



**U.S. SOCCER
DEVELOPMENT
ACADEMY**

2014-15 REFEREE MANUAL

U.S. SOCCER FEDERATION
1801 SOUTH PRAIRIE AVENUE
CHICAGO, IL 60616



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U.S. SOCCER DEVELOPMENT ACADEMY

Developing the Next Generation

U.S. Soccer created the Development Academy in 2007 after a comprehensive review of elite player development in the United States and around the world. The goal of the Development Academy is to provide soccer referees, players and coaches the best possible opportunity to achieve their utmost potential as elite soccer performers.

The U-13/14 Academy Program will feature many of the current Academy clubs and select clubs from outside of the current Academy structure. The program will be based on the same philosophy as the older Academy age groups, featuring more training sessions and fewer, but more meaningful games. The competitive schedule will place a greater emphasis on local games due to the younger ages of the players and will also include a futsal component during the winter.

Meaningful Competition and Quality Training

The Academy program features teams from the nation's top clubs competing for a national championship—creating the most competitive youth environment in the United States. Matches are played according to *FIFA's Laws of the Game*, and they are officiated by a pool of the nation's top up-and-coming referees in order to prepare both players and referees for the next level of competition.

The Development Academy Showcases, Playoffs and Finals Week are the nation's leading events in referee identification and training. These events offer countless opportunities for referees to learn, practice and develop. Referees who have been selected to attend will have access to formal assessments, classroom sessions and discussion with National Assessors, Referee Inspectors and Professional Referees.

Pathway to the Professional Level

The Academy program is the first step on the pathway to the professional level. Referees who excel in the Academy program may be honored as Referee of the Week, invited to Academy events or selected for future assignment in increasingly challenging leagues and environments.

A Successful Program

As the program enters its eighth season, it continues to have a significant impact on the player and referee development landscapes. The number of Academy alumni representing Youth and Men's National teams and playing for Major League Soccer and foreign professional clubs is consistently increasing. Officials have also seen profound success in taking the lessons learned through Development Academy matches and events with them as they advance through to professional level assignments.





REFEREE INFORMATION

U.S. Soccer Referee Assignment Program

<https://ussoccer.gameofficials.net>

- Your user account in Game Officials allows you to view and accept assignments, find match information, review records and enter match reports
- Payment for officiating Development Academy matches must be managed through the GOPay service at ussoccer.gameofficials.net (see page 17)

Administrative Best Practices for Academy Referees

- Maintain all your contact information
- Keep your personal availability up-to-date
- Accept or decline assignments within seven (7) days of the assignment's posting
- Continually review information found on your Home Page and in the News/Info section
- Complete online match reports within 24 hours of kickoff (see page 10)

Referee Assessments

- All Academy matches can qualify for maintenance and upgrade assessments for national level referees. Please contact your State Director of Assessment or State Association to schedule an assessor for these matches or to see if Academy matches can be used for maintenance and upgrade assessments for state level officials.

Referee Resources

<http://www.ussoccer.com/Referees/Overview.aspx>

An overview of the national referee program

<http://www.ussoccer.com/referees/resource-center/online-training.aspx>

U.S. Soccer's online training resources. Content is organized into specific courses on an area of targeted training for referees in relation to the level of competition they will be officiating. Development Academy officials should be experts in content for Grades 9 and 8 and practicing skill sets taught in the Grade 7 course.

<http://www.ussoccer.com/Referees/Laws-of-the-Game.aspx>

A helpful reference for learning the Laws of the Game

<http://www.ussoccer.com/Referees/Resource-Center.aspx>

Find the most current information regarding referee development at U.S. Soccer's Referee Resource Center

<http://www.ussoccer.com/referees/resource-center/contacts.aspx>

A directory of contact information for the National Referee Department and State Associations





Additional Information

www.ussoccer.com

U.S. Soccer is the national governing body of the sport. Website includes news, video, events, coverage of all US National teams and information on USSF members and affiliate groups.

<http://www.ussoccer.com/development-academy>

Development Academy information can be found on the ussoccer.com website. Here you can find information on the league's structure, participating clubs, programs, initiatives and upcoming Academy events.

