



L A M A R H U N T

**U.S. OPEN CUP**

***2022 Handbook***

---

***Finalists' Edition***



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## *Changes for the 2022 U.S. Open Cup Tournament*

The following list highlights the changes made since the 2019 Lamar Hunt U.S. Open Cup, the last full tournament held:

- Tournament format: With Major League Soccer (Division I) continuing to expand, 17 teams from this level will enter the 2022 competition in the Third Round, a round earlier than has been the case in recent years. This move increases the opportunity for lower division teams (from 11 in 2019 to 24 in 2022) to reach the Round of 32 and beyond.
- Method for determining Third Round pairings: With 17 Division I clubs entering at this stage, teams in the Third Round will be pooled into four- or six-team geographically-based groups, with a draw conducted similar to that done in the following rounds to determine the Third Round matchups. This process replaces the geographically-created pairings as conducted in the First and Second Rounds.
- Third Round games that involve MLS teams (whether home or away) will have a fixed hosting fee of \$6,000 assessed for each match in addition to the revenue share above \$100,000 in Total Gross Ticket Revenue.
- The Fourth Round has been renamed the Round of 32 to communicate the number of teams remaining at that stage of the competition.
- Tournament participation:
  - One hundred and three (103) teams will take part in the 2022 Open Cup, an increase of 19 since 2019. The mark sets a tournament record in the modern era (1995-present), eclipsing the previous high of 99 set in 2017 when 43 pro and 56 amateur sides saw action.
  - 2022 will see the largest number of professional teams (71) in the competition's modern era, surpassing the previous record of 52 set in 2019.
  - The Second Round will have 31 matches played, setting a new record for most games played in a single round in the tournament proper, exceeding the previous high of 28 set in 2017's First Round.
- Both teams in a match are now required to arrive at the venue at least 90 minutes before game time (see Game Day Responsibilities on page 34), a change from 75 minutes.
- 2022 Referee Fee Schedule: Fees have been adjusted for all rounds. Each match official should be supplied with four (4) complimentary tickets, if requested.
- The following sections of the Competition Regulations (a.k.a. the Open Cup Policy) have been revised since 2019:
  - Section 104(a). Adjudication & Discipline Panel — The Open Cup Committee chairperson will appoint one representative from the Open Division, one representative from an outdoor professional league and one Athlete not competing in the current competition. Change has been made to have a more manageable panel while complying with the new requirement of one-third Athlete representation.
  - Section 203(a). Player eligibility — The foreign-player limit for professional teams has been eliminated. Change has been made to boost the credibility of U.S. Soccer's National Championship by not artificially excluding a portion of a team's duly-constituted roster from playing.

- Section 203(b)(2). Player eligibility — The deadline to submit a team’s Open Cup roster will be three weeks prior to the first Open Cup Round in which a team participates. This will allow more time for the Player Services Department to review rosters.
- Section 303. Match play — For 2022, the Open Cup will allow five substitutes at a maximum of three substitution windows PLUS halftime. If there is extra time, an additional substitute and substitution window will be granted, along with substitution windows prior to the start and at halftime of extra time. Also, the Committee may consider provisions for additional substitutes for a player suffering a concussion injury (which were also adopted for 2022 and noted below).
- Section 303. Match play — The referee will keep the official time of the match. However, the scoreboard shall count up from 00:00 to 120:00, if possible.
- Section 305(a). Player and Team Official Match Discipline — Language updated consistent with changes made in 2019 to the Laws of the Game by the International Football Association Board (IFAB) regarding team officials being issued yellow and red cards.
- Section 308(e). Cancelled and Terminated Matches — Updated to resolve possible termination scenarios more precisely.
- Attachment A – Stadium Requirements. — Updated to require an EMS vehicle (ambulance) on site for all matches. Updated to indicate a preference for a clock that can count up to 120 minutes.
- Concussion Substitutes:
  - The 2022 U.S. Open Cup will participate in the IFAB trial of additional concussion substitutes, utilizing Protocol B. This is the same protocol that will be in place for all U.S.-based professional leagues in 2022.
    - Up to 2 ‘concussion substitutes’ per team, as well as 2 additional substitutes to the opposing team.
    - Colored or Labeled Substitution Cards will be used for these substitutions.
  - Documentation regarding concussion substitution protocols is included in the 2022 Handbook (see page 37).
  - U.S. Soccer will aggregate data from the 2022 competition to report to IFAB. Teams will be provided reporting at the conclusion of the tournament per the guidelines provided by the Commissioner.
- Visiting team travel expense reimbursement: U.S. Soccer has increased the levels of travel reimbursement and the size of the traveling party eligible for reimbursement for all rounds of the competition (see page 56).



## *U.S. Open Cup Committees & Staff*

### **Competition Committee**

<b>Arthur Mattson</b>	Chairperson
<b>Todd Durbin</b>	Committee Member
<b>Kevin Hensley</b>	Committee Member (Athlete Representative)
<b>Stuart Holden</b>	Committee Member (Athlete Representative)
<b>Brett Luy</b>	Committee Member
<b>Shonna Schroedl</b>	Committee Member
<b>David Applegate</b>	Staff Liaison

### **Adjudication and Discipline Panel**

<b>Arthur Mattson</b>	Chairperson (non-voting member)
<b>TBA</b>	Professional Division representative
<b>TBA</b>	Open Division representative
<b>TBA</b>	Athlete representative
<b>David Applegate</b>	Staff Liaison

### **Key Staff**

<b>David Applegate</b> (dapplegate@ussoccer.org)	Director of Competitions
<b>Paul Marstaller</b> (pmarstaller@ussoccer.org)	Competition Consultant
<b>Mia Ciardiello</b> (mciardiello@ussoccer.org)	Competition Coordinator
<b>Mike Gressle</b> (mgressle@ussoccer.org)	Broadcast Rights
<b>Steve Hoffman</b> (shoffman@ussoccer.org)	Sponsorship & Commercial
<b>Michael Benford</b> (mbenford@ussoccer.org)	Logo Usage



## 2022 U.S. Open Cup Competition Calendar

### **Key Dates in 2021:**

Tuesday, Dec. 14 (2 p.m. CT)	Team Entry & Information Form, Performance Bond deadline for Open Division teams who have qualified via 2021 results in national leagues
	Team Entry & Information Form, Entry Fee and Performance Bond deadline for Division I, II and III Outdoor Professional League teams
Tuesday, Dec. 31	Confirmation deadline for Division I, II and III Outdoor Professional League teams per Section 202(b)(1) of the Competition Regulations (a.k.a. the Open Cup Policy)

### **Key Dates in 2022:**

Friday, Jan. 14	Venue Declaration Form and Home Game Application Form deadline for teams participating in the First and Second Rounds
Week of January 24	Final allocation announced for Open Division slots into 2022 Lamar Hunt U.S. Open Cup
Week of January 31	First Round pairings announced
Week of February 7	Second Round pairings and possible pairings announced
Monday, Feb. 7, to Thursday, June 30, 4 p.m. CT	Spring roster changeover period for Open Division local qualifiers still competing (each team may add up to eight new players to their Fall 2021 roster who are not already cup-tied; 25 player limit remains. If a player is dropped from the roster of an Open Division local qualifier, that player can only be returned to the same team's roster using one (1) of the eight (8) permitted additions during the changeover period)
Tuesday, March 1	Deadline for teams entering tournament at First Round (not including Open Division local qualifiers) to submit initial roster
Tuesday, March 15	Deadline for teams entering tournament at Second Round to submit initial roster
Tuesday, March 22, and Wednesday, March 23*	First Round
Tuesday, March 29	Deadline for teams entering tournament at Third Round to submit initial roster
Wednesday, March 30, 2 p.m. CT	Home Game Application Form deadline for Third Round and Round of 32
Tuesday, April 5, through Thursday, April 7*	Second Round
Friday, April 8	Third Round Draw
Tuesday, April 19	Deadline for teams entering tournament at Round of 32 to submit initial roster
Tuesday, April 19, through Thursday, April 21*	Third Round
Friday, April 22	Round of 32 Draw
Wednesday, May 4, 2 p.m. CT	Home Game Application Form deadline for Round of 16 and Quarterfinal Round
Tuesday, May 10, and Wednesday, May 11*	Round of 32

Thursday, May 12	Round of 16/Quarterfinal Round Draw
Tuesday, May 24, and Wednesday, May 25*	Round of 16
Wednesday, June 15, 2 p.m. CT	Home Game Application Form deadline for Semifinal Round and Lamar Hunt U.S. Open Cup Final
Tuesday, June 21, and Wednesday, June 22*	Quarterfinal Round
Thursday, June 23	Draw to determine hosts for Semifinals and Final
Friday, July 1, to Day Before 2022 Final (2 p.m. CT)	Summer roster changeover period for Open Division local qualifiers still competing (each team may add up to eight new players to their Spring roster who are not already cup-tied; 25 player limit remains. If a player is dropped from the roster of an Open Division local qualifier, that player can only be returned to the same team's roster using one (1) of the eight (8) permitted additions during the changeover period)
Tuesday, July 26, and Wednesday, July 27*	Semifinal Round
Tue., Sept. 6, Wed., Sept. 7*, Tue., Sept. 13, or Wed, Sept. 14	2022 Lamar Hunt U.S. Open Cup Final

*\* Note: Any Open Cup game where one of the participants has a league game the following Friday will be moved to Tuesday (exception to this occurs when the team's opponent is scheduled for a league game the preceding Sunday; in this case, the provisions elsewhere in the Open Cup Handbook to determine the match date will prevail). In addition, any game chosen by U.S. Soccer to be broadcast nationally in any round is subject to being moved up a day. The Commissioner has the authority to set outside of the confirmed schedule the date for any match if such a change is in the best interests of the tournament.*





## 2022 U.S. Open Cup Participating Teams

**Division I – Major League Soccer: All 25 U.S.-based teams, with eight (8) entering in the Round of 32 and 17 entering in the Third Round:**

Atlanta United FC <sup>^</sup>	FC Dallas <sup>^</sup>	Nashville SC*	Real Salt Lake <sup>^</sup>
Austin FC <sup>^</sup>	D.C. United <sup>^</sup>	New England Revolution*	San Jose Earthquakes <sup>^</sup>
Charlotte FC <sup>^</sup>	Houston Dynamo FC <sup>^</sup>	New York City FC*	Seattle Sounders FC*
Chicago Fire FC <sup>^</sup>	LA Galaxy <sup>^</sup>	New York Red Bulls <sup>^</sup>	Sporting Kansas City*
FC Cincinnati <sup>^</sup>	Los Angeles Football Club <sup>^</sup>	Orlando City SC <sup>^</sup>	
Colorado Rapids*	Minnesota United FC <sup>^</sup>	Philadelphia Union*	
Columbus Crew <sup>^</sup>	Inter Miami CF <sup>^</sup>	Portland Timbers*	

\* Entering in the Round of 32

<sup>^</sup> Entering in the Third Round

**Division II – USL Championship: Twenty (23) U.S.-based teams, entering in the Second Round:**

Birmingham Legion FC	Hartford Athletic	Monterey Bay F.C.	Rio Grande Valley FC
Charleston Battery	Indy Eleven	New Mexico United	Sacramento Republic FC
Colorado Springs	Las Vegas Lights FC	Oakland Roots	San Antonio FC
Switchbacks FC	Louisville City FC	Orange County SC	San Diego Loyal SC
Detroit City FC	Memphis 901 FC	Phoenix Rising FC	Tampa Bay Rowdies
El Paso Locomotive FC	The Miami FC	Pittsburgh Riverhounds SC	FC Tulsa

**Division III – MLS NEXT Pro: Two (2) U.S.-based teams, entering in the Second Round:**

Rochester New York FC      St. Louis

**Division III – National Independent Soccer Association: Ten (10) teams, entering in the Second Round:**

AC Syracuse Pulse	California United Strikers FC	Los Angeles Force	Valley United FC
ALBION San Diego	Chattanooga FC	Maryland Bobcats FC	
Bay Cities FC	Flower City Union	Michigan Stars FC	

**Division III – USL League One: Eleven (11) teams, entering in the Second Round:**

Central Valley Fuego FC	Forward Madison FC	Northern Colorado	South Georgia Tormenta FC
Charlotte Independence	Greenville Triumph SC	Hailstorm FC	FC Tucson
Chattanooga Red Wolves SC	North Carolina FC	Richmond Kickers	Union Omaha

**Open Division Local Qualifiers: Eleven (11) regional survivors out of 92 teams who entered local qualifying, entering in the First Round:**

EAST: Brockton FC United (Mass.), Lynchburg FC (Va.), Nova FC (Va.), Oyster Bay United FC (N.Y.)

CENTRAL: Azteca FC (Colo.), D'Feeters Kicks Soccer Club (Texas)

SOUTHEAST: City Soccer FC (Fla.), Orlando FC Wolves (Fla.)

WEST: Contra Costa FC (Calif.), Escondido FC (Calif.), San Fernando Valley FC (Calif.)

**Open Division: 2021 U.S. Adult Soccer Association National Amateur Cup champion, entering in the First Round:**

Lansdowne Yonkers FC (N.Y.)

**Open Division National Leagues Track – National Premier Soccer League: 10 of 76 teams qualifying from 2021 league competition, entering in the First Round:**

Cleveland SC	Georgia Revolution FC	Miami United FC	Tulsa Athletic
Denton Diablos FC	Hartford City FC	Minneapolis City SC	
FC Motown	Las Vegas Legends FC	Southern States Soccer Club	

**Open Division National Leagues Track – USL League Two: 10 of 75 U.S.-based teams qualifying from 2021 league competition, entering in the First Round:**

Chicago FC United	Ocean City Nor'easters	South Carolina United FC	Western Mass Pioneers
Des Moines Menace	Park City Red Wolves SC	The Villages SC	
NC Fusion U23	Portland Timbers U23	West Chester United SC	

The following professional teams are ineligible to compete per Section 202(e) of the Competition Regulations (a.k.a. the Open Cup Policy) due to being majority-owned or having their player roster materially controlled by a higher-level professional club:

Atlanta United 2 (USL Championship)	Atlanta United FC (MLS)
Chicago (MLS NEXT Pro)	Chicago Fire FC (MLS)
Cincinnati (MLS NEXT Pro)	FC Cincinnati (MLS)
Colorado (MLS NEXT Pro)	Colorado Rapids (MLS)
Columbus (MLS NEXT Pro)	Columbus Crew (MLS)
Dallas (MLS NEXT Pro)	FC Dallas (MLS)
Houston (MLS NEXT Pro)	Houston Dynamo FC (MLS)
Kansas City (MLS NEXT Pro)	Sporting Kansas City (MLS)
LA Galaxy II (USL Championship)	LA Galaxy (MLS)
Loudoun United FC (USL Championship)	D.C. United (MLS)
Miami (MLS NEXT Pro)	Inter Miami FC (MLS)
Minnesota (MLS NEXT Pro)	Minnesota United FC (MLS)
New England (MLS NEXT Pro)	New England Revolution (MLS)
New York City (MLS NEXT Pro)	New York City FC (MLS)
New York Red Bulls II (USL Championship)	New York Red Bulls (MLS)
Orlando (MLS NEXT Pro)	Orlando City SC (MLS)
Philadelphia (MLS NEXT Pro)	Philadelphia Union (MLS)
Portland (MLS NEXT Pro)	Portland Timbers (MLS)
Salt Lake (MLS NEXT Pro)	Real Salt Lake (MLS)
San Jose (MLS NEXT Pro)	San Jose Earthquakes (MLS)
Seattle (MLS NEXT Pro)	Seattle Sounders FC (MLS)



## ***2022 U.S. Open Cup Competition Format***

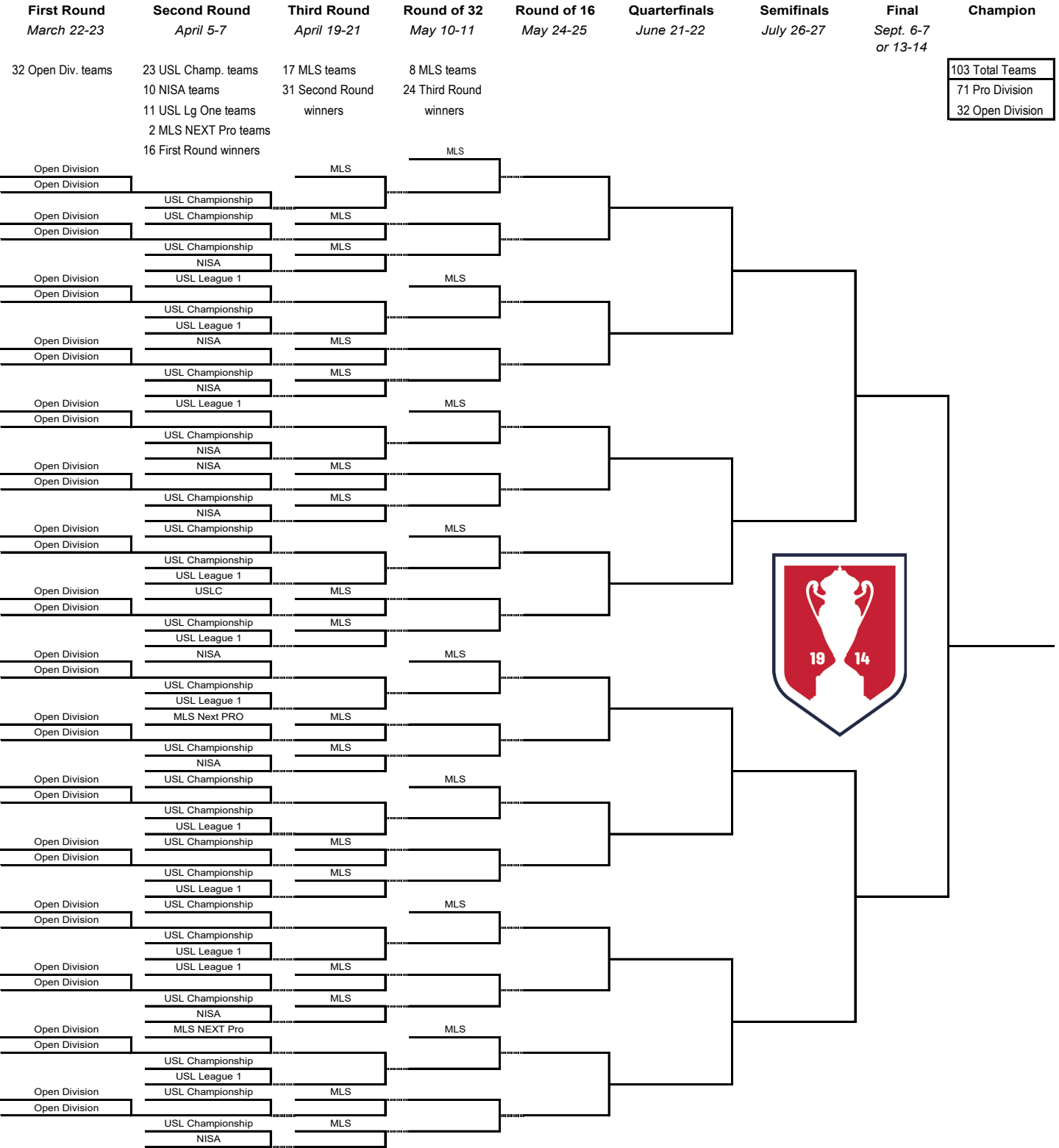
The 2022 U.S. Open Cup will be conducted on a single-game-knockout basis utilizing a tiered-bracket format (see the tournament bracket on the page following this section).

