

AUCKLAND TERTIARY CASE COMPETITION 2019 COMMITTEE APPLICATION PACK



UN Youth Auckland is looking for motivated and diligent university students to organise Auckland Tertiary Case Competition 2019, our flagship tertiary event!

Applications are due with a copy of your CV in PDF format by 11:59PM Tuesday 6th November to Teresa Lee, the Auckland President, at teresa.lee@unyouth.org.nz.

Questions may be directed to Ayush Sharma, the Vice-President of Universities, at ayush.sharma@unyouth.org.nz.

The committee will be overseen by the 2019 Auckland Regional Council and the Auckland Tertiary Case Competition Coordinator will report directly to the 2019 Auckland Vice-President for Universities.

OVERVIEW OF AUCKLAND TERTIARY CASE COMPETITION

Auckland Tertiary Case Competition will involve teams competing to design and present the best solution to a chosen “case” - a pressing international issue. The event will allow tertiary students to see the world from a new perspective and create an innovative plan

with real-life feasibility and impact. We hope that participants will develop a tangible desire to make the world a better place and learn the skills to help them do it. '

The event was run as the flagship event of our tertiary programme for the first time in 2017 for around 150 students. While it is labelled as a case competition, the event is significantly different to other business-focussed case competitions operated by other university clubs. The committee will have discretion to reconsider whether this is the best branding for the competition.

Being on the organising committee will be a rewarding experience for tertiary students to learn leadership and organisational skills in a team environment. You will work with passionate and like-minded volunteers while developing a conference focussing on civics education and networking.

The event is expected to be held in March 2019. The vision and format for this event is undecided and it will be up to the committee to set in consultation and approval by the Auckland Regional Council.

ORGANISING COMMITTEE EXPECTATIONS

QUALITIES WE ARE SEEKING

- Passion for the work of UN Youth
- Team-working skills
- Efficient time management
- Organisation and event management skills
- Transparent communication
- Confidence

WHAT YOU CAN EXPECT OF AUCKLAND REGIONAL COUNCIL

- Respect and trust
- Professionalism
- Mentorship and guidance at every step of the way
- Recognition of work accomplished (including references)

WHAT WE EXPECT OF THE EVENT COMMITTEE

- Respect and trust
- Professionalism
- Honesty about the level of work you can commit to
- Representation of UN Youth in accordance with the values of our organisation
- Attendance at weekly committee meetings and completion of assigned tasks
- Commitment to seeing all aspects of the event through to completion
- Consulting Auckland Regional Council throughout the organising process

TIKANGA MĀORI POLICY

At UN Youth, we believe it is important to incorporate Tikanga Māori principles into our operations as a way of cultivating an equitable and inclusive environment for tangata whenua. We encourage you to browse our Tikanga Māori Policy before applying and consider how you wish to realise its principles should your application be successful:

<https://unyouth.org.nz/about/tikanga-maori/>.

POSSIBLE COMMITTEE ROLES

UN Youth committees are expected to function as flexible and dynamic teams. This means that while roles will be assigned, every task is a team responsibility.

Please note that the roles below are only meant to serve as an indication and are subject to change. Tasks may be reallocated or delegated within the committee over the course of the organising period.

COORDINATOR

- Leads the event committee and is responsible for overall strategic development
- Communicates proactively with the committee to ensure tasks are completed on time
- Upholds and directs the vision of the event
- Works with the Auckland Regional Council to create the educational content
- Reports directly to the Vice-President of Universities

ASSISTANT COORDINATOR

- Supports the Coordinator in committee management responsibilities
- Seeks sponsorship for the event from external partners (monetary supports, products, vouchers)
- Organises guest speakers

FINANCE MANAGER

- Creates the budget
- Organises logistical tasks such as catering, stationery and printing

EDUCATION MANAGER

- Works with the Coordinator to design the theme of the event
- Takes on the primary responsibility for writing educational content
- Responsible for the content of any training session

COMMUNICATIONS MANAGER

- Manages delegate and volunteer registrations
- First line of communication with delegates and volunteers

PROMOTIONS MANAGER

- Creates promotional materials for the event
- Actively promotes the conference on social media platforms
- Designs resources and documents including handbooks

APPLICATION PROCESS

Applications are due with a copy of your CV in PDF format by 11:59PM Tuesday 6th November to Teresa Lee, the Auckland President, at teresa.lee@unyouth.org.nz.

The Auckland Regional Council may interview some or all candidates before appointing the committee. If you are selected for an interview, we will contact you soon after applications close.

The email subject line should read "ATCC Committee - [INSERT FULL NAME]". The personal details we require and questions we would like you to answer can be found below. Please ensure your response to the questions do not exceed three typed pages in total.

We look forward to reading your application!



PERSONAL DETAILS

- a. Full name
- b. Age
- c. Email address
- d. Mobile number
- e. University/institution
- f. Year at University
- g. Course of study/majors
- h. Student ID number

QUESTIONS

1. Which possible committee role(s) would you like to be considered for?
2. Why are you interested in the event and the role(s)?
3. What skills do you have to offer in the role(s) you have applied for?
4. If you wish to be considered for Coordinator, what is your vision and/or educational goals for the event?
5. What are your commitments over the next few months and will you be based in Auckland?
6. Please list your previous relevant experience, including but not limited to all UN Youth experience.