<http://academy.demosphere.com>

View the Development Academy's schedules, standings, club directory and team pages.

<http://academy.demosphere.com/schedule>: find the entire 2014-15 regular season schedule, event schedules and past seasons and results

<http://academy.demosphere.com/standings>: find the up-to-date standings in each of the league's 7 divisions for the three age groups

<http://academy.demosphere.com/Clubs>: find each clubs' directory of important contact information, field locations and driving directions to venues

<http://academy.demosphere.com/profiles>: find each clubs' schedule, team website and official player roster which includes game statistics and misconduct records

www.ussoccer.info

U.S. Soccer Federation Referee Registration System is where referees, assessors and assignors can review their current registration status.

<https://officialsports.com>

OSI is the exclusive Official Referee Supplier of U.S. Soccer. As a technical partner with the U.S. Soccer referee department, OSI designs, develops and markets official referee apparel.

<http://www.ussoccerstore.com/>

The place to purchase all official U.S. Soccer jerseys, outerwear, t-shirts, equipment and other apparel

Follow U.S. Soccer on Twitter (<http://twitter.com/#!/ussoccer>) and Facebook (<http://www.facebook.com/#!/officialussoccer>)





MATCH DAY INFORMATION

The Development Academy uses statistics and records to ensure that the player development guidelines put forth by U.S. Soccer are being met by the Academy clubs. The referee crew plays a critical role in implementing league policy and reporting match data. We ask that the referee crew serve as a representative of the league when officiating an Academy match by complying with and enforcing the protocol and procedures that are set forth in this manual.

Important Contact Information

Matt Reiswerg

Development Academy

League Coordinator

U.S. Soccer Federation

312-528-1240 (office)

317-366-9601 (cell)

312-808-1301 (fax)

mreiswerg@ussoccer.org

Harrison Shamberg

Development Academy

Referee Programs Coordinator

U.S. Soccer Federation

312-528-1216 (office)

312-203-8260 (cell)

312-808-9572 (fax)

hshamberg@ussoccer.org

- **Contact Academy League Coordinator:**
 - To clarify an Academy rule
 - To verify the eligibility of a player/coach/administrator without an Academy pass
 - When a team has not arrived one (1) hour prior to kickoff
 - When inclement weather or unsafe field conditions may cause the suspension or termination of a game
 - When the hosting facility is closed or the location changes

- **Contact Referee Programs Coordinator:**
 - When an official has not arrived one (1) hour prior to kickoff
 - In case of a serious injury to a referee
 - **First call 911/Emergency Medical Services if appropriate**
 - For all other issues involving the referee crew





Arrival at Game Site

- Officials should arrive at least 60 minutes prior to the scheduled kickoff

Match Duration

	U-13/14	U-15/16	U-17/18
Half Length	40 Minutes	40 Minutes	45 Minutes
Half Time Period	10 Minutes	10 Minutes	15 Minutes
Added Time	Added by Referee as Needed		
Overtime Periods	None		

Match Timeline

	U-13/14	U-15/16	U-17/18
Teams/Referees arrive	- 60:00		
Referees check Coach/Player/Administrator passes	- 35:00		
Teams/Referees take field	- 1:00		
Kickoff	0:00		
First half ends (added time allowed)	+ 40:00	+ 40:00	+ 45:00
Second half begins	+ 50:00	+ 50:00	+ 60:00
Second half ends (added time allowed)	+ 90:00	+ 90:00	+105:00
Referee completes match report. Clubs sign to verify	Match's End		

Deviations from the Timeline

- Only the Development Academy is allowed to approve deviations from the above timeline. For questions on match day, call the League Coordinator.
 - Kickoff may not occur before or after the scheduled time without the referee receiving permission from the Development Academy

Weather

- If inclement weather may cause the delay, suspension or termination of a match, the League Coordinator must be notified, as he will make the final decision
- In the case of a match that does not last the full duration, the result will stand only if the match has reached 2/3 of its full duration
 - On rare occasions, a host facility may close due to poor field conditions or weather. The referee should communicate this to the League Coordinator