Each team will be matched with an opponent according to the following provisions:

- Pairings will be arranged to prevent the possibility of a non-professional (Open Division) team playing a parent club should both teams be in the competition in the same round, except for the Final. In 2022 the following pairings will be avoided:
  - Chattanooga Red Wolves SC (USL League One), Park City Red Wolves SC (USL League Two)
  - Portland Timbers (MLS), Portland Timbers U23 (USL League Two)
- Pairings will also be arranged to prevent the possibility of a team who receives material technical support from another club from playing that side, except if both teams reach the Final. In 2022 the following pairing will be avoided:
  - Los Angeles Football Club (MLS), Las Vegas Lights FC (USL Championship)
- Professional teams who are majority-owned or otherwise controlled by higher division professional clubs are already excluded from Open Cup competition per Section 202(e) of the Competition Regulations (a.k.a. the Open Cup Policy) (see list of ineligible teams on the previous page).
- A team playing its first Open Cup match cannot be paired against another club from the same qualifying pool also playing its first Open Cup match (an exception to this restriction will be made in the First Round in the interest of avoiding extensive travel for Open Division teams).
- First Round (32 Open Division teams): Teams will be paired geographically with the restriction that teams from the same qualifying pool (e.g.: local qualifiers, NPSL, USL League Two) cannot be paired to play each other. The Commissioner can waive this provision if doing so will avoid extensive travel on balance for the participating teams. If three or more teams are from the same proximity, pairings for these teams will be made by random selection.
- Second Round (16 First Round winners, 23 Division III sides and 23 Division II clubs): After the First Round pairings are made, each First Round pairing will be matched geographically to a team playing its first tournament game. Any remaining sides will be paired to play each other (avoiding teams from the same Division from being paired), with these pairings also made geographically. If three or more teams/pairings are from the same proximity, pairings for these teams will be made by random selection. Instances where a logical geographic fit doesn't exist will be resolved by random selection.

- Third Round (31 Second Round winners and 17 Division I teams): After completion of the Second Round, the teams in the Third Round will be pooled geographically into groups of either four or six (depending on geographic distribution), with the Division I clubs first entering the competition distributed as evenly as possible among the groups. All Division I sides will be drawn to face a Second Round winner and not another Division I club. Any teams who are precluded from playing each other until the Final will be placed in different groups. A random draw will determine the pairings within each group. Instances where a logical geographic fit doesn't exist in determining the groups will be resolved by random selection.
- Round of 32: After completion of the Third Round, the teams in the Round of 32 will be pooled geographically into groups of four, with the Division I clubs first entering the competition and any teams who are precluded from playing each other until the Final being placed in different groups. A random draw will determine the pairings within each group. Instances where a logical geographic fit doesn't exist in determining the groups will be resolved by random selection.
- Round of 16: The Round of 32 winners will be pooled geographically (regardless of league affiliation) into groups of four, with teams who are precluded from playing each other until the Final being placed in different groups. A random draw will determine the pairings within each group.
- Quarterfinal Round: The two winners from each group used to determine the Round of 16 matches will face each other in the Quarterfinal Round.
- Semifinal Round: The four Quarterfinal Round winners will be paired geographically to determine the pairings for the Semifinal Round. Should two teams precluded from playing each other until the Final reach the Semifinal Round and be scheduled to face each other, the matches will be re-drawn to avoid this outcome.

# 2022 Lamar Hunt U.S. Open Cup Tournament Bracket



**Note:** The pairings shown above are merely illustrative and are not meant to accurately reflect the actual matchups of teams by division. This bracket should be viewed as a basic structure for understanding the matches and rounds in the tournament. Open Division includes clubs from the National Premier Soccer League, USL League Two, the reigning USASA National Amateur Cup champion and those teams advancing from Open Division Local Qualifying.



## *Process for Determining Home Teams*

### **General Steps and Provisions:**

- A team interested in hosting must name its possible home venues (limited to two) by submitting a Venue Declaration Form by the published deadline. The form is based on the stadium requirements set forth in the Competition Regulations (a.k.a. the Open Cup Policy).
- After receiving the list of possible venues, the Open Cup Commissioner makes a determination for each venue on whether it has met the requirements.
- If the team originally designated as the home team cannot host for whatever reason, the game will automatically revert to the opponent's home.
- Unless for reasons of force majeure, if the team originally designated as the home team cannot host, that team will be declared ineligible for the visiting team travel reimbursement.

### **All Rounds:**

- Prior to the published deadline, each team who might compete in the first six rounds declares whether they desire to host in any of these rounds using the appropriate Home Game Application Form. Through these forms, the applicant names a specific home venue for each game applied for. The venue must be confirmed to be available for the match date(s) in question and available for the next day in the event a rescheduled match is required.
- First Round matches and Second Round possibilities will be determined shortly after the Home Game Application Form deadline for these rounds. The Third Round and Round of 32 matchups will be determined by random draw the day after the completion of the Second and Third Rounds, respectively. A random draw will also determine the Round of 16 matches while pre-setting the bracket for the remainder of the tournament.
- For each match in the tournament, the Commissioner will conduct a random draw or coin flip to determine the host for each game if: a) both clubs in a match have submitted a Home Game Application Form by the deadline; and b) their respective venues have both been deemed suitable to host. This process will be repeated as possible matches are determined up to the Final.
- Hosts for the First Round and Second Round possibilities will be the first to be announced (see competition calendar for planned announcement date). Possible hosts for subsequent rounds will be announced once they become known.
- Hosting Fees: Each home team is obligated to complete and submit a Home Game Revenue Report Form (found elsewhere in this Handbook). The form, along with any resulting Hosting Fee, is due within seven (7) days following each match hosted. Any team that does not submit payment and/or required documentation in a timely fashion may incur sanctions and/or other penalties imposed by the Commissioner, including a possible ban on hosting future matches until accounts are current.

### **Semifinals and Final:**

- Prior to the published deadline, each team who might compete in the Semifinal and Championship Games declares whether they desire to host in each of these rounds using the Home Game Application Form (Semifinal and Championship Games Only). Through this form, the applicant names a specific home venue for each game. The venue must be confirmed to be available for the match date(s) in question and available for the following date in the event a rescheduled match is required. Separate parameters and guidelines apply to these matches (see form for details).



## *Decision Table for Determining U.S. Open Cup Match Date When Insufficient Rest Days*

Throughout the tournament, matches in nearly every round will be played within two-day (Tuesday-Wednesday) or three-day (Tuesday-Thursday) windows.

With national broadcast commitments in many cases requiring professional league games to be scheduled for Fridays and Sundays throughout the year, U.S. Soccer has developed a decision table (see below) for determining Open Cup match dates when one team has a league game the preceding Sunday while their opponent has a league game the following Friday, resulting in only one rest day between matches for one of the participants.

The table below will be used to determine the day of such Open Cup matches, with the additional proviso that if the Open Cup pairing is between two teams from the same league, the league involved will be allowed to settle the game date internally, if it wishes.

### **Decision Table**

League Game on Sun.	League Game on Fri.	Open Cup Host	Day Designated
Team A Home	Team B Home	Team A	Tues.
Team A Home	Team B Away	Team A	Tues.
Team A Home	Team B Home	Team B	Wed.
Team A Home	Team B Away	Team B	Coin Flip
Team A Away	Team B Home	Team A	Coin Flip
Team A Away	Team B Away	Team A	Tues.
Team A Away	Team B Home	Team B	Wed.
Team A Away	Team B Away	Team B	Wed.

### **Calendar View (home team in pairing listed first)**

Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
Team A Home		A vs. B			Team B Home	
Team A Home		A vs. B			Team B Away	
Team A Home			B vs. A		Team B Home	
Team A Home		Coin Flip B vs. A			Team B Away	
Team A Away		Coin Flip A vs. B			Team B Home	
Team A Away		A vs. B			Team B Away	
Team A Away			B vs. A		Team B Home	
Team A Away			B vs. A		Team B Away	



## ***Team Performance Bond Details***

Each team entering the Open Cup at either the Open Division Local Qualifying phase or the tournament proper must submit a refundable Performance Bond of one thousand dollars (\$1,000.00) no later than the deadline for submitting its Team Entry and Information Form. U.S. Soccer shall charge amounts against a team's Performance Bond as follows:

Item	Amount
Change in match venue, date, or time after a match has been announced publicly (changes in more than one of these, if submitted at the same time, will count as a single change):	\$200.00 per occurrence
Forfeiture of match:	Remaining balance of Performance Bond plus any additional amount to be determined by the Adjudication and Discipline Panel
Other incidents not in the best interests of the competition:	Amounts to be determined by the Adjudication and Discipline Panel

Return of Performance Bond: Within sixty (60) days after a team's elimination from the tournament and assuming all other team obligations to U.S. Soccer have been met, U.S. Soccer shall return a team's Performance Bond, less any charges incurred during the course of the team's participation.





## ***2022 U.S. Open Cup Awards & Prize Money***

The prize money to be distributed for the competition ending September 2022 includes the following:

U.S. Open Cup Champion	\$300,000.00
U.S. Open Cup Finalist	\$100,000.00
Division II team* that advances the furthest	\$25,000.00
Division III team* that advances the furthest	\$25,000.00
Open Division team* that advances the furthest	\$25,000.00

Additionally, the U.S. Open Cup champion will be awarded a championship trophy for its trophy case and have its team name added to the Dewar Challenge Trophy, competed for annually since 1913 and symbolic of the U.S. Open Cup champion since 1914. The Open Cup champion also earns a place in the 2023 Concacaf Champions League. The players from the winning team and the runner-up will be presented with Open Cup medals. U.S. Soccer may also elect to award players from the winning team with championship t-shirts which are to be worn during the trophy presentation.

\*If two or more teams advance to the same round, the following order of steps will be used to determine which single team will be awarded the prize money:

1. Team with the most victories against opponents from three divisions higher
2. Team with the most draws against opponents from three divisions higher
3. Team with the most victories against opponents from two divisions higher
4. Team with the most draws against opponents from two divisions higher
5. Team with the most victories against opponents from one division higher
6. Team with the most draws against opponents from one division higher
7. Team with the most victories against opponents from same division
8. Team with the most draws against opponents from same division
9. Team with the most overall victories
10. Prize money to be divided equally among the teams

For the purpose of this procedure, a game that ends with kicks from the penalty mark to determine the team advancing to the next round is recorded as a draw. Additionally, should a Division II, Division III or Open Division team advance to the final match, the Champion and Runner-Up prize money will be awarded in lieu of the divisional prize.



## *Carryover Suspensions to be Served as of January 1, 2022*

See Section 305(c) of the Competition Regulations for more information on carryover suspensions

Name	Suspension	Team When Suspension Imposed	Reason For Suspension
Abdel, Zak (coach)	Next game	Los Angeles FC (MLS)	Dismissal, 2019 Quarterfinal
Akpore-Idise, Jomo	Next game	Ann Arbor FC (USASA-Mich.)	Red Card, 2019 1st Qual. Round
Allison, Anthony	Next game	Philadelphia Lone Star FC (USASA-Pa.)	Red Card, 2022 4th Qual Round
Andrade, Anthony (coach)	Next game	Colorado Springs FC (USASA-Colo.)	Dismissal, 2018 2nd Qual. Round
Andrade, Jonathan	Next game	Red Force FC (USASA-Fla.)	Red Card, 2020 1st Qual. Round
Angoua, Brou Benjamin	Next game	New England Revolution (MLS)	Red Card, 2017 Quarterfinal
Antonissen, Brandon	Next game	Strikers FC South Coast (USASA-Calif.)	Red Card, 2016 1st Qual. Round
Anyagou, Isaiah (coach)	Next game	Izee Auto FC (USASA-Md.)	Dismissal, 2018 2nd Qual. Round
Argueta, Rony	Next 4 games	Colorado Springs Switchbacks FC (USLC)	Discipline Panel Decision 7/30/19
Arroyo, Michael	Next game	Napa Sporting SC (USASA-Calif.)	Red Card, 2019 2nd Qual. Round
Arton, Peter	Next game	Livonia City FC (USASA-Mich.)	Discipline Panel Decision 11/15/19
Baily, Ryan	Next game	Jackson Lions FC (USASA-N.J.)	Red Card, 2020 1st Qual. Round
Bales, Charles (Charlie)	Next game	Des Moines Menace (PDL)	Red Card, 2015 2nd Round
Bangoura, Naby	Next game	Azteca FC (USSSA-Colo.)	Red Card, 2018 3rd Qual. Round
Bardsley, Gibson	Next game	Arizona United SC (USL)	Red Card, 2016 2nd Round
Barros, Edmilson Alves	Next game	Juve-Pro Soccer (USASA-Mass.)	Red Card, 2019 1st Qual. Round
Barros, Leonardo	Next game	Motagua New Orleans (USASA-La.)	Red Card, 2019 3rd Qual. Round
Bartlome, Chad	Next game	Sacramento Republic FC (USL PRO)	Red Card, 2014 4th Round
Bartsinski, Andreas	Next game	West Chester United SC (USASA-Pa.)	Red Card, 2020 3rd Qual. Round
Basulto, Gaston (coach)	Next game	Miami Nacional SC (USSSA-Fla.)	Dismissal, 2018 3rd Qual. Round
Bennett, Daniel	Next game	Seacoast United Phantoms (PDL)	Red Card, 2018 2nd Round
Bessemer, Chris	Next game in tourn.	proper Salinas Valley Samba (USASA-Calif.)	Discipline Panel Decision 7/14/05
Blanco, Cuauhtemoc	Next 6 games	Chicago Fire (MLS)	Discipline Panel Decision 7/29/08
Boateng, Derek	Next 3 games	Rayo OKC (NASL)	Discipline Panel Decision 11/1/16
Botero, Camilo	Next game	Upward Star (NPSL)	Red Card, 2015 1st Round
Boudreaux, Aaron	Next game	Northshore United (USASA-La.)	Red Card, 2020 1st Qual. Round
Brocks, Stephen	Next game	Tulsa Athletics (NPSL)	Red Card, 2014 2nd Round
Burdette, Colby	Next 5 games	Boca Raton Football Club (USASA-Fla.)	Discipline Panel Decision 11/1/16
Campbell, Luke	Next game	Nova FC (USASA-Va.)	Red Card, 2022 4th Qual Round
Campos, Jorge (coach)	Next game	Toros FC (ANFEEU-Va.)	Red Card, 2022 2nd Qual Round
Canale, Alessandro	Next game	San Nicolás FC (USASA-Calif.)	Red Card, 2019 1st Qual. Round
Capacho Zambrano, Jonatan	Next game	Athletic Katy FC (USASA-Texas)	Red Card, 2020 2nd Qual. Round
Cardona, Daniel (coach)	Next game	FC Kendall (USASA-Fla.)	Dismissal, 2018 1st Round
Carrizales, Marcos	Next game	ASC New Stars (USASA-Texas)	Red Card, 2012 1st Round
Castro Gonzalez, Javier	Next game	Moreno Valley FC (USASA-Calif.)	Red Card, 2017 2nd Round
Castro, Armando	Next game	Oakland FC Leopards (USASA-Calif.)	Red Card, 2019 1st Qual. Round
Cervantes Aguilera, Rafael	Next game	Club El Azul (USSSA-Colo.)	Red Card, 2020 1st Qual. Round
Chavez, Fernando	Next game	Club El Azul (USSSA-Colo.)	Red Card, 2020 1st Qual. Round
Chavez, Gerber	Next game	Des Moines Menace (USLL2)	Red Card, 2019 2nd Round
Cisse, Inza	Next game	Gam United FC (USASA-Colo.)	Red Card, 2022 3rd Qual Round
Coimbra, Mauricio	Next game	Western Mass Pioneers (PDL)	Red Card, 2017 1st Round
Colmenares, Vincente	Next game	Battery Park Gunners (USASA-Mass.)	Red Card, 2016 1st Qual. Round
Coria, Hugo (coach)	Next game	CD Aguiluchos (NPSL)	Red Card, 2014 1st Round
Coronado, Adan	Next game	California United FC II (USASA-Calif)	3rd Yellow Card in same year, 2019 3rd Qual. Round
Cortes, Eric	Next game	El Farolito (USASA-Calif. North)	Red Card, 2016 1st Qual. Round
Cubero, Teylor	Next game	FC Wichita (NPSL)	Red Card, 2018 3rd Round
De Jong, Cameron	Next game	Oxnard Guerreros (USASA-Calif.)	Red Card, 2020 3rd Qual. Round
De Wit, Sem	Next game	Hartford Athletic (USLC)	Red Card, 2019 3rd Round
Dell'Arciprete, Martin	Next game	Ukrainian Nationals (USASA-Eastern Pa.)	Red Card, 2019 2nd Qual. Round
DeRoux, Stephen	Next game	San Antonio Scorpions (NASL)	Red Card, 2015 3rd Round
Diallo, Babacar	Next game	Rochester Rhinos (USL PRO)	Red Card, 2014 5th Round
Diorio, Francisco	Next game	Nova FC (USASA-Va.)	Red Card, 2022 4th Qual Round
Dos Santos, Dener	Next game	Jacksonville Armada U-23 (NPSL)	Red Card, 2017 2nd Round

