



**HALL COUNTY BOARD OF COMMISSIONERS
WORK SESSION SUMMARY MINUTES**

**Hall County Government Center 2nd Floor
2875 Browns Bridge Road
Gainesville, GA 30504**

**Streamed Live on Hall County Government's Website - www.hallcounty.org
Monday, February 09, 2026 - 03:00 PM**

Call to Order

Chairman Gibbs at 3:00 p.m.

Present:

Chairman David Gibbs, Vice-Chairman Kathy Cooper and Commissioners Billy Powell, Gregg Poole and Jeff Stowe

Also present were County Administrator Zach Propes, Assistant County Administrators Casey Ramsey and John Gentry, Commission Clerk Jennifer Rivera, Deputy Commission Clerk Ana Dominguez, and County Attorney Justin Lawhon

Administration

Sarah Crowe, Communications & Strategic Engagement Manager, addressed the Board.

- 1 Approve the award of RFQ/P #46-026 Demand Services for Fabrication & Installation of Hall County Facility Signage to Miller EG Design of Acworth, GA. The estimated annual cost is \$81,048.32.

Consent

Appointments for Consideration

Ms. Rivera addressed the Board.

- 2 Appointment to the Avita Community Partners Board to serve a term from January 1, 2026 to December 31, 2028. Commission Districts 1, 2, 3 & 4.

Re-appointment of Commissioner Kathy Cooper - Consent

Planning & Zoning

Katie Ahmed, Planning & Zoning Administrator, addressed the Board.

- 3 Approve the ratification of the application and award for the Georgia County Internship Program (GCIP) Grant for Planning & Zoning to hire a Planning Intern in the amount of \$2,959.50, and appoint the Grants Manager as the Program Designee; authorization for the Chairman to execute the Georgia County Internship Program Grant Agreement with the Association County Commissioners of Georgia (ACCG) Civic Affairs Foundation, Inc. along with all related application and award documents. No match is required.

Consent

- 4 **3294 & 3290 Athens Highway | Rezone |** from Agricultural Residential (AR-1) & Planned Industrial Development (PID) to Light Industrial (I-1)) | on a 14.11± acre tract located on the south side of Athens Highway approximately 1655 feet from its intersection with Bluffton Drive | Zoned AR-1 & PID; Tax Parcel 15014 000192 | **Proposed Use: Uses permitted in I-1 |** Commission District 3 | **Jim Rizqallah, applicant** NOTE: Tabled at the January 22, 2026 Voting Meeting until the February 12, 2026 Voting Meeting.

Public Works and Utilities

Jorge Gomez, Director of Public Works and Utilities, addressed the Board.

- 5 Approve the Memorandum of Agreement with Lumpkin County for mowing of certain right of ways, subject to review and approval by the County Attorney.

Consent

- 6 Approve the subscription renewal of Cartegraph Enterprise Asset Management Software for various County departments to Carahsoft Technology Corp. of Reston, VA. The estimated annual cost is \$156,704.05.

Consent

- 7 Approval and authorization for the Chairman to execute a resolution authorizing the adoption of the Georgia Department of Transportation (GDOT) Procurement Policy for the Procurement, Management and Administration of Engineering and Design Related Consultant Services for state and federally funded transportation projects; authorization for the Chairman and Financial Services Director to execute any and all documents related to the agreement, subject to review and approval by the County Attorney.

Consent

- 8 Approval and authorization for the Chairman to execute a resolution authorizing the adoption of the Georgia Department of Transportation (GDOT) Title VI Agreement with Assurances as it relates to state and federally funded transportation projects; authorization for the Chairman and Director of Public Works & Utilities to execute any and all documents related to the agreement, subject to review and approval by the County Attorney.

Consent

- 9 Approval and authorization for the Chairman to execute a resolution authorizing the execution of the Georgia Department of Transportation (GDOT) Right-of Way Agreement for the Spout Springs Road Phase II Project; authorization for the Chairman to execute any and all documents related to the agreement, subject to review and approval by the County Attorney.

Consent

- 10 Approve the acceptance of a \$1,555,678.00 Guaranty Performance/Maintenance Agreement for streets, stormwater management facilities, sewer and sidewalks in Weatherfield Phase 1A and 1B Subdivision. Commission District 1.

Consent

- 11 Approve the extension of a \$820,761.00 Guaranty Performance/Maintenance Agreement for streets, stormwater management facilities and sidewalks in Magnolia Station Phase 4 Subdivision. Commission District 3.

Consent

Sheriff's Office

1st Lieutenant Mark Mason, Sheriff's Office, addressed the Board.

- 12 Approve the ratification for the emergency purchase of water heaters under Task Order #2026-027 Replace Water Heaters at the Hall County Jail to B&W Mechanical Contractors Inc of Lawrenceville, GA, in the amount of \$174,495.00.

Consent

County Administrator

Mr. Ramsey addressed the Board and presented a 'WIN' video highlighting work done throughout the County during the recent winter weather events.

Public Comments

The following people addressed the Board:

- Penni Ganyard, 2175 Silver Circle, Gainesville
- Jodi White, 5166 Whitehall Road, Lula

Commission Time

Commissioner Billy Powell, District 2, thanked Hall County employees who responded during the recent winter weather events.

Commissioner Gregg Poole, District 3, thanked Hall County employees who responded during the recent winter weather events.

Commissioner Jeff Stowe, District 4, acknowledged current members of Leadership Hall. The following members addressed the Board:

- *Kiley Sargent (Sheriff's Office)*

Executive Session

Commissioner Powell/Commissioner Stowe — to go into Executive Session at 3:39 p.m. — Vote: 5 to 0

Commissioner Cooper — aye

Commissioner Powell — aye

Chairman Gibbs — aye

Commissioner Poole — aye

Commissioner Stowe — aye

Motion passed.

- 13 Discussion regarding land acquisition, land disposition, personnel matters, potential litigation and/or litigation. Executive Session is not open to the public. Executive Session is a lawfully closed meeting [§ 50-14-1 (a)(2)].

Commissioner Powell/Commissioner Stowe — to adjourn the Executive Session at 5:13 p.m. — Vote: 5 to 0

Commissioner Cooper — aye

Commissioner Powell — aye

Chairman Gibbs — aye

Commissioner Poole — aye

Commissioner Stowe — aye

Motion passed.

Adjourn

Chairman Gibbs adjourned the meeting at 5:13 p.m.