Substitutions

- Each U-16 and U-18 team is allowed no more than five (5) substitutions
- Each U-14 team is allowed no more than seven (7) substitutions
- No re-entry is allowed after a player has been substituted out
- Substitutions are allowed at any stoppage of play
- Teams are responsible for supplying substitution cards
 - Substitutions should not be permitted without these cards unless approved by the League Coordinator
- Referees are responsible for recording the times a player is subbed out and a player is subbed in on the substitution card

NEW RULE

- Teams are able to make their allotted substitutions (5 for U-16 and U-18; 7 for U-14) within a maximum of **THREE (3)** stoppages
- Injury substitutions **DO** count as a stoppage of play
- Half time **DOES NOT** count as a stoppage of play

Example:

- 11' **Stoppage 1** (1 substitution, 4 remaining)
- 34' Injury **Stoppage 2** (1 substitution, 3 remaining)
- Halftime (1 substitution, 2 remaining)
- 65' **Stoppage 3** (1 substitution, 1 remaining)

Even though the team has one substitution left, the team **may not** make another substitution because all 3 stoppages of play have been used. This also includes any instance where a player is injured after the 3rd stoppage has been used

U.S. Soccer Federation Development Academy Substitution Card	
Team (<i>Equipo</i>)	_____
Player In (<i>Jugador Entra</i>)	_____ # _____
Player Out (<i>Jugador Sale</i>)	_____ # _____
Coach (<i>Director</i>)	_____
Referee (<i>Arbitro</i>)	_____
Date (<i>Fecha</i>)	_____ Substitution Minute _____
This card is to be used for substitutions during all Academy matches	

IMAGE: Development Academy Player Substitution Pass





Technical / Bench Areas

- Only coaches, players and team administrators with approved 2014-15 Academy passes may be permitted in the technical/bench area
- Player(s) dismissed from the match may continue to sit in the technical/bench area unless removed by the referee for inappropriate behavior
- All coaches or administrators removed from the match are not permitted in the technical/bench area
- No more than five (5) team personnel are permitted to be in the technical area at all times
 - Maximum of three (3) coaches, one (1) athletic trainer and one (1) team administrator

Nike Game Balls

- All Academy games are played with the approved Academy Nike game ball
- Host club provides at least three (3) Nike balls for each match
- Host club will place at least one (1) ball behind each goal for use in the match
- Balls should be inflated to 13 psi for matches
- If a team does not use an Academy Nike game ball, please play the match but report the incident in the incident report section of the online match report and email the League Coordinator



IMAGE: *Development Academy Nike Game Ball*



Uniforms

- **Note:** Academy clubs are expected to execute uniform regulations as set by the Academy and as governed by the Laws of the Game, Law 4, as part of standard practice in the league. If disputes occur, the clubs should contact the League Coordinator. It is the referee's responsibility to ensure strict compliance with the Laws of the Game, not to resolve uniform disputes between the clubs.
 - For a review of Law 4, *The Players' Equipment*, go here: <http://www.brainshark.com/ussoccer/vu?pi=zFvzRA9BEz31xyz0>
- All uniforms must be numbered with an Academy patch on the right sleeve
- The home team wears a light (white) uniform and the away team wears a dark (non-white) uniform
- For a given two-day game period (generally Saturday / Sunday)
 - On the first day of games: home team wears light / away team wears dark
 - On the second day of games: home team wears dark / away team wears light

Home Team

First Day
of Hosting



Away Team

First Day
of Travel



Home Team

Second Day
of Hosting



Away Team

Second Day
of Travel





RECORDING AND REPORTING MATCH INFORMATION

The accurate recording of match events and statistics is crucial to successful administration of the Development Academy.