Name	Suspension	Team When Suspension Imposed	Reason For Suspension
Easterling, Koray	Next game	Des Moines Menace (USLL2)	Red Card, 2019 2nd Round
England, William	Next game	Springfield FC (USASA-III.)	Red Card, 2020 2nd Qual. Round
Escobar, Efran	Next game	Hurricane FC (USASA-Fla.)	Red Card, 2017 2nd Qual. Round
Esono Nfono, Ramon	Next game	Athletic Katy FC (USASA-Texas)	Red Card, 2020 2nd Qual. Round
Fane, Yaya	Next game	Philadelphia Lone Star FC (NPSL)	Red Card, 2019 1st Round
Fernandes, Fabio	Next game	Red Force FC (USASA-Fla.)	Red Card, 2019 2nd Qual. Round
Flores, Luis	Next game	MF 10 (USASA-Nev.)	Red Card, 2017 2nd Qual. Round
Francis, Kevin	Next game	Kitsap Pumas (NPSL)	Red Card, 2018 1st Round
Funes Gusman, Oliver	Next 2 games	CD Huateras (ANFEEU-Va.)	Discipline Panel Decision 12/19/19
Galvan Barbosa, Daniel	Next game	Laredo Heat (PDL)	Red Card, 2013 2nd Round
Garcia Jr., Ruday	Next game	Club El Azul (USSSA-Colo.)	Red Card, 2020 1st Qual. Round
Garcia Mosconi, Max	Next game	CSA Westchester (USASA-N.J.)	Red Card, 2020 2nd Qual. Round
Garcia, Jonah	Next game	FC Minnesota (USASA-Minn.)	Red Card, 2019 2nd Qual. Round
Garrido, Luis	Next game	Houston Dynamo (MLS)	Red Card, 2015 Quarterfinal
Georges, Don	Next game	Ukrainian Nationals (USASA-Pa.)	Red Card, 2019 2nd Qual. Round
Gianotti, Franco	Next game	Real Miami Club of Football (USASA-Fla.)	Red Card, 2016 1st Qual. Round
Gilliam, Brandon (coach)	Next game	BYU Cougars (PDL)	Red Card, 2015 1st Round
Giraldo, Andrew	Next game	Houston Hotshots-Greenspoint FC (USSSA-Texas)	Red Card, 2022 3rd Qual Round
Gokhale, Ninad	Next game	Lone Star Republic (USASA-Texas)	Red Card, 2020 1st Qual. Round
Gomez, Jorge	Next game	Inland Empire FC (USASA-Calif.)	Red Card, 2017 2nd Qual. Round
Gonzalez, Angel	Next game	Chula Vista FC (USSSA-Calif.)	Red Card, 2022 3rd Qual Round
Gonzalez, Edgar	Next game	Moreno Valley FC (USASA-Calif.)	Red Card, 2017 2nd Round
Guerda, Bruno (coach)	Next game	Dallas Elite FC (USASA-North Texas)	Dismissal, 2019 1st Qual. Round
Gutierrez, Daniel (trainer)	Next game	Azteca FC (USSSA-Colo.)	Red Card, 2020 3rd Qual. Round
Hernandez, Abimael	Next game	Del Rey City SC (USASA-Calif.)	Red Card, 2017 1st Qual. Round
Hernandez, Cruz	Next game	San Nicolas FC (USASA-Calif.)	Red Card, 2016 1st Round
Hill, Shane	Next game	Tampa Bay Rowdies (NASL)	Red Card, 2014 3rd Round
Hines-Ike, Brendan	Next game	Ocean City Nor'easters (PDL)	Red Card, 2014 2nd Round
James, Julius	Next game	San Antonio Scorpions (NASL)	Red Card, 2015 3rd Round
Jimenez Amaya, Daniel	Next game	Azteca FC (USASA-Colo.)	Red Card, 2020 3rd Qual. Round
Kling, Fabian	Next game	Fort Lauderdale Strikers (NASL)	Red Card, 2015 3rd Round
Laking, Kieran	Next game	FC Wichita (NPSL)	Red Card, 2018 3rd Round
Lanning, Brian	Next game	South Jersey Elite Barons (USASA-N.J.)	Red Card, 2016 1st Qual. Round
Laventure, Jerrod	Next game	Icon FC (USASA-N.J.)	Red Card, 2014 2nd Round
Lemus, Victor	Next game	Boulder United FC (USSSA-Colo.)	Red Card, 2022 2nd Qual Round
Leon, Ivan	Next game	Brazos Valley Cavalry FC (USLL2)	Red Card, 2019 1st Round
Lewing, Dave	Next game	Tulsa Athletics (NPSL)	Red Card, 2014 2nd Round
Lobo Cunha, Marcelo	Next game	Boston City FC II (USASA-Mass.)	Red Card, 2019 2nd Qual. Round
Lopez, Martin	Next game	Virginia United FC (USASA-Va.)	Red Card, 2022 3rd Qual Round
Lopez, Pablo	Next game	Stanislaus United Turlock Express (US Club)	Red Card, 2012 1st Round
Lopez, Victor (coach)	Next game	White Tigers FC (USASA-Calif.)	Red Card, 2022 2nd Qual Round
Lujano, John	Next game	Des Moines Menace (PDL)	Red Card, 2015 2nd Round
Markham, Nicholas	Next game	Strikers FC South Coast (USASA-Calif. South)	Red Card, 2016 1st Qual. Round
Martinez Granados, Sergio	Next game	Club El Azul (USSSA-Colo.)	Red Card, 2020 1st Qual. Round
Martinez, Steve	Next game	Ozzy's Laguna FC (USASA-Calif.)	Red Card, 2017 2nd Qual. Round
Mattos, Bernardo	Next game	Kingston Stockade (NPSL)	Red Card, 2018 1st Round
McFayden, Kendell	Next game	Rochester Rhinos (USL PRO)	Red Card, 2013 3rd Round
Mejia, Gerson	Next game	IPS/Marathon Taverna (USASA-Ore.)	Red Card, 2019 4th Qual. Round
Mejua Ortiz, Josue	Next game	CD Huateras (ANFEEU-Va.)	Red Card, 2020 3rd Qual. Round
Melendez, Jonathan	Next game	Charlotte Sporting Soccer Academy FC (USSSA-N.C.)	Red Card, 2016 1st Qual. Round
Miazga, Thomas	Next game	EFA Metro (USASA-N.J.)	Red Card, 2022 2nd Qual Round
Middleton, Scott (coach)	Next game	IPS/Marathon Taverna (USASA-Ore.)	Dismissal, 2019 4th Qual. Round
Miller, Kyle	Next game	South Jersey Elite Barons (USASA-N.J.)	Red Card, 2016 1st Qual. Round
Monsalvez Carazo, Javier	Next game	Jacksonville Armada FC (NPSL)	3rd Yellow Card in same year, 2018 3rd Round
Morales, Agustin	Next game	Naples City FC (USASA-Fla.)	Red Card, 2022 2nd Qual Round
Morales, Javier	Next game	FC Dallas (MLS)	Red Card, 2017 Quarterfinals
Moran, Christian	Next game	Azteca FC (USSSA-Colo.)	Red Card, 2017 1st Round
Morgan, Taylor	Next game	Tulsa Roughnecks FC (USL)	Red Card, 2016 2nd Round
Mosquera, Marvin	Next game	Deportivo Lake Mary (USASA-Fla.)	Red Card, 2019 1st Qual. Round
Mustafa, Juma	Next game	Buena Park FC (USASA-Calif. South)	Red Card, 2019 3rd Qual. Round

Name	Suspension	Team When Suspension Imposed	Reason For Suspension
Naraghi, Parsa (coach)	Next game	Shahin Atlanta FC (USASA-Ga.)	Dismissal, 2019 2nd Qual. Round
Narbon, Francisco	Next game	Seattle Sounders (MLS)	Red Card, 2017 Round of 16
Nava, Juan	Next game	Laredo Heat (PDL)	Red Card, 2012 2nd Round
Nieves Mincillas, Luis	Next game	El Farolito (USASA-Calif.)	Red Card, 2017 1st Round
Núñez, Jefferson	Next game	Cal Victory FC (USASA-Calif.)	Red Card, 2018 3rd Qual. Round
Nunez, Ramon	Next game	Fort Worth Vaqueros (NPSL)	Red Card, 2018 1st Round
Nylen, Kevin	Next game	Red Force (USASA-Fla.)	Red Card, 2014 2nd Round
Ochoa, Alberto (coach)	Next game	Fullerton Rangers (NPSL)	Dismissal, 2012 1st Round
Oliveira Barroso, Mickael	Next game	Wilmington Hammerheads (USL PRO)	Red Card, 2014 2nd Round
Omenai, Honest	Next game	Lionside FC (USASA-Calif. South)	Red Card, 2019 2nd Qual. Round
Ortiz, Christopher	Next game	Charlotte Sporting Soccer Academy FC (USSSA-N.C.)	Red Card, 2016 1st Qual. Round
Papa, Dominic	Next game	Sporting AZ FC (USASA-Ariz.)	Red Card, 2019 2nd Qual. Round
Paterson, Nicholas	Next game	Charleston Battery (USL PRO)	3rd Yellow Card in same year, 2013 4th Round
Peralta Jr., Nestor	Next game	Motagua New Orleans (USASA-La.)	3rd Yellow Card in same year, 2019 3rd Qual. Round
Perez, George	Next game	Athletico Atlanta (USASA-Ga.)	Red Card, 2022 2nd Qual Round
Pineda, Jorge	Next game	La Máquina FC (USASA-Calif.)	Red Card, 2018 1st Round
Powell, Jacob	Next game	Austin Aztex (PDL)	Red Card, 2014 2nd Round
Qsiyer, Billal	Next game	SW Florida Adrenaline (PDL)	Red Card, 2015 1st Round
Ramirez Quicin, Gilberto	Next game	FC Millennium International (USASA-Md.)	Red Card, 2020 1st Qual. Round
Ramirez, Jonathan	Next game	Red Force (USASA-Fla.)	Red Card, 2014 2nd Round
Ramirez, Pablo	Next game	Galati FC (USASA-Ariz.)	Red Card, 2018 3rd Qual. Round
Resendiz, Josue	Next game	Houston FC (USASA-Texas)	Red Card, 2020 1st Qual. Round
Rivas, Cristobal (trainer)	Next game	Miami United FC (NPSL)	Red Card, 2018 4th Round
Rocha, Armando	Next game	Fullerton Rangers (NPSL)	Red Card, 2012 1st Round
Rodriguez, Victor	Next game	Frontera United (USASA-Ariz.)	Red Card, 2017 1st Qual. Round
Rodriguez, Jean pierre	Next game	Athletic Katy FC (USSSA-Texas)	Red Card, 2022 2nd Qual Round
Ruiz, Miguel Angel	Next game	Club El Azul (USSSA-Colo.)	Red Card, 2020 1st Qual. Round
Russell, Drew	Next game	Pittsburgh Riverhounds (USL)	Red Card, 2016 2nd Round
Sabella, Valentin	Next game	Florida Soccer Soldiers (USASA-Fla.)	3rd Yellow Card in same year, 2019 3rd Round
Sanyang, Amadou	Next game	Seattle Sounders 2 (USL)	Red Card, 2015 4th Round
Schenfeld, Maximiliano	Next game	Miami United FC (NPSL)	3rd Yellow Card in same year, 2018 4th Round
Shinsky, Matt	Next game	Baltimore Bohemians (PDL)	Red Card, 2014 3rd Round
Sjoberg, Axel	Next game	Colorado Rapids (MLS)	Red Card, 2019 4th Round
Soares, AJ	Next game	New England Revolution (MLS)	Red Card, 2014 Quarterfinal
Songo'o, Yann	Next game	Orlando City SC (USL PRO)	Red Card, 2013 Quarterfinal
Staats, Luke	Next game	Albion SC (NPSL)	Red Card, 2017 1st Round
Stojkov, Dragan	Next game	St. Louis FC (USL)	Red Card, 2017 4th Round
Sylvester, Sikele	Next game	Newtown Pride FC (USASA-Conn.)	Red Card, 2019 1st Qual. Round
Tarquino, Nick	Next game	Jersey Shore Boca (USASA-N.J.)	Red Card, 2012 1st Round
Torres, Christian	Next game	Las Vegas Lights FC (USLC)	Red Card, 2019 3rd Round
Turizo, Mauricio	Next game	Newtown Pride FC (USASA-Conn.)	Red Card, 2019 1st Qual. Round
Umar, Abdul	Next game	Saint Louis FC (USLC)	3rd Yellow Card in same year, 2019 Quarterfinal
Valasco, Bryan	Next game	Napa Sporting SC (USASA-Calif.)	Red Card, 2019 2nd Qual. Round
Valencia Suárez, Julio	Next game	Athletic Katy FC (USASA-Texas)	Red Card, 2020 2nd Qual. Round
Valencia, Cristian	Next game	Westchester United F.C. (USASA-N.Y.)	Red Card, 2022 4th Qual Round
Vasquez, Victor	Next game	Cal FC (USASA-Calif.)	Red Card, 2019 2nd Round
Velazlo, Arturo (trainer)	Next game	Miami United FC (NPSL)	Red Card, 2018 4th Round
Velazquez, Jorge	Next game	Azteca FC (USSSA-Colo.)	Red Card, 2017 1st Round
Viera Borges, David	Next game	International Soccer Association (USASA-Fla.)	Red Card, 2020 1st Qual. Round
Vinyals, Nil	Next game	South Georgia Tormenta FC (PDL)	Red Card, 2018 2nd Round
Vukovic, Nemanja	Next game	Tulsa Roughnecks FC (USL)	Red Card, 2018 2nd Round
Watson, Jason	Next game	Wilmington Hammerheads (USL PRO)	Red Card, 2014 2nd Round
Weber, Andrew	Next game	Sporting AZ FC (USASA-Ariz.)	Red Card, 2019 2nd Qual. Round
Wicks, Josh	Next 5 games	D.C. United (MLS)	Discipline Panel Decision 9/30/09
Zarate Rodriguez, Carlos	Next game	Inocentes Futbol Club (USASA-Texas)	Red Card, 2020 2nd Qual. Round
Zelaya Blanco Jr., Hernan	Next game	Toros FC (ANFEEU-Va.)	Red Card, 2022 2nd Qual Round



# ***Lamar Hunt U.S. Open Cup Competition Regulations***

Policy 102(4)-1 of the U.S. Soccer Federation Policy Manual as amended January 10, 2022

## PART I — ORGANIZATION

### **Section 101. General**

The United States Soccer Federation shall conduct annually a competition of outdoor amateur and professional soccer teams of Organization Members of the Federation. The competition name shall be determined by the Federation's Board of Directors and has been known since 1999 as the "Lamar Hunt U.S. Open Cup" (referred to in this policy as the "Competition"). This Competition shall be recognized as the Federation's National Championship, and information about the Competition, including the annual champion and runner up, shall be provided to FIFA and CONCACAF.

### **Section 102. Competition Committee**

(a) The President shall appoint annually, subject to approval of the National Board of Directors, a Competition Committee (referred to in this policy as the "Committee"). The President shall designate one of the members as Chairperson of the Committee.

(b) The Committee shall be responsible for carrying out this policy, establishing requirements and procedures for carrying out this policy and for conducting the Competition, and for the direction of the Competition.

### **Section 103. Competition Commissioner**

The Secretary General of the Federation shall designate a member of the Federation staff to be the Competition Commissioner (referred to in this policy as the "Commissioner"). The Commissioner shall be responsible for the administration of the Competition in accordance with this policy and the direction of the Committee.

### **Section 104. Adjudication and Discipline Panel**

(a) The Open Cup shall have an Adjudication and Discipline Panel. The Chairperson of the Open Cup Committee shall appoint the members of the Panel, to be composed of one representative from the Open Division, one representative from an outdoor league in the Professional Council participating in the Open Cup during the competition year of appointment and one Athlete not competing in the Open Cup during the competition year of appointment. The Chairperson of the Open Cup Committee shall be the Chairperson of the Panel but shall not vote when serving as Chairperson of the Panel.

(b) The Panel shall have responsibilities as provided by this policy.

