the Board.*

- 1 Approve the Intergovernmental Agreement with the Georgia Department of Corrections with regard to the state inmate subsidy at the Correctional Institution.

*Consent*

**County Attorney**

*Mr. Stephens addressed the Board.*

- 2 Approval and authorization for the Chairman or Vice Chairman to execute a resolution ratifying and approving all actions taken in preparation for the Call of the Transportation Special Purpose Local Option Sales and Use Tax (TSPLOST) Referendum for November 5, 2024; authorization for the Chairman or Vice Chairman to execute any and all documents necessary to effectuate the resolution, subject to review and approval by the County Attorney.

*Consent*

**Emergency Management**

*Zach Brackett, Director of Emergency Management (EMA), addressed the Board.*

- 3 Approve the ratification of the application and award of the 2023 Emergency Management Performance Grant (EMPG) for the Hall County Emergency Management Agency in the amount of \$50,000.00 and if awarded, appoint the Grants Manager as the Program Designee, and authorize the Chairman or Vice Chairman to execute all related award documents. An in-kind match of \$50,000.00 will be required.

*Consent*

### **Fire Rescue**

*Jerry Smith, Fire Chief, addressed the Board.*

- 4 Approval and authorization for the Chairman or Vice Chairman to execute any and all documents necessary to declare as surplus and unserviceable, and donate a 2002 HME 1871S Fire Pumper bearing VIN Number 44KFT42822WZ20055 to the Interactive Neighborhood for Kids, Inc. (INK) of Gainesville, GA, subject to review and approval by the County Attorney.

*Consent*

### **Financial Services**

*Taylor Samples, Director of Financial Services, addressed the Board.*

- 5 Approve the adoption of the Tax Levy Resolution for the Hall County School District for FY 2025.

*Consent*

### **Gainesville-Hall Metropolitan Planning Organization (GHMPO)**

*Michael Haire, Transportation Planning Manager for Gainesville-Hall Metropolitan Planning Organization (GHMPO), addressed the Board.*

- 6 Approve the award of RFQ/P #45-005 State Route 13/Atlanta Highway Corridor Study for Gainesville-Hall Metropolitan Planning Organization (GHMPO) to Keck & Wood, Inc. of Duluth, GA, in the amount of \$175,500.00.

*Discussion*

### **Human Resources**

*Dr. LisaRae Jones, Director of Human Resources, addressed the Board.*

- 7 Approve the Employment Agreement for the Assistant Director of Public Works & Utilities.

*Consent*

- 8 Approve the award of RFQ/P #45-002 Medical, Dental, & PBM Claims Administration for health benefits to Healthgram Health Insurance of Charlotte, NC, Delta Dental of Chicago, IL, Veracity Rx of Kennesaw, GA, and ProCare Rx of Gainesville, GA; authorization for the Chairman or Vice Chairman to execute all related documents, subject to the review and approval by the County Attorney. The estimated annual cost is \$921,627.00.

*Consent*

- 9 Approve the award of RFQ/P #45-003 Medical Clinic Management for on-site medical clinic management services to Marathon Health, LLC. of Indianapolis, IN. The estimated annual cost is \$1,779,016.00.

*Consent*

- 10 Approve the resolution to adopt, restate, and amend Hall County Retirement Benefits; authorization for Chairman or Vice Chairman to execute all related documents, subject to review and approval by the County Attorney.

*Consent*

- 11 Approve the resolution regarding the compensation of the Hall County Planning Commission, subject to review and approval by the County Attorney.

*Consent*

- 12 Approve the resolution regarding the compensation of the Hall County Board of Tax Assessors, subject to review and approval by the County Attorney.

*Consent*

## **Planning & Zoning**

*Beth Garmon, Director of Planning and Zoning, addressed the Board.*

- 13 **448 West Highland Drive | Use Subject to County Commission Approval** | 17.160.040 Food processing involving animals | on a 2.57± acre tract located at the terminus of West Highland Drive | Zoned I-I, Tax Parcel 00128 002009G | **Proposed Use: Food processing involving animal by-products** | Commission District 4 | **Jose Luis Bauza Faria, applicant**
- 14 **1560 Pine Valley Road | Rezone** | from Planned Residential Development (PRD) to Planned Industrial Development (PID) | on an approximately 3.0± acre tract located on the west side of Pine Valley Road, approximately 1,330 feet from its intersection with White Sulphur Road | Zoned PRD; Tax Parcels 09124 000039 (pt.) | **Proposed Use: Self-storage warehouse** | Commission District 3 | **Shadow Stone Partners, LLC, applicant**

## **Public Works and Utilities**

*Bill Nash, Director of Public Works and Utilities, addressed the Board.*

- 15 Approve the award of ITB #019-45 White Sulphur Road Realignment for Public Works & Utilities to E.R. Snell Contractor, Inc. of Snellville, GA, in the amount of \$6,957,052.86, of which \$2,000,000.00 is EDA funded via a reimbursement EDA grant, No. 04-01-07651, contingent upon EDA concurring with the July 11th, 2024 Bid Opening.

*Consent*

- 16 Approve the Utility Relocation Agreement between Hall County and Georgia Power Company regarding the relocation of utility poles on Cagle Road, subject to review and approval by the County Attorney. The estimated cost is \$275,034.00.

*Consent*

### **Sheriff's Office**

*Sergeant Mike Free, Sheriff's Office, addressed the Board.*

- 17 Approve the award of IFB #027-45 Sheriff Uniform Supply Annual Contract for Sheriff's Office to Strongpoint, LLC of Gainesville GA, Uniforms Unlimited of Athens, GA, Public Safety Uniform & Supply of GA of Bogart, GA, and Dana Safety Supply, Inc. of Sugar Hill, GA. The estimated annual cost is \$205,000.00.

*Consent*

### **County Administrator**

*Mr. Propes addressed the Board and stated that on July 19, 2024 Hall County held its first LEADS program graduation with 20 Hall County employee participants.*

### **Public Comments**

*There were no comments from the public.*

### **Commission Time**

*The Commissioners did not have any items to report.*

### **Adjourn**

*Vice-Chairman Poole adjourned the meeting at 3:17 p.m.*