- Referees are to report match information to the Development Academy online **within 24 hours after kickoff**
- Referees must also email a picture of the **SIGNED** match report to DAMatchReport@ussoccer.org. Make sure to include game number in the emails
- It is the referee's responsibility to ensure that accurate records of match information are kept during the match
- Repeated failure to properly record and report match information will affect a referee's participation in the league

Pre-Game

Academy Pass

- Any person in or around the technical area **must** present an official Academy pass (see below)



IMAGE: Development Academy Pass Front (left) and Back (right)

Check-In

- Any person must be both listed on the match report and have a pass to be in/around the technical/bench area during the match
- Coaches will supply the match reports and the passes for review
 - Return the passes immediately
 - Keep the match report for your records
- Each club marks 11 starters (S), 7 or fewer reserves (R) and all non-rostered players (NR) on the match report
- Suspended players are marked with a line through their names (e.g., ~~John Smith~~)
- The jersey number listed on the roster must match the actual player's jersey number. If numbers don't match, correct the jersey number on the match report.
- Each player on a team must have a unique jersey number, including the goalkeeper





In-Game

Recording Information

- Scoring
 - All goal scorers are marked clearly by jersey number and time
 - Record the final score
- Substitutes
 - All substituted players are marked clearly by jersey number and time
 - Time in should be recorded for players entering the match
 - Time out should be recorded for players exiting the match
- Misconducts
 - Players guilty of misconduct are marked clearly by misconduct code (listed on match report), jersey number and time
- Coach dismissals
 - Description and time should be recorded and submitted via the Game Incident Report

Post-Game

- Transfer match information to the match report
- Write legibly as you will need this copy to complete the online report
- Have coaches or team administrators verify and sign the completed match report
- Return all Academy passes (including players who have been sent off)

Reporting Match Information

U.S. Soccer has created an online reporting system that you can use to report match information.

- Login to ussoccer.gameofficials.net
- Go to **After Games** under the **Main Menu**
- Find the match for which you would like to complete the report

Incident Reporting

To enter a report for a player send-off, coach dismissal, serious injury, field conditions or any other noteworthy event:

- Click on • **Incident Reports**
- Click on **Click to Add a New Incident Report**
- Enter the type of incident and the requested incident information
- Click **SAVE (Add Report)** to add your report





IMAGE: Incident Report on www.ussoccer.gameofficials.net

Match Reporting

- Go to **After Games** under the **Main Menu**
- Find the match for which you would like to complete the report
- Click on **Online Match Report (Required)**
- You will now be directed to the Development Academy website
- Enter the referee crewmembers' names
- Confirm the final score
- Click **Save and Continue**





The screenshot shows the U.S. Soccer Development Academy website interface. At the top, there is a navigation bar with links for SCHEDULES, STANDINGS, CLUB DIRECTORY, TEAM PAGES, and MATCH PREPARATION. Below this is a header for the match report form, including the U.S. Soccer Federation logo and the text "U.S. SOCCER DEVELOPMENT ACADEMY". The match details are "Carolina Rapids U-17/18 Ref Evaluation Weston FC U-17/18". A prompt asks the user to indicate the referee crew. There are four input fields for "Center Referee:", "Assistant Referee 1:", "Assistant Referee 2:", and "Fourth Official:". Below these is a "FINAL" table with checkboxes for "Carolina Rapids U-17/18" and "Weston FC U-17/18". A "Save and Continue" button is at the bottom of the form. The footer contains copyright information for the United States Soccer Federation and Demosphere International, Inc., along with the Demosphere logo.

IMAGE: Match Report – Step #1, Game and Crew Confirmation on www.academy.demosphere.com

Enter the Home Team Roster information

- If the match is one of the two older age group games, add younger players to the roster by clicking [Click here to add U-\(15/16\)/\(13/14\) players who are playing up, if necessary.](#)
- Check the appropriate younger player and save. The player will now populate on the match roster.
- Click on the status of each player (start, reserve, non-rostered)
- This must total 11 starters and 7 or fewer reserves
- Enter the minutes when players entered or left the game in substitutions (in, out)
- The number of players substituting IN must equal the number of players substituting OUT
- Enter codes for misconducts in the appropriate box next to the player's name
- Enter the minutes and names of the goal scorers
- Click

Enter the Away Team Roster information

- Repeat the process above for the Away Team Roster
- Review the details and make sure they are correct





U.S. SOCCER DEVELOPMENT ACADEMY

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SCHEDULES | STANDINGS | CLUB DIRECTORY | TEAM PAGES | MATCH PREPARATION

US Soccer Referee
LOG OUT

1) Confirm
2) Report/Scoring
3) Home Team
4) Away Team
5) Review

** U.S. Soccer Development Academy 2013-2014 ** #1665

Carolina Rapids U-17/18

Please report CAROLINA RAPIDS U-17/18 players who received cards in this game.