### **Section 105. Awards, trophies, and prizes**

The Committee shall determine the awards, trophies, prizes and cost reimbursements to be granted each year, pursuant to the budget approved by the Board of Directors.

## **Section 106. Competition financial accounting**

The Federation shall maintain financial accounting for the Competition. All receipts and expenses related to the Competition shall be credited and debited against related accounts. Any surplus and deficits shall be carried forward from year to year.

## **Section 107. Matters not provided for and emergencies**

The Committee may determine any matters not provided for in this policy. The Committee may also act to change matters included within this policy when emergency circumstances require and report the changes to the National Board of Directors of the Federation. An action of the Committee under this section is final.

## **PART II — COMPETITION PROCEDURE**

### **Section 201. Categories of competition**

(a) Teams shall qualify for the Competition through one of the following divisions of competition: (1) Division I Outdoor Professional League; (2) Division II Outdoor Professional League; (3) Division III Outdoor Professional League; and (4) Open Division. All teams registered and competing in a Division I, Division II or Division III Outdoor Professional League (excluding those teams based outside the United States and teams otherwise ineligible under this Policy) shall be required to enter the Competition in each year in which they compete in an Outdoor Professional League. A youth amateur team applying to compete shall compete through the Open Division.

(b) The Committee shall determine procedures for competition within each category of competition and among the categories, the order of competition among the categories, the number of winning teams within each category that are to advance to the next round of competition, dates of matches, and other matters, to provide for the fair and orderly determination of a Competition champion each year. The Committee may authorize the organization or organizations within a category of competition to establish procedures for determining the winners within that category of competition. If the Committee so authorizes, the organization or organizations must submit its procedures to the Committee by a deadline established by the Committee for prior approval by the Committee.

### **Section 202. Team eligibility**

(a) To enter the Competition, a team must be an outdoor soccer team based in the United States and a regular playing member in good standing competing in an ongoing league competition of an Organization Member of the Federation, with said league competition and Organization Member also in good standing with the Federation. Such league competition must be regularly scheduled (i.e. not infrequent) each year and formatted such that member teams play games against fellow members, with only these results (i.e. league matches) used to determine a set of standings or ranking table. The league competition must consist of at least four (4) teams, with each playing at least ten (10) league matches (excluding any pre-season and/or post-season playoff or cup matches) each calendar year.

(b) Division I, II and III Outdoor Professional League Teams:

(1) To remain eligible throughout the Competition:

- (i) A team must remain a playing member in good standing within its club/league competition from December 31 of the Competition year until the Final;
- (ii) A team's league must be in operation from December 31 of the Competition year until the Final.

(2) Any team whose league is starting its first season of competition:

- (i) Must have its league schedule set and announced to the public by January 31 of the Competition year;
- (ii) Must have its first league game scheduled for no later than seven (7) days prior to the first scheduled round involving the team's division in the Competition.

(3) Any team starting its first season of competition in an existing Division I, II or III Outdoor Professional League:

- (i) Must have its league schedule set and announced to the public by January 31 of the Competition year;
- (ii) Must have its first league game scheduled for no later than seven (7) days prior to the first scheduled round involving the team's division in the Competition.

(c) Teams Entering Through the Open Division:

(1) To remain eligible throughout the Competition:

- (i) A team must remain a playing member in good standing within its club/league competition, starting from the Open Division entry deadline and continuing until the Final for the Competition year;
- (ii) A team's league must be in operation from the Open Division entry deadline until the Final for the Competition year.

(2) Any team whose league is starting its first season of competition must have started its league schedule at least thirty (30) days prior to the Open Division entry deadline.

(3) Any team starting its first season of competition in an existing league must have started its new league's schedule at least thirty (30) days prior to the Open Division entry deadline.

(d) For the purpose of this Policy, any team having not played in its league's regular competition for the full season ending immediately prior to the entry deadline for its respective Competition division (e.g. Open Division, Outdoor Professional League) shall be considered a team starting its first season, whether in an existing or new league.

(e) Any Outdoor Professional League Team that is majority owned by a higher-level Outdoor Professional League Team, any Outdoor Professional League Team whose player roster is materially managed by a higher-level Outdoor Professional League Team, or any team that is (1) majority owned by an Outdoor Professional League team, (2) registered with any Open Division League, and (3) registered as a professional team, shall be ineligible to participate in the Competition. The Commissioner shall circulate a list of proposed ineligible teams for review by the Committee. The Committee shall review and determine team eligibility annually pursuant to this provision and report its decisions to the National Board of Directors.

### **Section 203. Player eligibility**

(a) Teams entering the Competition shall use their official league roster as their roster for the Competition. Except as specified in this Policy or except as the result of discipline matters imposed by U.S. Soccer, all players on an official league roster will be eligible for Competition matches, regardless of any status (e.g. injured reserve) each player may have with regard to league competition. Players on loan from another team or league may not be included on a Competition roster, with the exception of the following: 1) Loaned players originating from teams competing in leagues that are not active participants in the Competition or qualifying process (professional indoor leagues, foreign clubs, etc.); 2) players on loan from other U.S. clubs for a period of greater than 90 days; or 3) players from teams who have been deemed ineligible for the current Competition due to the provisions of Section 202(e) and are loaned to the team exercising roster control pursuant to Section 202(e). A team may list up to 18 players on its game day roster.

(b) Roster rules for competing teams:

(1) For teams entering the Competition by competing through Open Division qualifying rounds: Each team shall submit its roster, together with additional player information that has been requested, to the Commissioner by a date set by the Committee. Rules with respect to the maximum number of players, roster approval and freeze deadlines, and other features shall be determined by the Committee and communicated and enforced by the Commissioner.

(2) For teams entering the Competition after all Open Division qualifying rounds have concluded: Three weeks prior to the first Competition Round in which a team participates, that team shall submit to the Commissioner its roster for the Competition, together with additional player information that has been requested by the Commissioner. A team's roster for the Competition shall not be frozen at any time during the Competition. For Competition matches, a team may add players to or drop them from its league roster under the league rules currently in place. Any changes to a team's roster must be communicated to the Commissioner and all clearances obtained, including approval from U.S. Soccer's player registration department, no later than 2 p.m. CT on the first business day prior to any match in the Competition in order for such changes to be in effect for said match.

(c) Any player who plays in any part of a match in the Competition, including any match in any Open Division qualifying round, may not be included in the roster or play for any other team in the Competition for that Competition year.

(d) If any team plays an ineligible player in a Competition match, that team is subject to fines or other penalties, including game forfeiture, as determined by the Adjudication and Discipline Panel.

### **Section 204. Entering the Competition**

(a) To compete in the Competition, a team must apply each year on a form provided by the Federation and pay an entry fee with the application for each year the team enters the Competition. The entry fee shall be paid by cashier's check or money order made payable to "U.S. Soccer Federation". The application and entry fee must be submitted to the Federation by the deadline established by the Committee. The Committee may establish different entry deadlines for different categories of



competition. The Committee may also establish a requirement for teams entering the Competition to submit a performance bond in a form and at levels as the Committee may deem appropriate.

(b) Prior to the 2015-16 Competition, the annual entry fee shall be as follows:

(1) Each team competing through the Open Division	\$200
(2) Each Division III Outdoor Professional League team	\$350
(3) Each Division II Outdoor Professional League team	\$550
(4) Each Division I Outdoor Professional League team	\$650

Starting with the 2015-16 Competition, the annual entry fee shall be as follows:

(1) Each team competing through the Open Division	\$200
(2) Each Division III Outdoor Professional League team	\$400
(3) Each Division II Outdoor Professional League team	\$600
(4) Each Division I Outdoor Professional League team	\$700

### PART III — PLAYING RULES

#### **Section 301. FIFA Laws of the Game**

FIFA Laws of the Game apply to Competition matches. If changes to the Laws are adopted to be effective after matches are first played involving any Division I, Division II, or Division III Outdoor Professional League teams, those changes will apply to the next Competition and not the Competition in progress.

#### **Section 302. Player uniforms**

(a) When the uniforms of 2 competing teams are similar, as determined by the referee, the visiting team shall change its uniform.

(b) A clear visible number, at least 8 inches high, must be worn on the back of each player's jersey. Each player on a team must wear a number different from the numbers of the other players on the same team.

#### **Section 303. Match play**

(a) Each team will be allowed to select not more than 18 players from its official league roster who shall be designated for its match day roster. No later than 60 minutes prior to the start of the match, each team will provide to the referee and the other team a match day roster designating not more than 11 starting players and the other players (not more than 7) as the pool of players from which substitutions may be made. A team may use not more than 3 substitutes from its match day roster unless a match proceeds into extra time, in which case an additional substitution shall be granted. (NOTE: FOR THE 2022 COMPETITION ONLY, A TEAM MAY USE NOT MORE THAN FIVE SUBSTITUTES FROM ITS MATCH DAY ROSTER ACROSS A MAXIMUM OF THREE SUBSTITUTION WINDOWS PLUS THE HALFTIME INTERVAL UNLESS A MATCH PROCEEDS INTO EXTRA TIME, IN WHICH CASE A SIXTH NORMAL SUBSTITUTION AND SUBSTITUTION WINDOW SHALL BE GRANTED, ALONG WITH SUBSTITUTION WINDOWS PRIOR TO THE START AND AT THE HALFTIME INTERVAL OF EXTRA TIME.) Once a player leaves the match and is replaced by a substitute, the player leaving may not re-enter the match. As permitted by the Laws of the Game, the

Committee may consider adding a provision for additional substitutions for a player suffering a concussion injury. A player originally selected for the match day roster of up to 18 who is deemed not able to play may be replaced prior to kickoff by another player on the team's official league roster with the consent of the referee and will not be eligible to compete in the match in which he was replaced. The replacement of such a player (if originally listed as a starting player) shall not reduce the number of substitutions available to his team. The referee shall communicate any such change to the opposing team.

(b) Each match shall be comprised of two 45-minute halves, with a halftime interval not to exceed 15 minutes. If the match is tied at the end of the second half, there will be a five-minute break followed by two 15-minute extra time periods, with a one-minute interval between periods for teams to change ends of the field. If the match is still tied at the end of the two extra time periods, the winner will be decided by kicks from the penalty mark as described in the FIFA Laws of the Game. If, in the opinion of the match commissioner assigned the game by the Commissioner, there may not be sufficient light to safely complete both extra time periods and kicks from the penalty mark, the match commissioner (in consultation with the referee) may shorten the extra time periods by equal amounts, shorten the break between regulation and extra time periods, and/or cancel the extra time periods entirely. Such a decision must be made and communicated to the teams no later than the start of the first extra time period.

(c) The referee will keep the official time of the match. However, the scoreboard shall count up from 00:00 to 120:00, if possible.

(d) The team or the Federation hosting the match shall provide the ball for the match. In the event that the game is to be televised, the Federation may elect to provide the ball.

(e) Each team shall have no more than seven (7) players and nine (9) coaches or team officials in its Technical Area. The name of each coach and team official shall be included on the roster sheet provided to the referee before the match.

#### **Section 304. Match officials**

The Federation will assign all match officials, and determine the amounts of compensation for them, for all Competition matches except for those matches assigned by the Committee to be overseen by an Organization Member of the Federation.

#### **Section 305. Player and team official match discipline**

(a) In addition to red and yellow cards the referee may issue to players and substitutes at a match, the referee also has the power to warn or show yellow or red cards to team officials who fail to act in a responsible manner and may send them off from the field of play and its immediate surroundings, including the technical areas and tunnel(s) to/from the locker rooms. If the offender from a specific team cannot be identified, the head coach present from that team will receive the yellow or red card. Each caution or send-off of a player, substitute and team official shall be included in the referee's game report.

(b) If any individual referred to in subsection (a) is issued:

- (1) a red card, including a red card as the result of being issued 2 yellow cards in the same match, the individual shall be suspended for at least one Competition match; and

(2) each multiple of 3 yellow cards in one Competition year (excluding 2 yellow cards received in the same match resulting in a red card), the individual shall be suspended for at least one Competition match.

(c) A suspension shall be served by the individual at the next Competition match or matches of the team of that individual. If the individual has no remaining matches during the Competition year, the suspension shall carry forward for up to the next ten Competition years (or twenty years in the case of suspensions imposed by the Adjudication and Discipline Panel) and be served at the individual's next Competition match for which he would otherwise be eligible.

(d) The Commissioner shall review the circumstances concerning all red and yellow cards issued. If the Commissioner believes that the actions of the individual receiving the card or cards should be further reviewed to determine if a greater penalty than the minimum penalty should be imposed, the Commissioner will refer the matter to the Adjudication and Discipline Panel for further consideration. The Panel shall review a card matter referred to it and may impose a longer suspension period or impose a fine, or both.

### **Section 306. Protests and General Discipline**

(a) A protest related to a Competition match must be filed in writing with the Commissioner and delivered via hand-delivery, courier, certified mail, facsimile or electronic mail not later than 4:00 p.m. CT the day after the match. A cashier's check, money order or wire transfer for \$500 made payable to "U.S. Soccer Federation" must be received by 4:00 p.m. CT the second business day after the match. The Commissioner shall immediately refer the protest to the Adjudication and Discipline Panel for decision.

(b) Anyone may file a complaint with the Panel about an action or inaction of a team, individual, or group or organization participating in the Competition. The Panel shall determine if the conduct complained of is or would be contrary to the good of the game. The Panel shall take action it considers appropriate in regard to anyone involved in the complaint as provided by subsection (c) of this section.

(c) Except for overturning match results or mandating a replay of a match, the Panel may take any action it considers appropriate, including suspension or fine, or both, for any matter considered by it under this policy. The Panel may only consider mandating a replay of a game or advancing a team that lost if a protest has been filed. The Panel may exercise discretion in cases where a team submits a protest to the Commissioner after the deadline has expired in the event that circumstances regarding the availability of information after the deadline warrant this discretion.

(d) A decision of the Panel under this policy is final and binding unless appealed to the Committee. An appeal of a decision of the Panel must be filed in writing with the Commissioner not later than 4:00 p.m. CT the day after receiving the decision of the Panel, accompanied by a cashier's check, money order or wire transfer of \$500 made payable to "U.S. Soccer Federation". The record on appeal is limited to the record before the Panel. A decision of the Committee about the appeal is final and binding.

(e) A party subject to a decision of the Panel or the Committee under this policy may not resort to the courts or other means for relief or restitution from the Federation. As a condition to entering or otherwise participating in the Competition, teams, players, and other individuals agree not to seek resort to the courts or other means for relief or restitution from the Federation.

(f) Where the matches are played solely under the auspices of, and delegated to, an Organization Member of the Federation, such as in any qualifying matches prior to Round 1 of the Competition, the protest or complaint shall be referred to the appropriate Council or Member's competition authority and shall be determined according to the competition authority's bylaws, rules, policies and procedures then in effect.

### **Section 307. Forfeiture or failure to appear**

If a team forfeits or fails to appear timely for a match, the team forfeits the match and must pay a fine that is at least equal to 3 times the entry fee of that team. The Adjudication and Discipline Panel shall determine the amount of the fine.

### **Section 308. Cancelled and Terminated Matches**

(a) Only the match commissioner may declare a match cancellation. The match commissioner must consult with the teams' general managers, the referees and the Commissioner before any game may be cancelled.

(b) Every attempt shall be made to play the match irrespective of how long the delay. Postponements shall be considered only in extreme situations, such as those that are beyond the control of the participating teams or could endanger the safety of the participants and spectators.

(c) If a match is cancelled because of weather or other act of God, the match must be rescheduled for the next day unless mitigating circumstances prevent this. In the event that the game cannot be rescheduled for the next day and the teams involved cannot within 24 hours of cancellation reach agreement on a new match date that is within 7 days of the originally scheduled date, the Commissioner will set the date.

(d) If a match is terminated after the end of the first half of a match, but before the end of the second half with one of the teams winning, and the termination is not due to the conduct of one of the teams, the match is considered complete, and the team winning at the time of the termination shall be the winner.

(e) If a match has kicked off and is terminated prior to the end of the first half or is otherwise tied at the time of termination and the termination is not due to the conduct of one of the teams, the match shall be replayed in its entirety if the rescheduled date is three or more days following the originally scheduled date. If the rescheduled date is within two days of the originally scheduled date, the match shall be restarted at the point of termination.

(f) If a match is abandoned because of the conduct of a team in the match, the other team shall automatically be awarded a win and the team engaging in the misconduct shall be awarded a loss. If a game must be abandoned due to the misconduct of both teams, the referee will file a complete report and the status of the game will be decided by the Commissioner. The Commissioner will immediately refer the matter to the Adjudication and Discipline Panel for a recommendation before issuing a decision.

## ATTACHMENT A —COMPETITION STADIUM REQUIREMENTS

All Competition Matches from Round 1 to the Final must guarantee:

- A playing surface of at least 68 yds by 110 yds Smooth, flat, and level playing surface with natural grass
- Clear and distinct field markings according to FIFA specifications
- Goal nets and corner flags
- Adequate lighting for night play
- Electronic scoreboard in working order that counts up to 120 minutes when possible
- Clear and audible public address system
- Team benches to accommodate 16 personnel per team
- Fourth official's table
- An enclosed stadium for controlled ticket access; adequate tickets sales staff, ushers, security
- Minimum seating capacity that is appropriate for the scheduled match/round.
- Press box areas w/ phone and fax capabilities to accommodate at least 20 media members
- Dressing rooms with working showers (either connected to stadium or in an adjacent structure) for teams, with an additional separate dressing area for the match officials
- EMS vehicle on site and emergency response procedures written and distributed
- Flag of the United States displayed and United States National Anthem played
- Sufficient floodlights for TV broadcasts
- Suitable area to park TV production truck

The Commissioner shall have the authority to waive or modify the stadium requirements for good cause, or may place additional conditions or requirements for hosting a game in the Competition.



