

# AUCKLAND MODEL UNITED NATIONS COMMITTEE and AUCKLAND HIGH SCHOOLS EVENT 2 COMMITTEE APPLICATION PACK 2021



UN Youth Auckland is looking for motivated and diligent university students to organise Auckland Model United Nations (AMUN) 2021, our flagship high schools' event and our Second High Schools Event (HS2).

Applications are due with a copy of your CV in PDF format by 11:59PM Tuesday 15th December to Vaiola Tauti, the Auckland President, at [vaiola.tauti@unyouth.org.nz](mailto:vaiola.tauti@unyouth.org.nz).

Questions may be directed to Lily Li, the Vice-President for High Schools, at [lily.li@unyouth.org.nz](mailto:lily.li@unyouth.org.nz).

The committees will be overseen by the 2021 Auckland Regional Council and the AMUN Coordinator and HS2 Coordinator will report directly to the 2021 Auckland Vice-President for High Schools.

## DUAL APPLICATION PROCESS

For the first time, UN Youth Auckland is running a dual application process for the Auckland United Nations (AMUN) 2021 and Auckland Second High Schools Event (HS2) 2021 Organising Committees. This means that you can apply for the committee of both AMUN and HS2 simultaneously with one application. This means applicants will be able to be considered for both events without having to write out two lengthy applications.

If you have a preference for a particular event, you can indicate this on the online application form and write your application accordingly. You may wish to apply for both event committees but prefer one. Alternatively, you may wish to apply for one event committee only and not be considered for the other. All applicants' preferences will be taken into account during the application process.

**Note:** successful applicants will only be offered a position on **one** Organising Committee. It will be beneficial to indicate specific visions, experiences and skills that are relevant to each event.

## OVERVIEW OF AUCKLAND MODEL UNITED NATIONS

Auckland Model United Nations traditionally runs over two days with workshops, committee sessions, guest speakers and a social event. It will allow high school students to utilise diplomatic skills of negotiation and debate in an immersive environment. We hope that participants will leave the conference as inspired global citizens who actively engage with the world around them and lead positive change.

Past events have attracted between 400-500 high school delegates and university volunteers, including students from the wider Auckland region.

Being on the organising committee will be a rewarding experience for tertiary students to learn leadership and organisational skills in a team environment. You will work with passionate and like-minded volunteers while developing a conference focussing on civics education and networking.

The event is expected to be held on the 27th to 28th March 2021. The vision and format for this event is undecided and it will be up to the committee to set in consultation and approval by the Auckland Regional Council.

## OVERVIEW OF AUCKLAND HIGH SCHOOLS EVENT 2

UN Youth's Auckland Regional Council is looking for volunteers for our second high schools' event in 2021.

The event has traditionally run over one day with workshops, committee sessions, guest speakers and a social event. It will allow high school students to utilise diplomatic skills of negotiation and debate in an immersive environment. We hope that after the conference, participants will be inspired to actively engage with the world around them and lead positive change.

Our past events have attracted between 100-200 high school delegates and university volunteers, including those from the wider Auckland region. Examples include (but are not limited to); Model Arab Nations, Model European Union and Model World Health Organisation, Raise Your Voice, Crisis Summit and Model Security Council. They have tended to be a global forum event or hybrid event comprising interactive workshops and problem solving. The committee will be able to explore creative options and bring to life a truly innovative experience that achieves UN Youth's vision of enhancing global and active citizenship for rangatahi.

The event is expected to be held in the beginning of Semester 2. The vision and format for this event is undecided and it will be up to the committee to set in consultation and approval by the Auckland Regional Council.

# ORGANISING COMMITTEE EXPECTATIONS

## QUALITIES WE ARE SEEKING

- Passion for the work of UN Youth
- Team-working skills
- Efficient time management
- Organisation and event management skills
- Transparent communication
- Confidence

## WHAT YOU CAN EXPECT OF AUCKLAND REGIONAL COUNCIL

- Respect and trust
- Professionalism
- Mentorship and guidance at every step of the way
- Recognition of work accomplished (including references)

## WHAT WE EXPECT OF THE EVENT COMMITTEE

- Respect and trust
- Professionalism
- Honesty about the level of work you can commit to
- Representation of UN Youth in accordance with the values of our organisation
- Attendance at weekly committee meetings and completion of assigned tasks
- Commitment to seeing all aspects of the event through to completion
- Consulting Auckland Regional Council throughout the organising process

## TIKANGA MĀORI POLICY

At UN Youth, we believe it is important to incorporate Tikanga Māori principles into our operations as a way of cultivating an equitable and inclusive environment for tangata whenua. We encourage you to browse our Tikanga Māori Policy before applying and consider how you wish to realise its principles should your application be successful: <https://unyouth.org.nz/about/tikanga-maori/>.

## POSSIBLE COMMITTEE ROLES

UN Youth committees are expected to function as flexible and dynamic teams. This means that while roles will be assigned, every task is a team responsibility.

Please note that the roles below are only meant to serve as an indication and are subject to change. Tasks may be reallocated or delegated within the committee over the course of the organising period.

### COORDINATOR

- Leads the event committee and is responsible for overall strategic development
- Communicates proactively with the committee to ensure tasks are completed on time
- Upholds and directs the vision of the event
- Works with the Auckland Regional Council to create the educational content
- Reports directly to the Vice-President of High Schools

### ASSISTANT COORDINATOR

- Supports the Coordinator in committee management responsibilities
- Seeks sponsorship for the event from external partners (monetary supports, products, vouchers)
- Organises guest speakers

### FINANCE MANAGER

- Creates the budget
- Organises logistical tasks such as catering, stationery and printing

### EDUCATION MANAGER

- Works with the Coordinator to design the theme of the event
- Takes on the primary responsibility for writing educational content
- Responsible for the content of any training session

### COMMUNICATIONS MANAGER

- Manages delegate and volunteer registrations
- First line of communication with delegates and volunteers

### PROMOTIONS MANAGER

- Creates promotional materials for the event
- Actively promotes the conference on social media platforms
- Designs resources and documents including handbooks



## APPLICATION PROCESS

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The Auckland Regional Council may interview some or all candidates before appointing the committee. If you are selected for an interview, we will contact you soon after applications close.

The email subject line should read "AMUN and HS2 Committee 2021 - [INSERT FULL NAME]". The personal details we require and questions we would like you to answer can be found below. Please ensure your response to the questions do not exceed three typed pages in total.

We look forward to reading your application!



### PERSONAL DETAILS

- a. Full name
- b. Age
- c. Email address
- d. Mobile number
- e. University/institution
- f. Year at University
- g. Course of study/majors
- h. Student ID number

## QUESTIONS

1. Which possible committee role(s) would you like to be considered for?
2. What is your preferred event?
3. Why are you interested in the event and the role(s)?
4. If you wish to be considered for Coordinator, what is your vision and/or educational goals for the event?
5. What are your commitments over the next few months and will you be based in Auckland? (Note: You do not need to be based in Auckland over the holidays).
6. What skills do you have to offer in the role(s) you have applied for?
7. Please list your previous relevant experience, including but not limited to all UN Youth experience.