JER	"MATCH-ELIGIBLE" PLAYERS	ID#	START	RSRVE	N/RSTD	IN	OUT	CT	2CT	SO
42	Baltazar, Reymundo	127-13120-75	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	62				
55	Brown, Joshua	124-13161-07	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>		25			
1	Carbajal, Rodrigo	121-13120-06	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>					
27	Castillo, Armando	127-13118-61	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	40				
40	Ching, David	121-13119-24	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>		75			
70	Davis, Ethan	123-13168-52	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>					
33	Deleon, Pablo	122-12995-92	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>					
37	Fernandez, Ismael	127-13130-58	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	25				
36	Flores, Alex	125-13120-85	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>		62			
41	Flores, Joseph	125-13118-71	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>					
75	Mulla, Lavrick	126-13132-71	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	75				
71	Renner, Landon	127-13132-21	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>					
31	Rojas, Juan	129-13120-16	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>					
39	Schriefer-Winkler, Sebastian	129-13119-83	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	80				
28	Searls, Jonathan	110-11833-81	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>					
30	Silva, Jordan	125-13119-53	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>					
26	Starrett, Tanner	123-13119-14	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>					
34	Stray-Gundersen, Gunnar	123-13130-78	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>		80			
68	Tower, Stephen	123-13132-41	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>		40			
43	Villanueva, Javier	123-13120-95	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>					
29	Volkert, Aaron	125-13119-04	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>					
45	Watters, Ryan	124-12995-82	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>					
			11	7	9	5	5			

*** Codes for Cautions:**
 UB- Unsporting Behavior, E- Entering w/o Permission, L- Leaving w/o Permission, DT- Dissent, DR- Delay Restart, PI- Persistent Infringement, FRD- Fails to Respect Distance

**** Codes for Send Offs:**
 2CT- 2nd Yellow, AL- Abusive Language, VC- Violent Conduct, S- Spitting, SFP- Serious Foul Play, DGH- Denies Goal - Handling, DGF- Denies Goal - Other

GOALS: ANDROMEDA FC U-15/16

MIN	OWN GOAL	GOAL #1 SCORED BY	
20	<input type="checkbox"/>	31 Rojas, Juan	<input type="text" value=""/>
MIN	OWN GOAL	GOAL #2 SCORED BY	
73	<input checked="" type="checkbox"/>	Dallas Texans U-15/16	<input type="text" value=""/>
		35 Alvarado, Ivan	<input type="text" value=""/>

IMAGE: Match Report – Steps #2 and #3, Home and Away Team Rosters





Review and Confirm Match Data

- You can make corrections by clicking the **Edit Match Events** bar at the top of each team's roster
- When everything is correct, click **Done – Submit Report**
- Once you click **Done – Submit Report** the Club Listing page will appear and you will have successfully completed the online match report

Mistakes or Corrections

- If you realize you made a mistake after you saved the page, you can use the browser back button or re-enter the report to make corrections and then save the page. If for some reason the page freezes, try to refresh the page.
- If you have exited the report and need to make corrections, you can re-enter the report within 10 days of the match through the link in the **After Games** section of ussoccer.gameofficials.net
- **Please keep the signed, paper report in your records for at least 30 days in case you are contacted to answer any questions concerning the match**







U.S. SOCCER DEVELOPMENT ACADEMY

PRESENTED BY



[SCHEDULES](#) | [STANDINGS](#) | [CLUB DIRECTORY](#) | [TEAM PAGES](#) | [MATCH PREPARATION](#)