## *Commercial Guidelines*

As both U.S. Soccer and participating clubs continue to invest resources into the development of the U.S. Open Cup, questions may arise regarding sponsorship, broadcast, intellectual property and other commercial matters. These U.S. Open Cup Commercial Guidelines were created to provide a set of parameters for clubs participating in the tournament to assist with your planning. While the guidelines provide a framework for operation, please do not hesitate to reach out to the contacts listed below with questions or ideas about how to maximize value around the tournament.

U.S. Soccer owns all sponsorship, broadcasting (over-the-air and cable television, radio, and internet) and new media rights for all rounds of the U.S. Open Cup but has mechanisms (such as the Broadcast Request Form in this Handbook) in place should a U.S. Open Cup participant or third party wish to apply to broadcast any U.S. Open Cup match(es).

On a round-to-round basis for any U.S. Open Cup games clubs host, U.S. Soccer may grant to clubs field-level commercial rights. Please refer to the list of assets on the following page for details on the division of these rights. Examples of field-level rights include, but are not limited to, all signage within thirty (30) feet of the playing field, goals, corner flags, benches and bench shields (and any marks affixed thereto), medical bibs, ball kid selection and apparel, player escort selection and apparel, sideline beverages/equipment, substitution boards and match balls, all of which, if provided by U.S. Soccer, must be used for all U.S. Open Cup games.

U.S. Soccer owns all rights to U.S. Soccer intellectual property (IP) (examples below) as well as all such assets related to the U.S. Open Cup, with the exception of team IP. Approval must be secured from U.S. Soccer by any participant who desires to use the U.S. Open Cup logo or other IP for any purpose (including advertising, merchandise and game programs). Brand guidelines and various versions of the Lamar Hunt U.S. Open Cup logo can be found at the following web page: <https://ussoccer.box.com/s/6ehbmsn1onryz1piymstt3cwbngemiv5>

Examples of U.S. Soccer intellectual property include but are not limited to:

- Logos – Crest, U.S. Open Cup, Referee Logo, all individual elements of each logo and the Open Cup trophy.
- Name – “U.S. Soccer”, “U.S. Soccer Federation” or any abbreviations inferring identification with U.S. Soccer.
- National Team Player likenesses – Pictures of current and former Men’s and Women’s National Team members in uniform.
- National Team jersey – Artwork, including photographs, line art, artist renderings, etc., depicting the Men’s or Women’s National Team jersey.
- National Team footage and photography – Men’s, Women’s and Youth National team match or training footage, including video and audio.
- U.S. Soccer 90 Minutes Font

Clubs may not use U.S. Open Cup IP or commercial assets such as field level rights in association with a third-party without first obtaining U.S. Soccer approval. Participating teams shall inform their commercial affiliates (i.e. local sponsors and partners) that no U.S. Open Cup IP, media or marketing rights are conveyed to them as a result of the team’s affiliation with the U.S. Open Cup. With the exception of promoting a club’s participation in the competition, a team’s commercial affiliates are not permitted to identify with the U.S. Open Cup aside from direct affiliation with the team specifically. Examples of approved promotional messaging include: printed collateral, emails, email footers, social media messaging and in-stadium advertising.

Violations of these marketing rules may result in sanctions ranging from a fine to disqualification from the U.S. Open Cup or any other action as deemed appropriate by U.S. Soccer. Should you have any questions about commercial, IP or broadcast rights relating to the U.S. Open Cup, please contact the following:

- Broadcast and new media: Mike Gressle, [mgressle@ussoccer.org](mailto:mgressle@ussoccer.org)
- Sponsorship and field level: Steve Hoffman, [shoffman@ussoccer.org](mailto:shoffman@ussoccer.org)
- Logo usage: Michael Benford, [mberford@ussoccer.org](mailto:mberford@ussoccer.org)

## **Assets for Commercial Use at U.S. Open Cup Games**

The grid below identifies various assets that may be used commercially at U.S. Open Cup games and spells out by round the party who may take advantage of these rights. Assets not included here should be brought to the attention of U.S. Soccer for review. Assets, ownership and dates are subject to change without notice at U.S. Soccer's discretion.

<u>Asset</u>	<u>First Round to Third Round</u>	<u>Round of 32</u>	<u>Round of 16 and Quarterfinal Round</u>	<u>Semifinal Round</u>	<u>Final</u>
Static Field Boards	7 sideline center boards to USSF, remainder to Club*	7 sideline center boards to USSF, remainder to Club*	7 sideline center boards to USSF, remainder to Club*	All sideline boards to USSF, endlines to Club*	USSF
LED Field Boards	5 minutes in-game to USSF, remainder to Club*	20 minutes in-game to USSF, remainder to Club*	20 minutes in-game to USSF, remainder to Club*	45 minutes in-game to USSF, remainder to Club*	USSF
Ball	Club	Club	Club	USSF	USSF
Sideline Product	Club	Club	Club	USSF	USSF
In-Stadium Elements (e.g. videos, PA's)	Club	Club	Club*	Club*	USSF
Wall Wrap	Club	Club	Club*	Club*	USSF
Player Escorts	Club	Club	Club*	Club*	USSF
Medical Bibs	Club	Club	Club*	Club*	USSF
Ball Kids	Club	Club	Club*	Club*	USSF
Substitution Board	Club	Club	Club*	Club*	USSF
Bench Shields and Goals	Club	Club	Club*	Club*	USSF
Sponsor Activation	Club	Club	Club*	Club*	USSF (may grant Club local rights)
Merchandise Sales <sup>^</sup>	Club	Club	Club	Club	USSF (may grant Club local rights)
TV Broadcast (any format)	USSF	USSF	USSF	USSF	USSF
Radio Broadcast	USSF (may grant Club local rights)	USSF (may grant Club local rights)	USSF (may grant Club local rights)	USSF (may grant Club local rights)	USSF (may grant Club local rights)
Game-Day Script	Club leads w/ USSF commercial partner inclusion opportunities	Club leads w/ USSF commercial partner inclusion opportunities	Club leads w/ USSF commercial partner inclusion opportunities	Club leads w/ USSF commercial partner inclusion opportunities	USSF
Open Cup IP (any form)	USSF	USSF	USSF	USSF	USSF
Media Backdrop	USSF	USSF	USSF	USSF	USSF
On-Field Presentation Elements	USSF	USSF	USSF	USSF	USSF

\* Club may not promote sponsors who are competitors to U.S. Soccer sponsors.

<sup>^</sup> Refers to the right to sell merchandise at game but does not grant teams the right to create and/or sell U.S. Open Cup merchandise without U.S. Soccer's permission.



## ***Broadcast Request Form***

U.S. Soccer controls all broadcasting rights in all formats (e.g. over-the-air and cable television, internet video streaming, over-the-air radio, internet audio streaming, mobile device, etc.) for the U.S. Open Cup. Any home or visiting team wishing to broadcast any Open Cup match it plays (including Play-In or Qualifying Round games) must complete and submit this form to be awarded permission to broadcast for a specific event. Separate requests must be submitted for each match.

In exchange for granting permission, U.S. Soccer may require a rights fee, promotional mentions during the broadcast, minimum broadcast technical standards, use of opening/closing/event/score graphics and recorded sequences (video or audio) provided by U.S. Soccer, a restriction on broadcast sponsors that conflict with U.S. Soccer sponsors, and/or other consideration.

Any team found to have conducted a broadcast of an Open Cup game without U.S. Soccer's express written permission is subject to sanctions ranging from a letter of reprimand and/or a fine to disqualification from the U.S. Open Cup or any other action as deemed appropriate by U.S. Soccer.

To request permission to broadcast, please complete the form below and submit it at least fourteen (14) days prior to the anticipated event via email to [opencup@ussoccer.org](mailto:opencup@ussoccer.org). U.S. Soccer will reply at the earliest possible opportunity. If granted, permission will be communicated in writing.

Team Name: \_\_\_\_\_ Round: \_\_\_\_\_ Date: \_\_\_\_\_

Opponent: \_\_\_\_\_ Stadium: \_\_\_\_\_

Primary Contact/Title: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Mobile: ( \_\_\_\_\_ ) \_\_\_\_\_

Broadcast Method and Distribution Channel (e.g. "WXYZ AM-1800", "ussoccer.com"):

- Over-the-air television\*: \_\_\_\_\_
- Cable television\*: \_\_\_\_\_
- Internet video streaming\*: \_\_\_\_\_
- Over-the-air radio: \_\_\_\_\_
- Internet audio streaming: \_\_\_\_\_
- Other (please specify): \_\_\_\_\_

Primary Contact Signature: \_\_\_\_\_

\* Note: ESPN owns the video broadcasting rights and any match that they distribute will not be available for consideration.





## *Home Team Responsibilities*

Home teams for Open Cup games have specific duties and responsibilities. Teams who apply to host implicitly agree to fulfill the staffing and operational requirements for hosting as detailed in this section of the Handbook. **If your league has declared your team or facility exempt from any of the minimum standards for regular season play, this does not mean that the team or facility is exempt for Open Cup matches.** The Open Cup Commissioner has the authority to waive or modify the stadium requirements for good cause, or may place additional requirements for hosting an Open Cup game. **Teams that violate these minimum requirements will be subject to fines and/or match forfeiture.** U.S. Soccer match commissioners, appointed by U.S. Soccer to observe and inspect the activities of a particular match, will enforce these requirements.

If you have questions regarding the following minimum requirements, please contact the Open Cup Commissioner.

When your club has been designated as the home team, you must contact your opponent's travel coordinator within one day of knowing the team you will be hosting and help arrange for reasonably priced and adequate hotel accommodations, as well as ground transportation, if needed.

Note: Each home team will be responsible for paying a Hosting Fee to U.S. Soccer based in part on gross ticket sales (including sales from any suite, club and other premium-seat tickets). Any assessments imposed by leagues sharing in season ticket revenues allocated to Open Cup games, sales taxes, commissions, management fees and other operational expenses are not deductible in determining the basis for Open Cup gross ticket revenue.

The fee and a report (see forms on pages 54-55) detailing the fee's calculation will be due within seven (7) days following the event, regardless of any circumstances (e.g. stadium has not yet settled with home team). Failure to submit the required report and/or fees owed on a timely basis may result in a ban on hosting future matches until documentation has been submitted and accounts are current.

### **Game Day Staff Requirements**

- Director of Game Day Operations
- Press Box Supervisor
- Public Address Announcer
- Locker room attendants for both home and visiting teams
- Adequate security for players, coaches, referees, and spectators
- Certified athletic trainer and/or doctor on-site (can be one of the team officials permitted on a team bench)
- Ambulance with trained emergency response crew on-site
- Ball persons (at least six, 11 years of age or older, two on each sideline and one behind each goal)
- Liaisons as outlined below (see next page)
- Broadcast operations manager
- "Red Hat" position
- Certified electrician on-site

## **Required Liaisons**

Home teams must appoint liaisons responsible for the following:

**Match Commissioner Liaison:** Match commissioners are appointed by U.S. Soccer to review whether the facility meets the minimum standards, to observe and inspect the activities of the match assigned, and to answer any questions the teams may have regarding Open Cup rules. The liaison will contact the match commissioner and give directions and/or provide transportation to the facility where the match will be played. The liaison must give the commissioner a tour of the facility at least two hours before the match. U.S. Soccer is responsible for all match commissioner fees and reimbursements.

**Referee Liaison:** Referees have been instructed to officiate the game according to the FIFA Laws of the Game. Any special circumstances should be brought to their attention before the match, and they should be escorted to and from the dressing rooms.

**Visiting Team Liaison:** The visiting team liaison will see to the needs of the visiting team for all Open Cup games. The liaison should meet the visiting team at the airport or at the team hotel prior to the game. The liaison will supply the visiting team with information pertaining to practice times and facilities, directions to the stadium, and the logistics of the Open Cup game (kickoff time, pre-game instructions, etc.).

## **Game Day Responsibilities**

- Meet match commissioner two and a half hours before the match and provide a brief tour of the facility.
- Contact visiting team at least two hours before game time. The visiting team liaison should meet the visiting team (at either the airport or at the visiting team's hotel) and escort them to the stadium. The visiting team must reach the stadium at least 90 minutes prior to game time.
- Home team must arrive at the stadium at least 90 minutes prior to game time.
- Deliver home team and visiting team rosters to the match referee 60 minutes before kickoff.
- Provide visiting team with game timeline including instructions on how and where to line up for introductions, pre-game ceremonies, etc.
- Provide ice and water at both benches, in both changing rooms, and in the referee changing room. Water should be replenished on request or at halftime.
- Provide the visiting team with 25 towels (and 4 to the referees), plus soap and shampoo, in their locker room.
- Provide substitution cards to the fourth official.
- Supply at least eight (8) fully inflated practice balls to each team and eight (8) game balls to the referees, all balls being the same model.
- Supply the visiting team with 40 complimentary tickets, if requested.
- Supply the referees with four (4) complimentary tickets each, if requested.
- When video is being used for in-stadium game production or technical purposes, a high-definition copy must be recorded. Teams should be prepared to supply U.S. Soccer with an HD recording upon request by the U.S. Open Cup Commissioner.
- Pay the referees and reimburse them for their expenses at the completion of the match. Make copies of the form on page 39 of this booklet, ask each member of the referee crew (excluding the assessor) to fill out a form and return to the team for payment/reimbursement. The completed form will serve as a receipt.
- Email stat sheet to U.S. Soccer immediately following the game to [opencup@ussoccer.org](mailto:opencup@ussoccer.org).

## **Stadium Requirements**

Please see the list of Stadium Requirements in the Competition Regulations (a.k.a. the Open Cup Policy). Proposed stadiums with an artificial surface will be reviewed on a case-by-case basis.



## ***Responsibilities For Matches Broadcast by ESPN+***

With U.S. Soccer's arrangement to have Open Cup games broadcast on ESPN+, teams should be aware of the tasks expected of them, whether as a host or a visiting club. This section looks to communicate these critical areas to ensure a successful broadcast production and bring the tournament to a higher level of professionalism and credibility.

### **U.S. Soccer Responsibilities**

U.S. Soccer, via its third-party production partner, will be responsible (except as detailed below) for arranging all related equipment, staffing and on-air talent, producing the broadcast and incurring all related expense.

### **Home Team Responsibilities**

By applying to host, teams implicitly agree not to charge any park-and-power fees to the Open Cup broadcast production arranged by U.S. Soccer and to be responsible for this expense if such charges are required by the venue.

Home teams will be responsible for appointing certain staff to support the broadcast production:

- Broadcast operations manager (to coordinate logistics [e.g. venue inspection, production truck arrival time, parking location for truck and broadcast staff, game-day credentials] and other arrangements in advance with the broadcast production group). U.S. Soccer's broadcast production group will initiate this coordination at the earliest possible opportunity (i.e. weeks in advance of the game) by contacting the home team's broadcast operations manager once a matchup and location have been determined;
- "Red Hat" position (person who communicates between the field and the broadcast production, typically from the fourth official's table, providing game info [e.g. upcoming substitutions, confirmation of red and yellow cards] during the game; intimate knowledge of the sport is a requirement for this position); and
- Certified electrician on-site to troubleshoot any issues caused by power outages on the day of the event

### **Responsibilities of Both Teams**

A credible production requires the broadcast staff (both the on-air talent and show director) to have an intimate knowledge of those they are reporting on. To that end, U.S. Soccer will be relying heavily on the participating teams to provide detailed background information regarding the players, coaches, past performance, etc., of their respective clubs. For those who may not have such information at the ready, U.S. Soccer will circulate a template for teams to fill in that will give the broadcast group a good start. Further, the broadcast production staff will look to coordinate phone conversations between themselves and each team's head coach prior to each matchup to better understand the team's important players, how the team will be approaching the match, and other items to watch for over the course of the game.

## Gameday Workflow

Workflows relating to broadcast operations on a typical game day should unfold as follows:

Time Relative to Kickoff (hrs:mins)	Task
-10:00 to -8:00	Team/venue broadcast operations liaison (and electrician, if necessary) arrives at venue in advance of broadcast production truck, confirms readiness of space for production truck
-9:30 to -7:30	Broadcast production truck arrives at venue, parks and powers up
-9:00 to -7:00	Remaining broadcast production staff arrive at venue, team media operations manager delivers broadcast credentials and bibs (if required); if parking passes are necessary for production staff, these will be delivered at least one day before the game
-8:30 to -3:00	Equipment set-up (cable runs made, cameras set up, etc.)
-1:30	Red hat arrives, gets instructions from on-site broadcast production coordinator
-1:00	Official team lineups submitted to referee, copies given to press box and match commissioner
-0:45	Match commissioner to forward photo of official team lineups to Opta (U.S. Soccer's official stat-tracking system) via text, email or other means for upload to system
-0:00	Kickoff
+1:55 to +2:45	Game ends

Time Relative to Game End (hrs:mins)	Task
+0:00 to +0:15	Broadcast wrap-up. For night games, please keep full floodlights on until broadcast confirms they have concluded. Please keep work lights on until broadcast team departs.
+0:15 to +1:30	Strike equipment, load production truck, bibs (if utilized) returned to team
+1:30	Broadcast production truck leaves premises



## ***Concussion Substitution Trial***

U.S. Soccer has been approved to have the U.S. Open Cup participate in the concussion substitution trial approved by IFAB and FIFA. The program allows for up to two substitutions per team during a match to replace players suffering from a concussion or a suspected concussion, regardless of the number of substitutions already used.

