

2019 AUCKLAND HIGH SCHOOL AMBASSADORS COMMITTEE APPLICATION PACK



UN Youth Auckland is looking for motivated and diligent 2018 school leavers to take on volunteer positions on the High School Ambassadors Committee in 2019.

Applications are due with a copy of your CV by 11:59PM Tuesday 13th November to Teresa Lee, the Auckland President, at teresa.lee@unyouth.org.nz.

Questions may be directed to Ishie Sharma, the High School Ambassadors Programme Coordinator, at ishie.sharma@unyouth.org.nz.

OVERVIEW OF THE HIGH SCHOOL AMBASSADORS PROGRAMME

The Auckland High School Ambassadors Programme was created over six years ago and up until 2017, the programme was overseen by the Vice-President for High Schools. The programme quickly became the largest programme operated by UN Youth Auckland as we appointed more ambassadors and held more in-school events. Accordingly, a High School Ambassadors Programme Coordinator role was established.

The first High School Ambassadors Committee, made up of four first-year tertiary students, was established last year and lead by the High School Ambassadors Programme Coordinator. The goal of the committee was to create new educational content for ambassadors to utilise and provide better oversight over the programme. The 2018 committee lead to significant growth and the ambassadors have responded with positive feedback.

We are seeking a 2019 committee to continue developing this impactful programme. In particular, the committee should have a focus on community engagement and outreach and approach schools that do not have an established UN Youth presence.

Relationships with these schools need to be maintained and the committee should keep in touch throughout the year. It is encouraged to run in-school Model United Nations events at these schools with tertiary volunteer facilitation. The 2018 three-school Hamilton Model United Nations, four-school West Auckland Model United Nations and six-school South Auckland Model United Nations are testament to the proactive approach taken by last year's committee.

High School Ambassadors themselves are responsible for establishing a UN Youth club at school, promoting UN Youth events, running in-school lunchtime workshops and organising their own in-school Model United Nations often in collaboration with neighbouring schools. Ambassadors attend several training sessions throughout the year and we aim to develop their leadership and professional skills.

IN-SCHOOL WORKSHOPS AND MODEL UNITED NATIONS EVENTS

The in-school lunchtime workshops are designed to run during schooltime. The 2018 committee created materials for eight workshops on topics including the United Nations, policy making, streaming in schools and the sustainable development goals.

The in-school Model United Nations events are designed as one-day events to be run on the weekend. The 2018 committee created materials for six Model United Nations committee sessions on topics including mental health, indigenous people, freedom of the press and women and youth in conflict.

Additionally, facilitative materials such as a high school ambassador information pack, event proposal template, chairperson scripts and debate charts were provided for the ambassadors to utilise.

The 2019 committee will have the freedom to develop educational content on topics of their choosing and try out new formats in consultation with and approval of the Auckland Regional Council.

RESPONSIBILITIES OF THE COMMITTEE

- Appointing and interviewing ambassador applicants
- Fostering a warm, friendly and inclusive culture amongst HSAs

- Training ambassadors on UN Youth processes, welfare considerations and the expectations of their leadership role
- Overseeing a certain number of ambassadors to support them in promoting UN Youth events and running their own in-school workshops and events
- Creating new educational and promotional content throughout the year for ambassadors to utilise during in-school workshops and events
- Liaising with schools and teachers to provide information about the programme and details on how they can support their ambassadors
- Promoting the programme to schools that do not have an established UN Youth presence

COMMITTEE EXPECTATIONS

QUALITIES WE ARE SEEKING

- Passion for the work of UN Youth
- Team-working skills
- Efficient time management
- Organisation and event management skills
- Transparent communication
- Confidence

WHAT YOU CAN EXPECT OF AUCKLAND REGIONAL COUNCIL

- Respect and trust
- Professionalism
- Mentorship and guidance at every step of the way
- Recognition of work accomplished (including references)

WHAT WE EXPECT OF THE EVENT COMMITTEE

- Respect and trust
- Professionalism
- Honesty about the level of work you can commit to
- Representation of UN Youth in accordance with the values of our organisation
- Attendance at weekly committee meetings and completion of assigned tasks
- Commitment to seeing all aspects of the event through to completion
- Consulting Auckland Regional Council throughout the organising process

TIKANGA MAORI POLICY

At UN Youth, we believe it is important to incorporate Tikanga Maori principles into our operations as a way of cultivating an equitable and inclusive environment for tangata whenua. We encourage you to browse our Tikanga Maori Policy before applying and consider how you wish to realise its principles should your application be successful:

<https://unyouth.org.nz/about/tikanga-maori/>.

APPLICATION PROCESS

Applications are due with a copy of your CV by 11:59PM Tuesday 13th November to Teresa Lee, the Auckland President, at teresa.lee@unyouth.org.nz.

The Auckland Regional Council may interview some or all candidates before appointing the committee. If you are selected for an interview, we will contact you soon after applications close.

The email subject line should read "HSA Committee - [INSERT FULL NAME]". The personal details we require and questions we would like you to answer can be found below. Please ensure your response to the questions do not exceed three typed pages in total.

We look forward to reading your application!



PERSONAL DETAILS

- a. Full name
- b. Age
- c. Email address
- d. Mobile number
- e. University/institution
- f. Year at University
- g. Course of study/majors
- h. Student ID number if known

QUESTIONS

1. Why are you interested in the committee and the role?
2. What skills do you have to offer in the role(s) you have applied for? Please provide examples of how these skills have been utilised in past experiences/roles.
3. Why do you think the High School Ambassadors Programme is important?
4. How will you balance the workload outlined in this application pack with your other commitments next year?
5. Please list your previous relevant experience, including but not limited to all UN Youth experience.