US Soccer Referee LOG OUT

EDIT: SCORE ** U.S. Soccer Development Academy 2013-2014 ** #1665

Carolina Rapids U-17/18 Ref Evaluation Weston FC U-17/18

		FINAL
Carolina Rapids U-17/18		1
Weston FC U-17/18		0

REFEREE REPORT

CAROLINA RAPIDS U-17/18

Edit Match Events for CAROLINA RAPIDS U-17/18

#	P	Yr	PLAYERS	ST	S	R	NR	IN	OUT	G	CT	SO
42		'96	Baltazar, Reymundo	FT	-	X	-	62		-	-	-
55		'97	Brown, Joshua D	DP	X	-	-		25	-	-	-
28		'96	Carbajal, Rodrigo	FT	-	-	X			-	-	-
1		'96	Castillo, Armando	FT	-	X	-	40		-	-	-
40		'96	Ching, David M	FT	X	-	-		75	-	-	-
70		'97	Davis, Ethan	DP	-	-	X			-	-	-
33		'97	Deleon, Pablo Agustin	FT	X	-	-			-	-	-
37		'96	Fernandez, Ismael	FT	-	X	-	25		-	-	-
36		'96	Flores, Alex	FT	X	-	-		62	-	-	-
41		'96	Flores, Joseph D	FT	-	-	X			-	-	-
49		'96	Garcia, Michael	FT	-	-	X			-	-	-
74		'97	Guerrero, Sergio J	DP	-	-	X			-	-	-
44		'96	Harris, Guy	FT	-	-	X			-	-	-
50		'96	Horton, Dade A	FT	-	-	X			-	-	-
21		'96	Lozada-Smith, Nicolas Diego	FT	-	-	X			-	-	-
75		'97	Mulla, Lavrick N	DP	-	X	-	75		-	-	-
71		'97	Renner, Landon L	DP	X	-	-			-	-	-
31		'96	Rojas, Juan A	FT	X	-	-			1	-	-
39		'96	Schriefer-Winkler, Sebastian S	FT	-	X	-	80		-	-	-
28		'96	Searls, Jonathan Pierce	FT	X	-	-			-	-	-
30		'96	Silva, Jordan C	FT	X	-	-			-	-	-
26		'96	Starrett, Tanner Scout	FT	-	X	-			-	-	-
34		'96	Stray-Gundersen, Gunnar O	FT	X	-	-	80		-	-	-
68		'97	Tower, Stephen L	DP	X	-	-	40		-	-	-
43		'96	Villanueva, Javier A	FT	-	X	-			-	-	-
29		'96	Volkert, Aaron L	FT	-	-	X			-	-	-
45		'97	Watters, Ryan	FT	X	-	-			-	-	-
Totals					11	7	9	5	5	1	0	0

WESTON FC U-17/18

Edit Match Events for WESTON FC U-17/18

#	P	Yr	PLAYERS	ST	S	R	NR	IN	OUT	G	CT	SO
35	M	'96	Alvarado, Ivan	FT	X	-	-		75	-	-	-
28	D	'96	Anderson, Mason	FT	-	X	-	23		-	-	-
29	D	'96	Austin, Cole	FT	X	-	-			-	-	-
36	M	'97	Barlow, Ryan	FT	-	-	X			-	-	-
27	D	'96	Brezovsky, Michael	FT	X	-	-			-	-	-
34	M	'97	Dean, Garrett	FT	-	-	X			-	-	-
30	D	'96	Faheem, Ahmad	FT	X	-	-			-	-	-
85	GK	'97	Garcia, Brayan	FT	-	-	X			-	-	-
39	M	'96	Kennedy, Jace	FT	X	-	-			-	-	-
42	F	'96	Macias, Luis	FT	-	X	-	45		-	-	-
32	M	'96	Marriott, Kamar	FT	-	-	X			-	-	-
25	D	'96	Martin, Jordan	FT	X	-	-			-	-	-
44	F	'96	Martinez, Matthew	FT	-	-	X			-	-	-
33	M	'96	Martinez, Victor	FT	X	-	-			-	-	-
37	M	'96	Munoz, Andrew Quinn	FT	-	X	-	75		-	-	-
31	D	'96	Nagaich, Vinit	FT	X	-	-	23		-	-	-
26	D	'96	O'Brian, Colton	FT	-	-	X			-	-	-
38	M	'96	Pomykal, Pierce	FT	X	-	-			-	-	-
43	F	'96	Ramirez, Juan	FT	-	-	X			-	-	-
41	F	'96	Valadez, Samuel	FT	-	-	X			-	-	-
86	GK	'96	Whaley, Samuel	FT	X	-	-			-	-	-
40	F	'97	Whitfield, Cooper	FT	X	-	-		45	-	-	-
Totals					11	3	8	3	3	0	0	0