### **Identifying the Injury: A suspected head injury can be identified by any of the following:**

- 1) Referee points to head if suspected head injury;
- 2) Medical Staff/Venue Medical Director can go to 4th Official to stop play;
- 3) Medical Staff and/or designated medical observer used to identify visible signs of concussion including through video technology.

### **Mandatory Signs of Concussion:**

- 1) Lying motionless
- 2) Motor Incoordination
- 3) Impact Seizure
- 4) Tonic Posturing
- 5) No Protective Action
- 6) Blank/Vacant Look

### **Discretionary Signs of Concussion:**

- 1) Slow to Get Up
- 2) Clutching of Head
- 3) Falling to Ground
- 4) Bleeding from head/mouth/nose

### **Assessment on the Field:**

- 1) When available, it is recommended that at least two medical staff assess an on-field injury
- 2) Additional staff members such as team doctor or venue medical director can also enter the field.
- 3) Medical staff should not be rushed by referee for head/associated injury
- 4) Communication should be maintained between field and bench

### **Concussion Substitute:** A concussion substitute (see procedure on next page) can be made:

- 1) Immediately after a concussion occurs or is suspected.
- 2) After an on-field assessment, and/or after an off-field assessment; or
- 3) at any other time when a concussion occurs or is suspected (including when a player has previously been assessed and has returned to the field of play).

**Reporting & Data Collection:** U.S. Soccer Competitions Department will aggregate all Open Cup data for Open Division Teams. If a concussion substitution card is used during a match, we will distribute the reporting form. Teams that utilize a concussion substitute will need to complete a report within 30 days of the team's final match in the 2022 competition. Professional Division teams should include their report in the same reported data from the 2022 regular season. No player identifying information will be shared outside of U.S. Soccer. Aggregated data will be submitted to IFAB as required by the trial.



## ***Normal, Concussion & Additional Substitutes***

### **Normal Substitutions & Normal Substitution Windows:**

**During Regular Time:** A team may use not more than five (5) substitutes from its match day roster across a maximum of three (3) substitution windows during normal time plus one (1) at halftime.

**During Extra Time:** A sixth substitution and an additional substitution window during extra time shall be granted, along with substitution windows prior to the start and at the halftime interval of extra time.

### **Concussion Substitutions:**

A Concussion Substitution can be made at any time a concussion occurs or is suspected, even if a player returns to play following assessment. A team must use a Concussion Substitution Card (Pink) to communicate the use of a Concussion Substitution. The window used for a Concussion Substitution does not count against the window limit (unless a Normal or Additional substitution is made at the same time).

### **Additional Substitutions & Additional Substitution Windows:**

When a "concussion substitute" is used, the opposing team then has the option to use an "additional substitute" and an "additional substitution window" for any reason, which may or may not be used at the same time as the opposing team's "concussion substitution". An "additional substitution" should be communicated to the 4<sup>th</sup> official through the use of an Additional Substitution Card (Blue).

### **Substitution Cards:**

- Before kickoff, each team should receive:
  - 5 normal substitution cards (White Card)
  - 2 concussion substitution cards (Pink Card)
- Between the end of regulation and the start of extra time, each team should receive:
  - 1 more normal substitution card (White Card)
- Additional Substitution Cards (Blue) should be issued at the time an opposing team submits a Concussion Substitution Card.

### **Scenarios:**

- A team's "additional" substitute can only be used after the team has used all its "normal" substitutes or "normal substitution windows."
- The "additional substitution opportunity" can only be used for the "additional" substitute. If the team has used all its "normal substitution opportunities" but has not used all five of its "normal" substitutes, the team is not permitted to use any remaining "normal" substitutes at the same time as the "additional" substitution opportunity.
- If the two teams make a "normal" or an "additional" substitution at the same stoppage, each team will be charged its respective window.
- If a team makes a "normal" or an "additional" substitution at the same stoppage where a "concussion substitution" is being made, that team will be charged a window.
- Once a team has used all its "normal" substitution opportunities, it cannot use a "concussion substitution" opportunity to make a "normal" substitution.



## Referee Payment Form

**Instructions to Referee:** Please complete information requested below and submit with receipts (as appropriate) to the Home Team Referee Liaison. You should receive payment for services and have expenses reimbursed upon completion of the game in which you worked. All referee fees and expenses are the responsibility of the Home Team.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Level of Certification:  FIFA  PRO/National

Game: \_\_\_\_\_ Assignment:  Referee  AR1  AR2  4th

Date: \_\_\_\_\_ Round of Competition: \_\_\_\_\_

Experience Level for position assigned for this game (use only for Round of 16 games and beyond): Matches = \_\_\_\_\_

Match Fee (based on Round of Competition and Level of Certification; see table below): \$ \_\_\_\_\_

Mileage (Allowable rate: \$0.585 x \_\_\_\_\_ miles): \$ \_\_\_\_\_

Tolls, Parking, Etc.: \$ \_\_\_\_\_

Per Diem: \$60 per day in venue city; each night spent in hotel adds one day: \$ \_\_\_\_\_

Hotel (for overnight stays only, if not paid directly by home team) \$ \_\_\_\_\_

TOTAL AMOUNT PAID: \$ \_\_\_\_\_

Signature declaring receipt of payment: \_\_\_\_\_

### 2022 Referee Fee Schedule

Referee Level	1st Round	2nd Round	3rd Round (if no D-I team)	3rd Round (if D-I team)	Round of 32	Round of 16 to Final
FIFA Referee	-	-	-	\$650	\$650	See following page
PRO and Nat'l Referee	\$200	\$350	\$350	\$550	\$550	See following page
FIFA Assistant Referee	-	\$300	\$300	\$400	\$400	See following page
PRO and Nat'l Assistant Referee	\$150	\$250	\$250	\$350	\$350	See following page
4th Official	\$135	\$175	\$175	\$250	\$250	See following page

## **2022 Referee Fee Schedule (Round of 16 to Final)**

As a result of collective bargaining between the Professional Referees Organization (PRO) and the Professional Soccer Referees Association (PSRA), rates have been determined for U.S. Open Cup matches from the Round of 16 to the Final per the following schedule:

### **Referee:**

Experience Level	2022 Rate
0 to 30 MLS regular season matches as Referee	\$1,013.42
31 to 60 MLS regular season matches as Referee	\$1,076.75
61 to 100 MLS regular season matches as Referee	\$1,140.10
101 or more MLS regular season matches as Referee	\$1,266.78

### **Assistant Referee:**

Experience Level	2022 Rate
0 to 20 MLS regular season matches as Assistant Referee	\$696.72
21 to 40 MLS regular season matches as Assistant Referee	\$855.07
41 to 75 MLS regular season matches as Assistant Referee	\$950.07
76 to 149 MLS regular season matches as Assistant Referee	\$1,045.08
150 to 199 MLS regular season matches as Assistant Referee	\$1,076.75
200 or more MLS regular season matches as Assistant Referee	\$1,140.10

### **Fourth Official:**

Experience Level	2022 Rate
Full- and Part-Time Referees (regardless of game count)	\$443.37
0 to 20 MLS regular season matches as Fourth Official	\$443.37
21 to 40 MLS regular season matches as Fourth Official	\$506.71
41 to 75 MLS regular season matches as Fourth Official	\$538.38
76 or more MLS regular season matches as Fourth Official	\$570.04

### **Fifth Official (Open Cup Final only):**

Experience Level	2022 Rate
All experience levels	\$253.36





# 2022 LAMAR HUNT U.S. OPEN CUP TEAM ENTRY & INFORMATION FORM

(For Division I, II and III Professional Teams Only)

Team Name: \_\_\_\_\_ League: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Fax: \_\_\_\_\_

Primary Contact/Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Email address: \_\_\_\_\_ Mobile: \_\_\_\_\_

Contact for Player Registration/Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Email address: \_\_\_\_\_ Mobile: \_\_\_\_\_

Contact for Media Relations/Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Email address: \_\_\_\_\_ Mobile: \_\_\_\_\_

Contact for Travel Exp./Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Email address: \_\_\_\_\_ Mobile: \_\_\_\_\_

Contact for Broadcast Ops./Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Email address: \_\_\_\_\_ Mobile: \_\_\_\_\_

Contact for Reporting Revenue/Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Email address: \_\_\_\_\_ Mobile: \_\_\_\_\_

Team Facebook Account: \_\_\_\_\_

Team Twitter Account: \_\_\_\_\_

**AFFILIATED TEAM(S):** Please list any team(s) anticipated to take part in the 2022 Lamar Hunt U.S. Open Cup that are affiliated with the team listed above and describe the nature of the affiliation (e.g.: ownership/operator relationship; player development arrangement; marketing relationship only; teams from same club).

Affiliated Team	League	Nature of Affiliation
1) _____	_____	_____
2) _____	_____	_____
3) _____	_____	_____

**ACKNOWLEDGEMENT:** I am hereby authorized to submit this Team Entry & Information Form on behalf of my team and agree to the terms set forth by U.S. Soccer as detailed in the tournament Handbook for participation in the Lamar Hunt U.S. Open Cup and as may be communicated by U.S. Soccer after this Team Entry & Information Form has been submitted.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

—over—

<b>ENTRY FEE:</b>	Division I Professional Team	\$700.00
	Division II Professional Team	\$600.00
	Division III Professional Team	\$400.00

**REFUNDABLE PERFORMANCE BOND (ALL TEAMS):** \$1,000.00

**REQUIREMENT FOR FORM, FEE AND BOND:** Per U.S. Soccer’s Policy Manual (see Section 201(a) of the Competition Regulations), all teams registered and competing in a Division I, Division II or Division III Outdoor Professional League (excluding those teams based outside the United States and teams otherwise ineligible under the Policy) shall be required to enter the Open Cup competition in each year in which they compete in an Outdoor Professional League. Submission of this form properly registers the team to take part in the 2022 competition. Tournament organizers will distribute the Finalists’ Edition of the 2022 Lamar Hunt U.S. Open Cup Handbook to the contacts listed on this form.

Note: After submitting this form, please communicate any changes to the data requested to [opencup@ussoccer.org](mailto:opencup@ussoccer.org).

**PLEASE NOTE:**

1. U.S. Soccer must **RECEIVE FORM, ENTRY FEE and PERFORMANCE BOND by FRIDAY, DEC. 31, 2021, at 2 P.M. CT.** A team not submitting the fee and bond by the deadline automatically incurs a \$100.00 penalty that becomes due immediately. A team whose check is returned by their bank for insufficient funds will incur a \$100.00 penalty, in addition to a \$100.00 late fee if returned after Dec. 31.
2. PRINT or TYPE all information requested on the form.
3. Include correct email address. Much of the tournament information will be sent via email.
4. Please make check payable to “U.S. Soccer”

**PLEASE SEND PAYMENT AND A COPY OF THIS FORM TO:**

U.S. Soccer  
Attn: U.S. Open Cup  
1801 S. Prairie Ave.  
Chicago, IL 60616

*Note: Please list Team Name in Check Memo*

-AND-

**EMAIL COMPLETED FORM TO:**

[opencup@ussoccer.org](mailto:opencup@ussoccer.org)

**DEADLINE: FRIDAY, DEC. 31, 2021, 2 P.M. CT**



# 2022 LAMAR HUNT U.S. OPEN CUP

## VENUE DECLARATION FORM

(First Round through Championship Game)

Team Name: \_\_\_\_\_ League: \_\_\_\_\_

Primary Contact/Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Email address: \_\_\_\_\_ Mobile: \_\_\_\_\_

### RATIONALE:

In an effort to streamline the evaluation and selection process for potential venues and to allow for a more efficient management of the competition, U.S. Soccer has developed this Venue Declaration Form. Teams participating in the Open Cup may choose up to two venues in which to host games during the 2022 tournament. The venue(s) must be declared by the deadline listed below. The information requested here can be classified into three general areas: 1) Venue name, location and contact data; 2) Information relating to venue infrastructure; and 3) Information relating to Stadium Requirements set forth by the Competition Regulations.

### INSTRUCTIONS:

1. Complete the form below (please PRINT or TYPE) based on the number of venues your team wishes to consider utilizing for home games.
2. Have the form signed at the bottom of the next page by the primary contact listed above.
3. Submit the form by **FRIDAY, JAN. 14, 2022** (for teams entering First or Second Round) or by **FRIDAY, FEB. 18, 2022**, (for teams entering in the Third Round or Round of 32). Form should be emailed to **opencup@ussoccer.org**.
4. Teams who do not submit a Venue Declaration Form by the deadline will not be eligible to host games in any round of the 2022 Open Cup.
5. In the event that the team's best venue does not meet ALL of the Stadium Requirements, the team should still complete the form in the event that an opponent's stadium also does not meet some of these same requirements.
6. Once the Venue Declaration Form has been submitted, the team is responsible for informing U.S. Soccer of any material change(s) by submitting an updated form.
7. Include correct email address. Much of the tournament information will be sent via email.

### VENUE(S) DECLARED FOR HOSTING 2022 OPEN CUP GAMES:

	Venue A	Venue B
Venue Name:	_____	_____
Address:	_____	_____
City, State, Zip:	_____	_____
Main Phone:	_____	_____
Venue Manager and Title:	_____	_____
Reserved Seating Capacity (A):	_____	_____
General Admission Seating Capacity (B):	_____	_____
Standing Room and Grass Hillside Capacity (C):	_____	_____
Total Spectator Capacity (A + B + C):	_____	_____
Playing Surface Type (if artificial, list brand):	_____	_____

	Venue A	Venue B
Size of Field (in yards):	_____	_____
Lights for night games:	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
Scoreboard w/ clock that counts up from 0:00 to 120:00:	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
Public address system:	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
Team benches to accommodate up to 16 people for each team:	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
Stadium enclosed for controlled ticket access:	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
Dressing rooms with working showers for each team available within venue:	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
Separate dressing room with working showers for referees available within venue:	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
If dressing rooms are in adjacent structure, state distance from team benches (in feet):	_____	_____
Flagpole for displaying U.S. flag:	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
Seating Capacity of Permanent Press Box (excluding seats taken by P.A. announcer, statisticians and other staff):	_____	_____
Suitable location next to stadium available for TV broadcast production truck:	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
Sufficient power available at TV broadcast production truck location:	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
Venue pre-cabled for TV broadcast purposes:	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
High midfield and penalty area (18 yard line) camera positions available without need for additional platforms or lifts:	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
TV commentator position in place:	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
Sufficient Wi-Fi or internet service available for TV broadcast production:	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
Please Attach Driving Directions to Venue:	Check here if attached: <input type="checkbox"/>	Check here if attached: <input type="checkbox"/>

I declare that the information listed here is accurate at the time this form is submitted to U.S. Soccer.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE EMAIL TO:** [opencup@ussoccer.org](mailto:opencup@ussoccer.org)

**DEADLINE:** Division II, Division III and Open Division teams: **FRIDAY, JAN. 14, 2022**  
 Division I teams: **FRIDAY, FEB. 18, 2022**



# 2022 LAMAR HUNT U.S. OPEN CUP HOME GAME APPLICATION FORM

**(First and Second Round Games Only)**

Team Name: \_\_\_\_\_ League: \_\_\_\_\_

Primary Contact/Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Email address: \_\_\_\_\_ Mobile: \_\_\_\_\_

**VENUE NOMINATED TO HOST FIRST ROUND GAME:**

Preferred Date* (venue must be available both dates)	Venue Name (only one venue may be listed)	Proposed Kickoff Time (local time):
---	--	--

Tuesday, March 22 or  
Wednesday, March 23: \_\_\_\_\_

**VENUE NOMINATED TO HOST SECOND ROUND GAME:**

Preferred Date* (venue must be available all three dates)	Venue Name (only one venue may be listed)	Proposed Kickoff Time (local time):
--	--	--

Tuesday, April 5,  
Wednesday, April 6,  
or Thursday, April 7: \_\_\_\_\_

I am hereby authorized to submit this Home Game Application Form on behalf of my team. I agree to the terms set forth by U.S. Soccer to host if my team is awarded any of the games sought after here, *including not charging any park-and-power fees to the Open Cup broadcast production (and to be responsible for this expense if such charges are required by the venue)*. I acknowledge that such commitment includes payment to U.S. Soccer of any Hosting Fee\*\* due within seven days of any match hosted by my team.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\* Note: A team’s preferred date will be honored except in the event that U.S. Soccer’s broadcast needs require a different date or if a team’s opponent has only one rest day between matches leading up to or following its Open Cup game (if the opponent’s league game is the preceding Sunday or the following Friday or Saturday). Should the competing teams in an Open Cup match have league games with one scheduled the preceding Sunday and the other the following Friday, preventing both teams from having at least two rest days both before and after their Open Cup game, the match date will be determined as outlined on page 15 of this Handbook. The Commissioner shall have the authority to set outside of the confirmed schedule the date for any match if such a change is in the best interests of the tournament.

\*\* Note: The Hosting Fee for First and Second Round games is 15 percent of the amount above \$100,000.00 of Total Gross Ticket Revenue as calculated on the Home Game Revenue Report Form, found in the 2022 Open Cup Handbook – Finalists’ Edition.

**PLEASE EMAIL COMPLETED FORM TO [opencup@ussoccer.org](mailto:opencup@ussoccer.org)**

**DEADLINE: FRIDAY, JAN. 14, 2022, at 2 P.M. CT**

## OVERVIEW:

Any team who may participate in the First and/or Second Rounds who wishes to host must complete and submit this Home Game Application Form by the deadline listed in the instructions. For each round applied for, the applicant must nominate a specific venue whose availability on all possible match dates for the round and on the following date (in the event a rescheduled match is required) has been previously confirmed. A team may only choose from among those venues named on the team's Venue Declaration Form.

## CONSIDERATION FOR ALTERNATE DATES:

For the First and Second Rounds, a team can petition U.S. Soccer to request a change of match dates upon mutual consent of the participating teams. Only for exceptional circumstances will U.S. Soccer consider a request for a new match date that is later than the date already established for the round. Date change requests must include documentation from each of the participating teams agreeing to the date change. Any incremental costs incurred to accommodate the change of dates (i.e. incremental travel costs for the referee crew or Match Commissioner, etc.) must be covered by the team that initially proposes the request.

Teams requesting a date change for the First Round must do so no later than two weeks after the match has been arranged. For the Second Round, requests must be made no later than seven days prior to the start of the First Round. U.S. Soccer strongly encourages such agreements between the participating teams be arranged even earlier. (We suggest separate contingency agreements with each possible opponent.) This will allow for the maximum amount of time to arrange logistics and market the event.

U.S. Soccer will make best efforts to approve date change requests. All documentation should be emailed to [opencup@ussoccer.org](mailto:opencup@ussoccer.org).

## INSTRUCTIONS:

1. Complete the team and contact information on the form (please PRINT or TYPE).
2. Indicate which round(s) of the competition the team wishes to host by nominating a venue for each stage. A team may only choose from among those sites named on the team's Venue Declaration Form.
3. Submit the form so that U.S. Soccer receives it by **FRIDAY, JAN. 14, 2022, at 2 P.M. CT**. Form can be emailed to [opencup@ussoccer.org](mailto:opencup@ussoccer.org). Each team submitting this form implicitly agrees to fulfill the responsibilities listed on pages 33-35 of the 2022 Open Cup Handbook.
4. A team who does not submit this form by the deadline will not be eligible to host games in the First or Second Rounds of the 2022 Open Cup.
5. In the event that the venue nominated does not meet ALL of the Stadium Requirements, a team, if it wishes to host, should still submit the form in the event that the opponent's stadium also does not meet some of these same requirements.
6. A team may adjust until the deadline any Home Game Application Form initially submitted.
7. **Each team submitting this form is obligated to complete and submit a Home Game Revenue Report Form (see page 54 of the 2022 Open Cup Handbook) following each match hosted. The form, along with any resulting Hosting Fee, is due within seven (7) days following the event. Any team that does not submit payment and/or required documentation in a timely fashion may incur sanctions and/or other penalties imposed by the Commissioner, including a possible ban on hosting future matches until accounts are current.**
8. Any team that withdraws its Home Game Application Form after the deadline, unless for reasons of force majeure, will not be eligible for reimbursement of visiting team travel expenses.
9. Please include a correct email address. Much of the tournament information will be sent via email.

—END—



# 2022 LAMAR HUNT U.S. OPEN CUP HOME GAME APPLICATION FORM

**(Third Round and Round of 32 Games Only)**

Team Name: \_\_\_\_\_ League: \_\_\_\_\_  
 Primary Contact/Title: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Email address: \_\_\_\_\_ Mobile: \_\_\_\_\_

**VENUE NOMINATED TO HOST THIRD ROUND GAME:**

Preferred Date* (venue must be available all three dates)	Venue Name (only one venue may be listed)	Proposed Kickoff Time (local time):	Hosting Fee** (Fixed Amount)
Tuesday, April 19 Wednesday, April 20, or Thursday, April 21: _____	_____	_____	\$6,000 if game involves a Division I club

**VENUE NOMINATED TO HOST ROUND OF 32 GAME:**

Preferred Date* (venue must be available both dates)	Venue Name (only one venue may be listed)	Proposed Kickoff Time (local time):	Hosting Fee** (Fixed Amount)
Tuesday, May 10, or Wednesday, May 11: _____	_____	_____	\$12,000

I am hereby authorized to submit this Home Game Application Form on behalf of my team. I agree to the terms set forth by U.S. Soccer to host if my team is awarded any of the games sought after here, *including not charging any park-and-power fees to the Open Cup broadcast production (and to be responsible for this expense if such charges are required by the venue)*. I acknowledge that such commitment includes payment to U.S. Soccer of any Hosting Fee\*\* due within seven days of any match hosted by my team.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\* Note: A team’s preferred date will be honored except in the event that U.S. Soccer’s broadcast needs require a different date or if a team’s opponent has only one rest day between matches leading up to or following its Open Cup game (if the opponent’s league game is the preceding Sunday or the following Friday or Saturday). Should the competing teams in an Open Cup match have league games with one scheduled the preceding Sunday and the other the following Friday, preventing both teams from having at least two rest days both before and after their Open Cup game, the match date will be determined as outlined on page 15 of this Handbook. The Commissioner shall have the authority to set outside of the confirmed schedule the date for any match if such a change is in the best interests of the tournament.

\*\* Note: In addition to the fixed amount listed above for each round, the Hosting Fee also includes 15 percent of the amount above \$100,000.00 of Total Gross Ticket Revenue as calculated on the Home Game Revenue Report Form, found in the 2022 Open Cup Handbook – Finalists’ Edition.

**PLEASE EMAIL COMPLETED FORM TO [opencup@ussoccer.org](mailto:opencup@ussoccer.org)  
DEADLINE: WEDNESDAY, MARCH 30, 2022, at 2 P.M. CT**

### OVERVIEW:

Any team who may participate in the Third Round and/or the Round of 32 who wishes to host must complete and submit this Home Game Application Form by the deadline listed in the instructions. For each round applied for, the applicant must nominate a specific venue whose availability on all possible match dates for the round and on the following date (in the event a rescheduled match is required) has been previously confirmed. A team may only choose from among those venues named on the team's Venue Declaration Form.

### CONSIDERATION FOR ALTERNATE DATES:

For the Third Round and the Round of 32, a team can petition U.S. Soccer to request a change of match dates upon mutual consent of the participating teams. Only for exceptional circumstances will U.S. Soccer consider a request for a new match date that is later than the date already established for the round. Date change requests must include documentation from each of the participating teams agreeing to the date change. Any incremental costs incurred to accommodate the change of dates (i.e. incremental travel costs for the referee crew or Match Commissioner, etc.) must be covered by the team that initially proposes the request.

Teams requesting a date change for the Third Round or the Round of 32 must do so no later than the day the match has been arranged.

U.S. Soccer will make best efforts to approve date change requests. All documentation should be emailed to [opencup@ussoccer.org](mailto:opencup@ussoccer.org).

### INSTRUCTIONS:

1. Complete the team and contact information on the form (please PRINT or TYPE).
2. Indicate which round(s) of the competition the team wishes to host by nominating a venue for each stage. A team may only choose from among those sites named on the team's Venue Declaration Form.
3. Submit the form so that U.S. Soccer receives it by **WEDNESDAY, MARCH 30, 2022, at 2 P.M. CT**. Form can be emailed to [opencup@ussoccer.org](mailto:opencup@ussoccer.org). Each team submitting this form implicitly agrees to fulfill the responsibilities listed on pages 33-35 of the 2022 Open Cup Handbook.
4. Each team who does not submit this form by the deadline will not be eligible to host games in the Third Round or the Round of 32 of the 2022 Open Cup.
5. In the event that the venue nominated does not meet ALL of the Stadium Requirements, a team, if it wishes to host, should still submit the form in the event that the opponent's stadium also does not meet some of these same requirements.
6. A team may adjust until the deadline any Home Game Application Form initially submitted.
7. **Each team submitting this form is obligated to complete and submit a Home Game Revenue Report Form (see page 54 of the 2022 Open Cup Handbook) following each match hosted. The form, along with any resulting Hosting Fee, is due within seven (7) days following the event. Any team that does not submit payment and/or required documentation in a timely fashion may incur sanctions and/or other penalties imposed by the Commissioner, including a possible ban on hosting future matches until accounts are current.**
8. Any team that withdraws its Home Game Application Form after the deadline, unless for reasons of force majeure, will not be eligible for reimbursement of visiting team travel expenses.
9. Please include a correct email address. Much of the tournament information will be sent via email.

—END—





# 2022 LAMAR HUNT U.S. OPEN CUP

## HOME GAME APPLICATION FORM

**(Round of 16 and Quarterfinal Round Games Only)**

Team Name: \_\_\_\_\_ League: \_\_\_\_\_

Primary Contact/Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Email address: \_\_\_\_\_ Mobile: \_\_\_\_\_

**VENUE NOMINATED TO HOST ROUND OF 16 GAME:**

Preferred Date* (venue must be available all dates)	Venue Name (only one venue may be listed)	Proposed Kickoff Time (local time):	Hosting Fee** (Fixed Amount)
Tuesday, May 24*, or Wednesday, May 25*: _____	_____	_____	\$18,000

**VENUE NOMINATED TO HOST QUARTERFINAL ROUND GAME:**

Preferred Date* (venue must be available all dates)	Venue Name (only one venue may be listed)	Proposed Kickoff Time (local time):	Hosting Fee** (Fixed Amount)
Tuesday, June 21*, or Wednesday, June 22*: _____	_____	_____	\$25,000

I am hereby authorized to submit this Home Game Application Form on behalf of my team. I agree to the terms set forth by U.S. Soccer to host if my team is awarded any of the games sought after here, *including not charging any park-and-power fees to the Open Cup broadcast production (and to be responsible for this expense if such charges are required by the venue)*. I acknowledge that such commitment includes payment to U.S. Soccer of any Hosting Fee\*\* due within seven days of any match hosted by my team.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\* Note: A team’s preferred date will be honored except in the event that U.S. Soccer’s broadcast needs require a different date or if a team’s opponent has only one rest day between matches leading up to or following its Open Cup game (if the opponent’s league game is the preceding Sunday or the following Friday). Should the competing teams in an Open Cup match have league games with one scheduled the preceding Sunday and the other the following Friday, preventing both teams from having at least two rest days both before and after their Open Cup game, the match date will be determined as outlined on page 15 of this Handbook. The Commissioner shall have the authority to set outside of the confirmed schedule the date for any match if such a change is in the best interests of the tournament.

\*\* Note: In addition to the fixed amount listed above for each round, the Hosting Fee also includes 15 percent of the amount above \$100,000.00 of Total Gross Ticket Revenue as calculated on the Home Game Revenue Report Form, found in the 2022 Open Cup Handbook – Finalists’ Edition.

**PLEASE EMAIL COMPLETED FORM TO [opencup@ussoccer.org](mailto:opencup@ussoccer.org)**  
**DEADLINE: WEDNESDAY, MAY 4, 2022, at 2 P.M. CT**

## OVERVIEW:

Any team who may participate in the Round of 16 and/or Quarterfinal Round who wishes to host must complete and submit this Home Game Application Form by the deadline listed in the instructions. For each round applied for, the applicant must nominate a specific venue whose availability on all possible match dates for the round and on the following date (in the event a rescheduled match is required) has been previously confirmed. A team may only choose from among those venues named on the team's Venue Declaration Form.

## CONSIDERATION FOR ALTERNATE DATES:

For the Round of 16 and Quarterfinal Round, a team can petition U.S. Soccer to request a change of match dates upon mutual consent of the participating teams. Only for exceptional circumstances will U.S. Soccer consider a request for a new match date that is later than the date already established for the round. Date change requests must include documentation from each of the participating teams agreeing to the date change. Any incremental costs incurred to accommodate the change of dates (i.e. incremental travel costs for the referee crew or Match Commissioner, etc.) must be covered by the team that initially proposes the request.

Teams requesting a date change for the Round of 16 must do so no later than the day the match has been arranged. For the Quarterfinal Round, requests must be made no later than seven days prior to the start of the Round of 16. U.S. Soccer strongly encourages such agreements between the participating teams be arranged even earlier. (We suggest separate contingency agreements with each possible opponent.) This will allow for the maximum amount of time to arrange logistics and market the event.

U.S. Soccer will make best efforts to approve date change requests. All documentation should be emailed to [opencup@ussoccer.org](mailto:opencup@ussoccer.org).

## INSTRUCTIONS:

1. Complete the team and contact information on the form (please PRINT or TYPE).
2. Indicate which round(s) of the competition the team wishes to host by nominating a venue for each stage. A team may only choose from among those sites named on the team's Venue Declaration Form.
3. Submit the form so that U.S. Soccer receives it by **WEDNESDAY, MAY 4, 2022, at 2 P.M. CT**. Form can be emailed to [opencup@ussoccer.org](mailto:opencup@ussoccer.org). Each team submitting this form implicitly agrees to fulfill the responsibilities listed on pages 33-35 of the 2022 Open Cup Handbook.
4. Each team who does not submit this form by the deadline will not be eligible to host games in the Round of 16 or Quarterfinal Round of the 2022 Open Cup.
5. In the event that the venue nominated does not meet ALL of the Stadium Requirements, a team, if it wishes to host, should still submit the form in the event that the opponent's stadium also does not meet some of these same requirements.
6. A team may adjust until the deadline any Home Game Application Form initially submitted.
7. **Each team submitting this form is obligated to complete and submit a Home Game Revenue Report Form (see page 54 of the 2022 Open Cup Handbook) following each match hosted. The form, along with any resulting Hosting Fee, is due within seven (7) days following the event. Any team that does not submit payment and/or required documentation in a timely fashion may incur sanctions and/or other penalties imposed by the Commissioner, including a possible ban on hosting future matches until accounts are current.**
8. Any team that withdraws its Home Game Application Form after the deadline, unless for reasons of force majeure, will not be eligible for reimbursement of visiting team travel expenses.
9. Please include a correct email address. Much of the tournament information will be sent via email.

—END—



# 2022 LAMAR HUNT U.S. OPEN CUP HOME GAME APPLICATION FORM

**(Semifinal and Championship Games Only)**

Team Name: \_\_\_\_\_ League: \_\_\_\_\_  
 Primary Contact/Title: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Email address: \_\_\_\_\_ Mobile: \_\_\_\_\_

**VENUE NOMINATED TO HOST SEMIFINAL ROUND GAME:**

	Venue Name (only one venue may be listed)	Proposed Kickoff Time (local time):	Hosting Fee** (Fixed Amount)
Tuesday, July 26*, or Wednesday, July 27*:			\$50,000

**VENUE NOMINATED TO HOST CHAMPIONSHIP GAME:**

	Venue Name (only one venue may be listed)	Proposed Kickoff Time (local time):	Hosting Fee** (Fixed Amount)
Tue.-Wed., Sept. 6-7*, or Tue.-Wed., Sept. 13-14*:			\$250,000

I am hereby authorized to submit this Home Game Application Form on behalf of my team. I agree to the terms set forth by U.S. Soccer to host if my team is awarded any of the games sought after here, *including not charging any park-and-power fees to the Open Cup broadcast production (and to be responsible for this expense if such charges are required by the venue)*. I acknowledge that such commitment includes payment to U.S. Soccer of any Hosting Fee\*\* due within seven days of any match hosted by my team.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Must be signed by the president, CEO, general manager or other officer of the organization

\* Note: U.S. Soccer will choose the date based on broadcast needs while taking into account each team’s league schedule. The Commissioner shall have the authority to set outside of the confirmed schedule the date for any match if such a change is in the best interests of the tournament.

\*\* Note: In addition to the fixed amount listed above for each round, the Hosting Fee also includes 50 percent of Event Net Ticket/Suite Revenue (defined as all revenue from ticket/suite sales less sales taxes) above \$100,000.00 for the Semifinal Round and above \$300,000.00 for the Championship Game. Commissions, management fees, revenue allocated to catering, parking, facility fees and other premiums, rent and other expenses, league shares of ticket revenue, etc., are not deductible when determining Event Net Ticket/Suite Revenue.

**PLEASE EMAIL COMPLETED FORM TO [opencup@ussoccer.org](mailto:opencup@ussoccer.org)**

**DEADLINE: WEDNESDAY, JUNE 15, 2022, at 2 P.M. CT**

## **OVERVIEW:**

Any team who may participate in the Semifinal Round and/or Championship Games who wishes to host must complete and submit this Home Game Application Form by the deadline listed in the instructions. For each round applied for, the applicant must nominate a specific venue whose availability on all possible match dates for the round and on the following date (in the event a rescheduled match is required) has been previously confirmed. A team may only choose from among those venues named on the team's Venue Declaration Form.

## **CONSIDERATION FOR ALTERNATE DATES:**

For the Semifinal Round, a team can petition U.S. Soccer to request a change of match dates upon mutual consent of the participating teams. Only for exceptional circumstances will U.S. Soccer consider a request for a new match date that is later than the date already established for the round. Date change requests must include documentation from each of the participating teams agreeing to the date change. Any incremental costs incurred to accommodate the change of dates (i.e. incremental travel costs for the referee crew or Match Commissioner, etc.) must be covered by the team that initially proposes the request.

Teams requesting a date change for the Semifinal Round must do so no later than seven days prior to the first match of the Quarterfinal Round. U.S. Soccer strongly encourages such agreements between the participating teams be arranged even earlier. (We suggest separate contingency agreements with each possible opponent.) This will allow for the maximum amount of time to arrange logistics and market the event.

U.S. Soccer will make best efforts to approve date change requests. All documentation should be emailed to [opencup@ussoccer.org](mailto:opencup@ussoccer.org).