Done - Submit Report

IMAGE: Match Report – Step #4, Confirm Game Data and Submit Report





REFEREE FEES*

Referee	\$ 75.00
Assistant Referee	\$ 50.00
Fourth Official	\$ 25.00 (Event Matches only)

GOPay

U.S. Soccer will be processing 2014-15 Development Academy referee game fees using GOPay, a Game Officials product, available for you to review and manage using your current access to the website. The GOPay system will allow faster, more efficient game fee payments with enhanced reporting and tracking features.

With GOPay, you will have the following payment options:

- Receive game fee payments directly to your bank account via Electronic Funds Transfer (EFT) at no charge
- Receive paper checks (A \$3 processing fee will be deducted by Game Officials from each paper check administered)
- Ability to choose when to be paid, either weekly or at your discretion

All Development Academy officials must set up a payment method/GOPay account on ussoccer.gameofficials.net to receive payment. All game fees will be processed using GOPay. Please click the following link for a step-by-step tutorial on setting up a GOPay account <http://www.screencast.com/users/GameOfficials.net/folders/GOPay>.

- Please watch the THIRD video, entitled “GOPay – Ref Setup”

Request for Taxpayer Identification Number and Certification

You must submit a Tax Payer Identification Form (W-9) to the U.S. Soccer Federation to receive payment for services. A printed version of the form is included with this manual (see page 18). Complete the form and submit it via email, mail or fax.

Harrison Shamberg

Referee Programs Coordinator

Mail: U.S. Soccer Federation, 1801 S. Prairie Avenue, Chicago, IL 60616

Fax: 312-808-9572

E-mail: hshamberg@ussoccer.org

All Development Academy procedure and payment questions should be directed to Harrison Shamberg or the U.S. Soccer Referee Department.

**The above procedure for receiving referee fees applies to U.S. Soccer Federation officials only*





REQUEST FOR TAXPAYER IDENTIFICATION NUMBER AND CERTIFICATION

Form W-9 (Rev. December 2011) Department of the Treasury Internal Revenue Service	Request for Taxpayer Identification Number and Certification	Give Form to the requester. Do not send to the IRS.
Name (as shown on your income tax return)		
Business name/disregarded entity name, if different from above		
Print or type See Specific Instructions on page 2	Check appropriate box for federal tax classification: <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	
	<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____	
	<input type="checkbox"/> Other (see instructions) ▶ _____	
	<input type="checkbox"/> Exempt payee	
Address (number, street, and apt. or suite no.)		Requestor's name and address (optional)
City, state, and ZIP code		
List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I Instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number									
Employer identification number									

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

Certification Instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.





SAMPLE MATCH REPORT



U.S. SOCCER
DEVELOPMENT
ACADEMY

Official Match Report

Match #5639
08/28/2013 01:58 PM

Match info

Saturday September 07, 2013
09:30 AM
PDA Facility - Field 3 (Turf)
U.S. Soccer Development Academy 2013-2014 - U-13/14

Home Team FINAL

Players Development Academy U-13/14

Dave Beck

Signature to verify score and match statistics

Goals

#															
Min															

Misconducts

#															
Min															
Code															

Misconduct Codes

Cautionable Offenses:	L - Leave Without Permission
UB - Unsporting Behavior	DR - Delay Restart
DT - Dissent	FRD - Fail to Respect Distance
PI - Persistent Infringement	E - Enter Without Permission

Academy Staff *must show pass to be in technical area*

Dave Beck	Head Coach
Brian Grazier	Assistant Coach
Phill Herbert	Assistant Coach
Sam Nellins	Assistant Coach
Mike Romeo	Assistant Coach
Gerry McKeown	Technical Director
John Murphy	Other
Mark Williams	Other

Roster Key

# - Jersey Number	YR - Birth Year	S - Starter	R - Reserve						
#	Name	YR	S	R	NR	In	Out		
12	Adams, Justin	99							
25	Caracappa, John	99							
9	Daniels, Jawon	99							
60	DeCoff, Dawson	99							
4	DeVizio, Thomas	00							
45	Golden, Brandon	99							
10	Gould, Travis	99							
11	Hogan, Rory	99							
16	Jaime, Justin	99							
34	Jelstrom, Thomas	99							
24	Kraham, Henry	99							
35	Marks, William	99							
21	Mischler, Matthew	99							
18	Murray, Andrew	99							
7	Patton, Spencer	99							
5	Pike, James	99							
13	pinho, hunter	00							
19	Ruiz, Ivan	99							
32	Santos, Ryan	99							
22	Subarsky, Jared	99							

Referee Information

Ref	
AR1	
AR2	

Go to <http://ussoccer.gameofficials.net> and log in to enter this match report

Away Team FINAL

World Class FC U-13/14

Erol Tambi

Signature to verify score and match statistics

Goals

#															
Min															

Misconducts

#															
Min															
Code															

Sending-Off Offenses:	DGH - Deny Goal by Hand
SFP - Serious Foul Play	DGF - Deny Goal by Foul
VC - Violent Conduct	AL - Abusive Language
S - Spitting	2CT - Second Caution of Match

Academy Staff *must show pass to be in technical area*

Dineen Dillon	Team Admin Only
Erol Tambi	Head Coach
Vincent Sileo	Assistant Coach
Elbrus Tambi	Assistant Coach
Kazbek Tambi	Technical Director

NR - Non-Rostered In/Out - Minute Substitute Enters/Leaves Match

#	Name	YR	S	R	NR	In	Out		
16	Angeles, Andres	99							
11	Ashun, James	99							
9	Clouse, Raymond	99							
7	MacDonald, Craig	99							
17	McGovern, Matthew	99							
3	Miller, Ryan	99							
18	Moore, Tyrrell	99							
5	Mrkulic, Anes	99							
1	Roberts, Jeffery	99							
4	Stahl, Joseph	00							
14	Vecere, Brandon	99							
2	Veliz, Daniel	99							
21	Virgona, Christian	99							





Match Day Checklist

- ❑ Confirm assignment online
- ❑ Coordinate with the rest of your referee crew
- ❑ Follow match timeline
 - Arrive at least 60 minutes prior to match
 - Coach and player check-in begins 35 minutes prior to kickoff
- ❑ Receive match report from teams with completed rosters
- ❑ Use the match report and Academy passes to check in personnel and properly manage the technical/bench areas before kickoff
- ❑ Start match on time (no exceptions without Academy approval via League Coordinator)
- ❑ Keep accurate records during the match
 - Goal scorers are marked clearly by player number and time
 - **Substitutes are marked clearly by player number, time in and time out**
 - **No more than 5 substitutes per team per game (7 for U-13/14)**
 - Misconducts are marked clearly by misconduct code, jersey number and time
 - Coach dismissals are marked clearly by time
 - Record final score
- ❑ **Transfer above information to the match report and obtain verification and signatures from each team's head coach**
- ❑ **Complete and submit the online match report within 24 hours of kickoff**
- ❑ **Email a picture of the match report to DAMatchReport@ussoccer.org**
 - Contact the Referee Programs Coordinator if you cannot complete the online match report in the 24-hour window
 - Keep the signed, paper report in your records for at least 30 days in case you are contacted to answer any questions concerning the match
- ❑ Ensure your Request for Taxpayer Identification Number and Certification form is on file with the U.S. Soccer Federation
 - If it's not, contact the Referee Programs Coordinator
- ❑ Ensure your personal payment method has been set up on GOPay
- ❑ Receive payment from U.S. Soccer within one to two weeks after submitting your Match Report

Repeated failure to properly record and report match information, especially those requirements in BOLD, will affect a referee's participation in the league