## **HOSTING PARAMETERS/REQUIREMENTS FOR SEMIFINAL ROUND AND CHAMPIONSHIP GAMES:**

In addition to the hosting responsibilities listed on pages 33-35 of the 2022 Open Cup Handbook, host teams must stage the Semifinal Round and/or Championship games within the following parameters and/or requirements set forth by U.S. Soccer:

### **GOOD STANDING:**

- U.S. Soccer will only consider applications from teams that are in Good Standing (i.e. not delinquent in submitting Home Game Revenue Report Forms and amounts due from previous matches) at the time of the application deadline

### **EVENT PRESENTATION:**

- Event is to be considered a U.S. Soccer event staged by the home team
- All presentation elements are subject to the approval of U.S. Soccer
- No home team sponsor elements may be part of the presentation except with the approval of U.S. Soccer

### **TICKETING:**

- Prices must be approved by U.S. Soccer in advance
- Prices must be set at levels not lower than a team's regular season individual rate
- Discounted prices for full- or partial-season ticket holders, groups and other constituents allowed but not more than 25 percent off the team's regular season individual rate for the Semifinal and not more than 15 percent for the Final.
- Complimentary tickets (quantities to U.S. Soccer subject to change)
  - Home team limited to 1,000 regular/club seats (quantity includes VIPs, players, guests of club, media trade, operations, barter, etc.)
  - Visiting team to receive 60 Category 1 (midfield) tickets and a suite for its owner
  - U.S. Soccer to receive for the semifinal 100 Category 1 (midfield) tickets, 50 Category 2 (sideline) tickets and 50 Endline tickets, plus an option to purchase 200 Endline tickets adjacent to the complimentary Endline tickets
  - U.S. Soccer to receive for the Final a suite and parking for its VIPs, 100 Category 1 (midfield) tickets, 50 Category 2 (sideline) tickets and 50 Endline tickets, plus an option to purchase 200 Endline tickets adjacent to the complimentary Endline tickets
- Obligations to suite leaseholders to be fulfilled per the terms of any lease in place at the time of the Event
- Revenue from the sale of suite access and/or suite tickets for Event to be included in Event Net Ticket/Suite Revenue (defined above)
- Home team will provide ticket audits as requested by U.S. Soccer for tracking purposes

EVENT OPERATIONS:

- Home team is responsible for all expenses and operations of the event (including staging for the post-game awards ceremony for the Championship Game), except where noted otherwise in this form and the Handbook
- Field must be free of any markings other than those for soccer
- Stadium field must be made available to the visiting team (if they request) for a 60-minute training session the day before the game, weather permitting
- U.S. Soccer, through its commercial partner NIKE, reserves its right to provide the ball/flag kids for the Championship Game

COMMERCIAL RIGHTS:

- U.S. Soccer holds all commercial (e.g. marketing, sponsorship and broadcast) rights for the semifinal round and Championship games as outlined on pages 30-32 of the Handbook
- The commercial rights referenced herein extend to U.S. Soccer's exclusive use of the venue's P.A. system, video screens and matrix boards, scoreboards, field-level and/or upper fascia LED (ribbon board) displays and in-house TV monitors in the facility during the games at no additional charge for the purpose of promoting U.S. Soccer's sponsors and presenting the event, as well as U.S. Soccer's exclusive use of any areas in and around the venue for sponsor activation
- Host facility shall be required to provide a field level that is free of any commercial signage on the walls and/or railings surrounding the field of play, including the tunnels entering the field that can be seen from the field of play and any field-level tunnel canopies, as well as the lower level seating area up to and including the 30<sup>th</sup> row
- If U.S. Soccer feels that static field-level advertising boards are desirable, U.S. Soccer reserves the right, at its own expense, to utilize its field board advertising system for such purpose
- Any materials created to promote these games should display only the marks of the U.S. Open Cup, the participating teams and U.S. Soccer's Official Sponsors (which U.S. Soccer's Marketing Department can provide in logo-bar format)
- All materials must be approved in advance by U.S. Soccer (contact Michael Benford at [m benford@ussoccer.org](mailto:m benford@ussoccer.org))
- Parties wishing to conduct an audio broadcast of these games in any medium should complete the Broadcast Request Form found on page 32 of the Handbook
- Any application to host the Open Cup events referenced by this form is an automatic acceptance by the Applicant of the terms listed above

INSTRUCTIONS:

1. Complete the team and contact information on the form (please PRINT or TYPE).
2. Indicate which round(s) of the competition the team wishes to host by nominating a venue for each stage. A team may only choose from among those sites named on the team's Venue Declaration Form.
3. Submit the form so that U.S. Soccer receives it by **WEDNESDAY, JUNE 15, 2022, at 2 P.M. CT**. Form can be emailed to [opencup@ussoccer.org](mailto:opencup@ussoccer.org). Each team submitting this form implicitly agrees to fulfill the responsibilities listed on pages 33-35 of the Handbook and to the parameters/requirements listed elsewhere on this form.
4. In the event that the venue nominated does not meet ALL of the Stadium Requirements as listed in the Competition Regulations (a.k.a. the Open Cup Policy), a team, if it wishes to host, should still submit the form in the event that the opponent's stadium also does not meet some of these same requirements.
5. A team may adjust until the deadline any Home Game Application Form initially submitted.
6. **Each team submitting this form is obligated to complete and submit a Home Game Revenue Report Form (see page 55 of the Handbook) following each match hosted. The form, along with any resulting Hosting Fee, is due within seven (7) days following the event. Any team that does not submit payment and/or required documentation in a timely fashion may incur sanctions and/or other penalties imposed by the Commissioner, including a possible ban on hosting future matches until accounts are current.**
7. Any team that withdraws its Home Game Application Form after the deadline, unless for reasons of force majeure, will not be eligible for reimbursement of visiting team travel expenses.
8. Please include a correct email address. Much of the tournament information will be sent via email.

—END—



# 2022 LAMAR HUNT U.S. OPEN CUP HOME GAME REVENUE REPORT FORM

(First through Quarterfinal Round Games)

Team Name: \_\_\_\_\_ Round: \_\_\_\_\_ Date: \_\_\_\_\_

Opponent: \_\_\_\_\_ Stadium: \_\_\_\_\_

Team Representative Submitting Form: \_\_\_\_\_

Team Representative Signature: \_\_\_\_\_

- 1) Gross Ticket Revenue (please attach Ticketmaster audit or other documentation): \$ \_\_\_\_\_
- 2) Gross Ticket Revenue from suites, club seats and other tickets not included above  
(please attach Ticketmaster audit or other documentation): \$ \_\_\_\_\_
- 3) Total Gross Ticket Revenue (Line 1 plus Line 2): \$ \_\_\_\_\_
- 4) Standard Deduction: \$ (100,000.00)
- 5) Ticket Revenue subject to sharing (Line 3 less Line 4—enter \$0.00 if  
the difference results in a negative number): \$ \_\_\_\_\_
- 6) Hosting Fee computation (Line 5 multiplied by .15): \$ \_\_\_\_\_
- 7) Additional Assessment for this Round (First and Second Round: Zero;  
Third Round games that do not include a Division I team: Zero;  
Third Round games that include a Division I team: \$6,000  
Round of 32: \$12,000; Round of 16: \$18,000; Quarterfinal Round: \$25,000): \$ \_\_\_\_\_
- 8) Total Hosting Fee Due (Line 6 plus Line 7): \$ \_\_\_\_\_

Form and supporting documentation must be completed and submitted whether or not a Hosting Fee is due. Form, documentation and payment are due within seven (7) days following the event and should be sent to:

U.S. Soccer  
Attn: Open Cup  
1801 S. Prairie Ave.  
Chicago, IL 60616  
(312) 808-1300

In the event that no Hosting Fee is due, form and documentation can be emailed to [opencup@ussoccer.org](mailto:opencup@ussoccer.org).



# 2022 LAMAR HUNT U.S. OPEN CUP HOME GAME REVENUE REPORT FORM (Semifinal and Championship Games)

Team Name: \_\_\_\_\_ Round: \_\_\_\_\_ Date: \_\_\_\_\_

Opponent: \_\_\_\_\_ Stadium: \_\_\_\_\_

Team Representative Submitting Form: \_\_\_\_\_

Team Representative Signature: \_\_\_\_\_

- 1) Gross Ticket Revenue (please attach Ticketmaster audit or other documentation): \$ \_\_\_\_\_
- 2) Gross Ticket Revenue from suites, club seats and other tickets not included above (please attach Ticketmaster audit or other documentation): \$ \_\_\_\_\_
- 3) Total Gross Ticket Revenue (Line 1 plus Line 2): \$ \_\_\_\_\_
- 4) Sales Tax on Tickets if included in Gross Ticket Revenue (tax rate: \_\_\_\_\_ %): \$ \_\_\_\_\_
- 5) Total Net Ticket Revenue (Line 3 less Line 4): \$ \_\_\_\_\_
- 6) Standard Deduction (\$100,000 for Semifinal; \$300,000 for Championship): \$ \_\_\_\_\_
- 7) Ticket Revenue subject to sharing (Line 5 less Line 6—enter \$0.00 if the difference results in a negative number): \$ \_\_\_\_\_
- 8) Hosting Fee computation (Line 7 multiplied by .5): \$ \_\_\_\_\_
- 9) Additional Assessment for this Round (Semifinal Round: \$50,000; Championship: \$250,000): \$ \_\_\_\_\_
- 10) Total Hosting Fee Due (Line 8 plus Line 9): \$ \_\_\_\_\_

Form and supporting documentation must be completed and submitted whether or not a Hosting Fee is due. Form, documentation and payment are due within seven (7) days following the event and should be sent to:

U.S. Soccer  
Attn: Open Cup  
1801 S. Prairie Ave.  
Chicago, IL 60616  
(312) 808-1300



## *Travel Policies*

### **Travel Arrangement Policy**

1. When your team has been designated as an “away” team and your opponent has been announced, it is your responsibility to coordinate all travel arrangements at the lowest cost possible. Should travel via air be required, teams may contact Anthony Travel to obtain a quote for airfare (email [USSoccertravel@anthonytravel.com](mailto:USSoccertravel@anthonytravel.com) and copy [opencup@ussoccer.org](mailto:opencup@ussoccer.org)). Please reference the competition department code “EVT100” and program code “P09UOC2301”. Air travel arranged through Anthony Travel will be billed directly to U.S. Soccer, subject to the approval of the Open Cup Commissioner.
2. Email a complete itinerary and budget to U.S. Soccer (using the forms on the following two pages) within one business day after the match has been arranged. The Open Cup Commissioner must approve the itinerary and all expenses in advance. Include flight information and fares, the hotel you will be staying at and the cost per room (including taxes), per diem, and ground transportation costs. Contact the home team, who can help identify and secure reasonably priced and adequate hotel accommodations and ground transportation, if necessary. Email this information to [opencup@ussoccer.org](mailto:opencup@ussoccer.org). U.S. Soccer will not reimburse anything over the allotted amount per round. **Any waivers of this policy or the reimbursement limits require the written approval of the Commissioner.**
3. After the match has been played, complete the 2022 U.S. Open Cup Travel Reimbursement Form, scan all **original** receipts, and email all documents to [opencup@ussoccer.org](mailto:opencup@ussoccer.org). U.S. Soccer must receive the form and receipts within fourteen (14) days of the Open Cup match. Your expense report will be processed and you will receive a reimbursement check shortly after U.S. Soccer receives the monthly statement from Anthony Travel documenting any airfare expense arranged through them (this sometimes takes 30-60 days). **Teams that do not fulfill these requirements will experience reimbursement delays or loss of reimbursement.**
4. Teams expensing meals at the per-diem rate should submit to U.S. Soccer the original sheet containing the signatures of each member of the traveling party receiving per-diem money, the amount each receives and the meals covered.
5. Separate reimbursement forms must be used for each game.
6. A traveling team who initially applies to host its match and subsequently withdraws its application after the application deadline will not be reimbursed for travel expenses unless the withdrawal is due to reasons of force majeure.

### **Travel Reimbursement Limits**

**First Round through Semifinals:** U.S. Soccer will reimburse airline, hotel, meal and ground transportation expense for each visiting team (if necessary) limited to 26 people per team, 14 hotel rooms per night for up to two nights, and meals not to exceed two days at \$60 a day for each person (\$15 breakfast, \$20 lunch, \$25 dinner), not to exceed \$13,000 per team for games from the First Round to the Semifinals. Airfare baggage and passenger name change charges are the responsibility of the team.

**Final:** U.S. Soccer will reimburse airline, hotel, meal and ground transportation expense to the visiting team, limited to 32 people, 17 hotel rooms per night, and meals at \$75 a day for each person (\$20 breakfast, \$25 lunch, \$30 dinner) not to exceed \$22,500 for a two-night stay or \$27,500 for a three-night trip.





## Travel Itinerary Information Form

Team Name: \_\_\_\_\_ Round: \_\_\_\_\_

Opponent: \_\_\_\_\_ Stadium: \_\_\_\_\_

Departure Date: \_\_\_\_\_ Match Date: \_\_\_\_\_ Return Date: \_\_\_\_\_

Team Representative Signature: \_\_\_\_\_

### Flight Info (Departure):

Departure Date: \_\_\_\_\_  
Departure Airport: \_\_\_\_\_  
Airline and Flight Number: \_\_\_\_\_  
Departure Time: \_\_\_\_\_  
Arrival Airport: \_\_\_\_\_  
Arrival Time: \_\_\_\_\_

### Flight Info (Return):

Return Date: \_\_\_\_\_  
Departure Airport: \_\_\_\_\_  
Airline and Flight Number: \_\_\_\_\_  
Departure Time: \_\_\_\_\_  
Arrival Airport: \_\_\_\_\_  
Arrival Time: \_\_\_\_\_

### Hotel Name:

Address: \_\_\_\_\_  
City/State/ZIP: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_

### Ground Transportation (please list individual transfers if motor coach has been arranged):

Bus Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Date and Time: \_\_\_\_\_ Transfer From & To: \_\_\_\_\_  
Date and Time: \_\_\_\_\_ Transfer From & To: \_\_\_\_\_  
Date and Time: \_\_\_\_\_ Transfer From & To: \_\_\_\_\_  
Date and Time: \_\_\_\_\_ Transfer From & To: \_\_\_\_\_  
Date and Time: \_\_\_\_\_ Transfer From & To: \_\_\_\_\_  
Date and Time: \_\_\_\_\_ Transfer From & To: \_\_\_\_\_

If vans have been arranged, please enter the following information:

Pick-up date and time: \_\_\_\_\_ Drop-off date and time: \_\_\_\_\_

**Please send your travel itinerary and budget to U.S. Soccer for advance approval to qualify for expense reimbursement. Use form on next page to submit budget. Email both forms to [opencup@ussoccer.org](mailto:opencup@ussoccer.org).**



## Travel Budget/Reimbursement Form

Team: \_\_\_\_\_ Check one:  Budget for approval  Expenses for reimbursement

Opponent: \_\_\_\_\_ Stadium: \_\_\_\_\_ Round: \_\_\_\_\_

Departure Date: \_\_\_\_\_ Match Date: \_\_\_\_\_ Return Date: \_\_\_\_\_

Team Representative Signature: \_\_\_\_\_

Line	Expenses	Itemization	Requested	Approved
1	Airfare	No. of airline tickets (26 max.) _____ x Ticket Price _____ =		
2	Ground Trsp.	Vehicle Cost per day _____ x Days Rented _____ =		
3	Hotel	No. of Rms. (14 max.) _____ x Rm. Price _____ x No. of Nights _____ = Room price should include all taxes		
4	Meals	Size of Delegation (26 max.) _____ x Amount Per Person _____ = Actual meals rather than per diem may be submitted if desired.		
5	<b>TOTAL EXPENSES INCURRED (add Lines 1-4):</b>			
6	Travel Allowance (1st Round to Semifinals: \$13,000):			
7	Enter the lesser of Total Expenses Incurred (Line 5) or Travel Allowance (Line 6):			
8	If airfare through Anthony Travel, enter amount billed to U.S. Soccer here:			
9	<b>TOTAL REIMBURSEMENT DUE (Line 7 minus Line 8):</b>			

- All teams must submit **original receipts** with all reimbursement requests. Reimbursements will not be processed until this form has been completed with attached receipts.
- Please review the reimbursement guidelines on page 56 for the round in which your team is playing.
- Separate reimbursement forms must be used for each match.
- U.S. Soccer must receive all reimbursement requests within fourteen (14) days after the Open Cup Match. Teams may forfeit their right to reimbursement if U.S. Soccer does not receive their request within that timeframe.
- Send completed form and supporting documentation to [opencup@ussoccer.org](mailto:opencup@ussoccer.org). If via mail, send to:

U.S. Soccer  
 Attn: Open Cup  
 1801 S. Prairie Ave.  
 Chicago IL 60616  
 (312) 808-1300



# 2022 LAMAR HUNT U.S. OPEN CUP

## PER DIEM EXPENSE FORM

**(Submit Original with Travel Reimbursement Form)**

Team Name: \_\_\_\_\_ Date Distributed: \_\_\_\_\_

Meals covered by Per Diem (please check all that apply; no more than six consecutive meals):

	Date: _____	Breakfast (\$15) _____	Lunch (\$20) _____	Dinner (\$25) _____
	Date: _____	Breakfast (\$15) _____	Lunch (\$20) _____	Dinner (\$25) _____
	Date: _____	Breakfast (\$15) _____	Lunch (\$20) _____	Dinner (\$25) _____

Recipient	Name	Signature	Amt. Rcvd.
1			\$
2			\$
3			\$
4			\$
5			\$
6			\$
7			\$
8			\$
9			\$
10			\$
11			\$
12			\$
13			\$
14			\$
15			\$
16			\$
17			\$
18			\$
19			\$
20			\$
21			\$
22			\$
23			\$
24			\$
25			\$
26			\$
<b>Total Amount Eligible for Reimbursement:</b>			\$

### Others Receiving Per Diem

27			\$
28			\$
29			\$
30			\$
31			\$
32			\$
<b>Total Per Diem Distributed:</b>			\$